



**CITY OF HUTCHINS  
ATWELL PUBLIC LIBRARY BOARD MEETING  
AGENDA**

**Tuesday, October 21, 2025 at 6:30 PM  
Atwell Public Library, 300 N. Denton Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Atwell Public Library Board to be held on Tuesday, October 21, 2025 at 6:30 p.m. at the Atwell Public Library located at 300 N. Denton St, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

President, Skylia Pellum  
Vice President, Glenda Gilliam  
Secretary, Angela Robertson  
Board Member, Brenda Campbell  
Board Member, Cristian Martinez  
Board Member, Jessica Sanchez

**A. CALL TO ORDER**

*Roll Call*

**B. CITIZEN COMMENTS:** *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**C. PRESENTATIONS**

1. Overview of library activities August 2025-October 2025 Presented by: Olivia Daniels, Librarian

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Discuss and consider approval of the July 22, 2025, Atwell Public Library Advisory Board Meeting.

**E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**F. ITEMS OF COMMUNITY INTEREST**

3. All Ages Pumpkin Contest, October 20-24,2025, All Day. -Atwell Public Library, 300 N. Denton St., Hutchins, TX 75141.
4. Family Literacy Night, Tuesday, October 28, 2025, 4:45 p.m.-6:00 p.m.- Wintergreen Terrace MHC, 523 W. Wintergreen Rd., Hutchins, TX 75141.
5. Halloween Treats, Friday, October 31, 2025, All day while supplies last. - Atwell Public Library, 300 N. Denton St., Hutchins, TX 75141.

## **G. ADJOURNMENT**

### **CERTIFICATION**

I certify that a copy of the October 21, 2025 agenda of items to be considered by the Atwell Public Library Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on October 15, 2025 before 6:00 p.m.

  
Olivia Daniels  
Staff Liaison

### **ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 24 hours in advance of scheduled meeting. For assistance, please call the office of the Librarian at 972-225-4711 or email the Librarian at [odaniels@cityofhutchins.org](mailto:odaniels@cityofhutchins.org)



# STAFF REPORT

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<b>MEETING DATE:</b>	October 22, 2025
<b>MEETING TYPE:</b>	Atwell Public Library Advisory Board
<b>SUBMITTED BY:</b>	Olivia Daniels, Librarian
<b>AGENDA CAPTION:</b>	Overview of library activities August 2025-October 2025 Presented by: Olivia Daniels, Librarian

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### **Background Information**

At this quarterly meeting, we will review library activities from August 2025 to the present, including Texas Book Festival Grant, HEB Summer at the Library Grant, Library Card Sign Up Month, city events, and outreach.

### **Budget Implications**

N/A

### **Operational Impact**

N/A

### **Legal Review**

N/A

### **Staff Recommendation**

Staff recommends board members continue to promote the library activities to the public.

### **Supporting Documentation and Attachments**

N/A



# STAFF REPORT

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<b>MEETING DATE:</b>	October 22, 2025
<b>MEETING TYPE:</b>	Atwell Public Library Advisory Board
<b>SUBMITTED BY:</b>	Olivia Daniels, Librarian
<b>AGENDA CAPTION:</b>	Discuss and consider approval of the July 22, 2025, Atwell Public Library Advisory Board Meeting.

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## **Background Information**

Library board meeting minutes for the month of July 2025:

- July 22, 2025 Regular Atwell Public Library Board Advisory Meeting.

## **Budget Implications**

N/A

## **Operational Impact**

N/A

## **Legal Review**

N/A

## **Staff Recommendation**

Staff recommend board members continue to promote the library activities to the public.

