



# CITY OF HENDERSONVILLE TREE BOARD MEETING

Operations Center - Second Floor Conference Room | 305 Williams St. |  
Hendersonville NC 28792  
Monday, March 09, 2026 – 4:00 PM

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## AGENDA

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF MINUTES**

A. Approval of February 2026 Meeting Minutes

4. **BUSINESS**

A. Discuss City Council Letter - *Brent Detwiler, Assistant City Manager & John Connet, City Manager*

B. Neighborwoods Update - *Caitlyn Gendusa, Staff Liaison & Natalie Wilcoxon, Member*  
Assign new board member to manage program

C. Joint Environmental Sustainability Board & Tree Board Meeting - *Glenn Lange, Member*  
A vote would be needed to decide on a date for the special call meeting.

D. Bradford Pear Bounty Update - *Caitlyn Gendusa, Staff Liaison*  
As of 3/9, 126 people submitted (120 trees ordered; 160 max registration)

E. Vote on tree replacement at Oakdale Cemetery from trees fallen during Hurricane Helene -  
*Caitlyn Gendusa, Staff Liaison*

F. Review rack card handout for tree giveaways - *Caitlyn Gendusa, Staff Liaison*

G. Review & provide input for Tree Board 2025 Annual Report - *Caitlyn Gendusa, Staff Liaison*

5. **ADJOURNMENT**

*The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.*



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Hendersonville NC 28792  
Monday, February 09, 2026 – 4:00 PM

## MINUTES

### 1. CALL TO ORDER

Meeting called to order at 4:03 p.m. All members present (Skye Williams, Tommy Oakman, Glenn Lange, Natalie Wilcoxon, Ed Skvarch, and Richard Bowerman) except Bill Leatherwood.

### 2. APPROVAL OF AGENDA

Glenn motioned to approve first followed by Ed with the addition of Michelle Garashi-Ellick from Four Seasons Rotary about Arbor Day plans.

### 3. APPROVAL OF MINUTES

Approval of January 2026 meeting minutes – Glenn motioned to approve followed by Ed.

### 4. BUSINESS

#### a. Arbor Day 2026

- i. Tentatively set for April 24th
- ii. Natalie volunteered to reach out to Hendersonville Elementary School to partner with again for this year's Arbor Day
- iii. Michelle will handle refreshments if needed and books
- iv. Caitlyn will procure native tree for planting and will update the press release
- v. Lyndsey confirmed Mayor Volk is able to attend event and read proclamation. Caitlyn is following up with Mayor Volk when date and time is confirmed.

#### b. Vote on moving May and August meeting dates to accommodate with Caitlyn is on maternity leave

- i. Skye motioned to approve first followed by Natalie to move meeting dates to May 4<sup>th</sup>, 2026 and August 24<sup>th</sup>, 2026.

#### c. Neighborwoods Update

- i. Spring 2026:
  1. Saddlebrook – 50 trees
  2. Brookside – 8 trees
  3. Natalie is emailing Caitlyn other neighborhood for trees.

#### d. Garden Jubilee Booth - *Caitlyn Gendusa, Staff Liaison*

- i. From event organizer - they do not have any space left on the street but the board can be given room on the courthouse plaza if booth was set up very nicely with ideally a new tent than what was used last year and make sure to iron tablecloth since this location is the show center.
  1. Lyndsey is working on updating the board's logo and afterwards Caitlyn will purchase a tent.

- e. Update on NC Urban Forest Council membership - *Caitlyn Gendusa, Staff Liaison*
  - i. Caitlyn is working on signing the board up.
- f. April Native Gardening Presentation - *Glenn Lange, Member*
  - i. Event is scheduled for the Henderson County Library for April 4<sup>th</sup>.
- g. NC Forest Service Grant Update - *Caitlyn Gendusa, Member*
  - i. Grant application is moving along and will be submitted at the end of February
- h. Bradford Pear Bounty Update - *Glenn Lange, Member*
  - i. Caitlyn is working on organizing event with program partner. 120 trees will be procured for event.
- i. Tree Giveaway Events Planning - *Glenn Lange, Member*
  - i. Tabled until Fall to finalize a date

## 5. ADJOURNMENT

Meeting adjourned at 5:24pm

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# ESTIMATE

**Garrett Inc.**  
1565 Ridge Rd  
Hendersonville, NC 28792-7559

tyler@garrett-inc.com  
+8286740144  
http://www.garrett-inc.com



**Bill to**  
City of Hendersonville  
160 6th Avenue East  
Hendersonville, NC 28792

**Ship to**  
City of Hendersonville  
City of Hendersonville  
Attn: Accounts Payable  
160 6th Avenue East  
Hendersonville, NC 28792

### Estimate details

Estimate no.: 1384  
Estimate date: 03/03/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>Services</b>	Installation of 2" White oak tree B&B. Grinding chips removed, and soil placed back as fill for tree planting.	3	\$412.50	\$1,237.50
2.		<b>Services</b>	Stump grinding of three stumps.	1	\$800.00	\$800.00
<b>Total</b>						<b>\$2,037.50</b>

