



**2025 Event Planning Sub-Committee -  
HEF Debrief Meeting Agenda**

05/05/2025 | 125 Fifth Ave W, Hendersonville, NC 28792 | 4:30 p.m. - 6:30 p.m.

Join via Zoom

**<https://us06web.zoom.us/j/89349778365?pwd=YHvTFEBBuZnpGcFQv8s3TNzAy3BkbP.1>**

Meeting ID: 893 4977 8365

Passcode: 619071

**Statement of goal** - Celebrate and Promote Environmental Education, Inspire Action, Renew and Expand commitments to protect our planet

1. Call to order
2. Approval of minutes
3. Approval of agenda
4. Public Comment
5. Event overview
6. Feedback from Exhibitors & Vendors
7. Review **Debrief Spreadsheet** - What worked well & What could be improved
8. Budget and Resources
9. Lessons Learned and Recommendations
10. Next steps for HEF 2026
11. Adjourn meeting