## **Supporting Documentation and Attachments**

1. Library Board Minutes July 22, 2025.



Hutchins City Hall  
321 N. Main Street  
Hutchins, TX 75141  
www.cityofhutchins.org

Vice President Jessica Sanchez  
Secretary Brenda Campbell  
Board Member Glenda Gilliam  
Board Member Cristian Martinez  
Board Member Skyla Pllum  
Board Member Angela Robertson

**MINUTES  
CITY OF HUTCHINS  
ATWELL PUBLIC LIBRARY ADVISORY BOARD MEETING  
Tuesday, July 22, 2025– 6:30 PM  
City Hall- 321 N. Main Street**

The Atwell Public Library Advisory Board met at the Hutchins City Hall- Council Chamber located at 321 N. Main St., Hutchins, Texas, on Tuesday, July 22, 2025, with the Regular Library board meeting beginning at 6:30 p.m. at which time the following items were discussed and considered:

**REGULAR SESSION:**

**A. CALL TO ORDER:** Vice President Sanchez called the meeting to order at 6:38 p.m.

**Roll Call:** Board Members in attendance: Vice President Jessica Sanchez, Secretary Brenda Campbell, Board Member Glenda Gilliam, Board Member Skyla Pllum, and Board Member Angela Robertson. Board Member Cristian Martinez absent.

**B. CITIZEN COMMENTS:** None.

**C. PRESENTATIONS**

**1. Overview of library activities May 2025-July2025.  
Presented by Olivia Daniels, Librarian and Jesus Rios, Library Assistant.**

Librarian Olivia Daniels discussed the library’s involvement with the MHA Mental Health Awareness month in May, Loteria in the library, and the “Taste of Asia” family program. Library Assistant Jesus Rios gave an overview of the Summer Reading Program, May’s Summer Reading Kickoff and Ice Cream bar event, event with local author Poka, various outreach events, summer reading activities, and stats from our Summer Reading Finale and prize giveaway. Librarian Olivia Daniels further discussed the partnership with TSTA/NEA Dallas, Atmos Energy, Hutchins Citizen Polic Academy Alumni Association, HEB – Summer at the Library Grant and Texas Book Festival Grant that enhanced this year’s summer program and permanent library collection.

**2. Volunteering as a Board Member**

**Presented by Olivia Daniels, Librarian**

Librarian Olivia Daniels commended the ongoing efforts of the library board in volunteering with library programs, outreach, and larger citywide events, as well as being responsible for the Community library bookstands and discussed representing the library while volunteering.

**D. CONSENT AGENDA** – *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**3. Consider approval of the April 15, 2025, Atwell Public Library Advisory Board Meeting minutes.**

Secretary Campbell made the motion seconded by Board Member Robertson to approve the Consent Agenda as presented. All in favor, the motion carried unanimously 5-0.

**E. REGULAR AGENDA**

**4. Discuss and consider the election of a new President, for a one-year term ending July 2026. Presented by Olivia Daniels, Librarian**

The board discussed and considered Board Member Skyla Pellum be nominated as the new President for a for a one-year term ending July 2026. All in favor, the motion carried unanimously 5-0.

**5. Discuss and consider the election of a new Vice President, for a one-year term ending July 2026. Presented by Olivia Daniels, Librarian**

The board discussed and considered Board Member Glenda Gilliam be nominated as the new Vice President for a for a one-year term ending July 2026. All in favor, the motion carried unanimously 5-0.

**6. Discuss and consider the election of a new Secretary, for a one-year term ending July 2026. Presented by Olivia Daniels, Librarian**

The board discussed and considered Board Member Angela Robertson be renominated as Secretary for a for a one-year term ending July 2026. All in favor, the motion carried unanimously 5-0.

**7. Discuss and consider the management of the Community Library Bookstands. Presented by Olivia Daniels, Librarian**

The board discussed and considered Secretary Robertson emailing the board to remind board members to pick up and distribute Community Library books as scheduled. All in favor, the motion carried unanimously 5-0.

**F. ITEMS OF COMMUNITY INTEREST**

Board Member Sanchez announced the items of community interest.

**G. ADJOURNMENT**

Board Member Sanchez made the motion seconded by Secretary Robertson to adjourn the meeting at 7:15 p.m. All in favor, the motion carried unanimously 5-0.

**PASSED AND APPROVED BY THE ATWELL PUBLIC LIBRARY ADVISORY BOARD AT A REGULAR MEETING HELD ON OCTOBER 22, 2025.**

APPROVED:

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Skyla Pllum, President

ATTEST:

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Glenda Gilliam, Secretary