Accepted date

Accepted by

Tree Replacement & Supplies	
<b>Purchase</b>	<b>Description</b>
	<b>Remaining</b>
	\$1,500.00

Arborist Services	
<b>Purchase</b>	<b>Description</b>
	<b>Remaining</b>
	\$4,000.00

NC Urban Forestry Council	
<b>Purchase</b>	<b>Description</b>
	<b>Remaining</b>
	\$300.00

Arbor Day	
<b>Purchase</b>	<b>Description</b>
	<b>Remaining</b>
	\$500.00

NeighborWoods	
<b>Purchase</b>	<b>Description</b>
\$1,020	Asheville Greenworks trees for tree reforestation program from previous fiscal year
\$50	Oak tree for Farm City Day
<b>\$1,070</b>	<b>Total</b>

Remaining Total Funds
#REF!

<b>Remaining</b>
\$6,930.00

**Maintenance of Pollinator Beds at Hands On Museum and Bearcat Loop, Four Seasons Boulevard (Triangle), and Starbucks Four Seasons Boulevard**

Purchase	Description
\$1,300	July maintenance
\$1,550	August maintenance
\$253	Native & wildflower seeds & mulch 10/15/25
\$500	October maintenance PENDING
\$1,219	January maintenance PENDING
\$636	February maintenance
\$795	March maintenance
<b>\$6,253</b>	<b>Total</b>
	<b>Remaining</b>
	\$1,247.48

**Tree maintenance for TB trees on 2 Seasons Blvd**

Purchase	Description
	\$5,000 PENDING
	<b>Remaining</b>
	\$0.00

**Invasive Species Removal - Shepards Park, Rotary Park, Patton Park**

Purchase	Description
\$2,152.50	Native grassland beds PENDING
\$1,000.00	Plants for Four Seasons Blvd pollinator bed PENDING
\$6,347.50	replant Oaks in Oakdale Cemetary and grant match PENDING
\$150.00	forest council PENDING
	<b>Remaining</b>
	\$0.00

Total to spend: #####

# HOW TO PLANT YOUR TREE

1. Look up for wires and lights
2. Dig shallow and wide hole (3x diameter of your pot)
3. Find the topmost root and treat root defects
4. Carefully place tree in hole
5. Position top root 1-2 inches above landscape soil
6. Straighten tree
7. Add and firm backfill soil
8. Add mulch
9. Stake and prune if needed
10. Water slowly 2-3 gallons the first time and 1-2 gallons/week until first frost.

Learn about your tree and maintenance needs here



Hyperlinks available by clicking on tree species listed.

## HOW TO GET INVOLVED

- Get your hands dirty ... volunteer!
- Become a member of the Tree Board.
- Attend our programs and walks.



Item F.



The City of Hendersonville's Tree Board serves as an advisory board for our City Council on tree canopy preservation, expansion, and associated projects. In addition, the Board educates the public on the benefits of trees, pollinators, and other natural resources.

## Hendersonville Programs

- Educational talks
- Urban forest management
- Heritage Tree Program
- Bradford Pear Bounty
- Neighborwoods
- Tree City USA & Bee City USA

Learn more at [www.hvInc.gov/tree-bo](http://www.hvInc.gov/tree-bo)



# 2025 ANNUAL REPORT



# PROJECTS



## Arbor Day

The Tree Board hosted the annual Arbor Day celebration and tree planting in April. This year trees were planted at Hendersonville Elementary School with Mayor Volk proclaiming April 25 as Tree City Day. Partners included members of the North Carolina Forest Service, Four Seasons Rotary Club, elementary students, and community members.



## Tabling Events

The Tree board outreach at the following City events:

- August - Farmer's Market for Symbolic Monarch Migration Month
- April - Hendo Earth Fest
- May - Garden Jubilee



### NC Bradford Pear Tree Exchange

The Tree Board organized the second annual Bradford Pear Bounty event in partnership with the N.C. Forest Service, supporting a new statewide effort to eliminate invasive Bradford Pear trees. This year, XX Bradford Pear trees were replaced.



### Hurricane Helene Anniversary Tree Giveaway

Due to an Arbor Day Foundation grant received by the City, Tree Board partnered with City staff to host a tree giveaway to help our community rebuild tree canopy lost after Hurricane Helene. 100 native trees were given away at this popular event.

## Neighborwoods

Close to 570 trees have been planted in Hendersonville through the NeighborWoods program since 2010. For this fiscal year, **XX** trees were planted at the following sites:

- Saddle Brook Development
- Druid Hills



Item G.



## Pollinator Bed Maintenance

As part of the City's Bee City commitment, **X** pollinator beds are maintained and funded by the Tree Board. These sites provide our community with a real word example of pollinator gardening and showcases our commitment to being a Bee City. Sites include:

- Four Seasons Boulevard
- Oakdale Cemetery beds
- Bee Mural bed

# 2026 GOALS

- Urban Forestry Management Plan
- Tree canopy assessment post Hurricane Helene
- Outreach & education