



CITY OF HENDERSONVILLE TREE BOARD MEETING

Operations Center - Second Floor Conference Room | 305 Williams St. |
Hendersonville NC 28792
Monday, August 24, 2026 – 4:00 PM

MINUTES

CALL TO ORDER

Meeting called to order at 4:05 p.m. Glenn motioned first followed by Ed.

Members present: Bill Leatherwood, Ed Skvark, Glenn Lange, and Tommy Oakman.

APPROVAL OF AGENDA

Ed motioned to approve first followed by Bill.

NEW BUSINESS

- A. Review of Draft Downtown Design Overlay District ZTA - *Matt Manley, Long-Range Planning Manager & Glenn Lange, Member*

Matt Manley presented the proposed downtown design overlay district ZTA. This would potentially be part of an ordinance and focused on gaining the board's input on the public realm section of the plan.

Next steps: The Tree Board will create a subcommittee to work on a tree list and tree size list. Members Ed, Bill, and Tommy will be on the subcommittee. Recommendations will be brought to next meeting. Tommy motioned to approve creating subcommittee first followed by Bill.

- B. Review, Finalization and Approval of the Updated Tree/Shrub/TB Ordinance - *Glenn Lange, Member*

This agenda item is moved to next meeting as the main focus. Glenn Lange is sending out notes on the topic.

- C. Review NC Forest Service Grants to confirm scope of work for contractors - *Caitlyn Gendusa, Staff Liaison*

Caitlyn went over the drafted scope of work. The Tree Board will be responsible for partnering on the outreach requirement and providing input on the Urban Forestry Management Plan, tree inventory, and tree canopy analysis.

- D. Council Presentation on Current Zoning Changes - *Glenn Lange, Member*

Ed motioned to approve first followed by Tommy to have Glenn speak on the Tree Board's behalf at the September 1st City Council meeting.

- E. Confirm Updating Language for Neighborwoods Site - *All members*

Caitlyn is updating website with the approved language. Next Neighborwoods event will be October 4th following Farm City Day. Caitlyn will also put out a social media post for applying to program.

- F. Fall Educational Programs - *Glenn Lange, Member, Ed Skvarch, Member, and Caitlyn Gendusa, Staff Liaison*

Fall Neighborwoods and/or free tree event – There will be a tree giveaway as part of Farm City Day. The event will also promote the upcoming work as part of the N.C. Forest Service grant. Valerie Arca would also like to partner for another presentation on September 15th.

- G. September and October TB Meeting dates - *Glenn Lange, Member*

Caitlyn will make sure calendar is up to date on meeting dates. The next Tree Board meeting will be held September 15th. Tommy motioned to approve first followed by Bill.

- H. Lower Ridgewood and Keith Park Fall Tree Planting - *Ed Skvarch, Member*

Public Works is ready to plant at Keith Park and is currently working on getting quotes.

- I. Duke Power Line Tree Trimming - *Glenn Lange, Member*

Sam Hayes who works in Hendersonville's Community Development department would like to set up a meeting with Duke Energy and the Tree Board. Ed and Glenn will attend meeting on behalf of the board.

4. ADJOURNMENT

Tommy motioned to adjourn first followed by Ed.

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