



CITY OF HENDERSONVILLE TREE BOARD - REGULAR MEETING

Operations Center - Assembly Room | 305 Williams St. | Hendersonville NC 28792
Tuesday, June 20, 2023 – 2:00 PM

MINUTES

MEMBERS IN ATTENDANCE: DEBBIE ROUNDTREE, MAC BRACKETT, MARY DAVIS,
BECCA DOLL, GLEN LANGE, JANET THEW, WILLIAM COFFEE

MEMBERS NOT IN ATTENDANCE: JOE PEISO

1. CALL TO ORDER

2:00 PM

2. APPROVAL OF AGENDA - Approved

Motion to approve: Mary Davis

Second: Glen Lange

3. APPROVAL OF MINUTES- Approved

A. May 16, 2023 Minutes

Motion to Approve: Becca Doll

Second: Mary Davis

4. NEW BUSINESS

A. Public Relations Update – Mary Jo Padgett

A tour of Oakdale Cemetery for city staff was proposed.

REPORT TO: Hendersonville Tree Board

FROM: Mary Jo Padgett, PR Consultant

RE: Publicity Report for May Board meeting

DATE: June 20, 2023

Publicity/ events since last board meeting --

PR on Pollinator Month in June – Additional correspondence in regards to Pollinator

Month, and a news release was sent to various local media on the subject. Events are

scheduled throughout the month of June.

Planning for Tree Walk in August – Details are being discussed.

Upcoming Calendar of Events --

HENDERSONVILLE TREE BOARD CALENDAR 2023

June – Pollinator Month. Bee City USA – Hendersonville has created an extensive calendar for the month’s activities and events.

August – Bee Bold Festival at Bold Rock Cidery, Mills River. Bee City USA - Hendersonville will have a booth at this event.

August – Learn About Trees on Main Street. Educational program. Details to be announced.

Sept. 1-4 – NC Apple Festival

Oct. 7 – Farm-City Day, Jackson Park. Bee City USA will participate.

Fall – NeighborWoods tree plantings.

B. Tree Board Involvement in Upcoming Sustainability Plan – Caitlyn Gendusa

Ms. Gendusa discussed the City’s proposed sustainability plan process and requested one member of the Tree Board attend each public information session on July 17th to host a table pertaining to land management. She will finalize date and provide a flyer to Tree Board members to circulate to the community.

C. Bee City Update and Proposed Changes

Ms. Gendusa will be taking over the lead role for the City of Hendersonville’s Bee City Program. She will lead the effort to establish a volunteer coordinator for the city to cultivate a volunteer work force to establish and maintain more pollinator habitat within the city. The roles of the ESB and Tree Board are to be defined. The Tree Board expressed that they are more interested in project related work and would prefer for the ESB to handle education and outreach for Bee City. A meeting is to be scheduled for a committee to work through this process and define the roles.

D. Conditional Zoning Districts

Lew Holloway, head of the Community Development Department gave a presentation on the duties of the Tree Board pertaining to zoning and CZD.

5. OLD BUSINESS

A. Tree Board Ordinance Revision Committee Update – Glenn Lange The next scheduled meeting of the committee is on 6/27 at 9:30 at the Operations Center.

B. Tree Canopy Study - The study is underway and should be completed by Fall 2023.

C. Pollinator Bed Traffic Island Four Seasons Boulevard

The Contractor is almost finished.

D. NeighborWoods & Other Tree Planting Projects for 2023

The Lincoln Circle project was discussed, and a committee meeting is planned on site for 07/05/2023.

E. 2024 Tree Board Budget

Adopted Tree Board Budget

Budget for 2023/2024:

Tree Replacement & Supplies	\$1,500
-----------------------------	---------

Arborist Services	\$2,000
-------------------	---------

Publicity	\$3,000
-----------	---------

Arbor Day	\$250
-----------	-------

NeighborWoods -	\$6,000 (\$4000)
------------------------	------------------

Tree Planting on Greenway	\$5,000
----------------------------------	---------

Greenway Maintenance	\$1000
----------------------	--------

Planting of Pollinator Bed Pump Station	\$20,000
--	----------

Maintenance of Pollinator Beds:

Hands On Museum and Bearcat Loop	\$5,000
----------------------------------	---------

Pump Station Four Seasons Boulevard	\$5,000
-------------------------------------	---------

Four Seasons Boulevard (Triangle)	\$5,000
-----------------------------------	---------

Invasives species chemicals	\$2,250
-----------------------------	---------

HWY 64 Maintenance	\$15,000
--------------------	----------

Total Request - \$71,000.00

\$17,250.00 - Moved to Parks Department maintenance budget

New Total - \$53,750.00

F. Utility Update

6. OTHER BUSINESS

A. Staff Comments

7. ADJOURNMENT

4:07 PM

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.