



**CITY OF HUTCHINS  
KEEP HUTCHINS BEAUTIFUL  
AGENDA  
Tuesday, October 14, 2025 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, October 14, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

Desiree Francis  
America Rodriguez  
Kimberley Diaz  
Larocha Odom  
Elaine Hudson  
Steven E Brown  
Tynee Sims-Rogers  
Scott Lindsay-Alternate  
Teresa Ayala - Alternate

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from August 12, 2025.

**E. PRESENTATIONS**

2. Discuss Post Hutchins Big Event presented by W. Randle.

3. Discuss FY2026 Roles and Responsibilities presented by W. Randle.

4. Discuss 2025 Reporting presented by W. Randle.

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

5. Discuss and consider FY2026 Activities presented by W. Randle

6. Discuss and consider Texas Recycle Grant presented by W. Randle.

**G. ITEMS OF COMMUNITY INTEREST**

7. Yard of the Month. (Ongoing) The deadline to submit nominations is the 5th of every month.

8. Christmas Parade. December 13th. Campbell Park. 200 S. Denton Noon - 4PM

**H. ADJOURN**

**CERTIFICATION**

I certify that a copy of the October 14, 2025 agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website , in accordance with Chapter 551 of the Texas Government Code. Posted on October 10, 2025 before 6:00 p.m.



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Wanda Randle  
Staff Liaison

**ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colquin@cityofhutchins.org](mailto:colquin@cityofhutchins.org).



**CITY OF HUTCHINS  
KEEP HUTCHINS BEAUTIFUL  
MINUTES  
Tuesday, August 12, 2025 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, August 12, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Chair, D. Francis called the meeting to order at 6:08 PM and announced a quorum.

<u>Present</u>	<u>Absent</u>
A. Rodriguez	K. Diaz
L. Odom	T. Ayala
E. Hudson	S. Lindsay
T. Sims-Rogers	
G. Wadley	

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

L. Odom led the invocation, and G. Wadley led the Pledge of Allegiance.

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**1. Approval of Minutes from July 9, 2025**

A. Rodriguez motioned to approve the minutes from July 9, 2025, and G. Wadley seconded the motion. All in favor, motion passed.

Voting Yea: A. Rodriguez, L. Odom, E. Hudson, T. Sims-Rogers, and G. Wadley

Voting Nay: 0

**2. Approval of Minutes from June 9, 2025**

L. Odom motioned to approve the minutes from June 10, 2025, and E. Hudson seconded the motion. All in favor, motion passed.

Voting Yea: A. Rodriguez, L. Odom, E. Hudson, T. Sims-Rogers, and G. Wadley

Voting Nay: 0

**E. PRESENTATIONS**

-None

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**3. Discuss and Consider Hutchins' Big Event**

W. Randle announced that the event will take place from 7:30 AM to 11:30 AM starting at the Community Center. Based on the Board's recommendations, Hutchins' Big Event will include education, trash pickup, beautification efforts, and the installation of trash receptacles. W. Randle advised that she will order 8 to 10 receptacles, depending on what fits within the budget of \$5,000.

W. Randle proposed postponing the painting of the mural to the next event, the Spring Cleanup, due to timing and to allow for submission to the council for approval.

A. Rodriguez suggested that the Board install potted plants at City Hall, the Community Center, the Library, and the Animal Shelter as a beautification effort. W. Randle said she would reach out to Chief Perry to obtain authorization for placing the potted plants at the Animal Shelter.

D. Francis proposed that the Board focus on painting murals in the parks as part of their spring initiative, aiming to involve children in the community and encourage them to take care of the parks. She also suggested painting the Board's logo in the center of the basketball court.

L. Odom recommended getting signs that say "Keep Hutchins Beautiful" to discourage littering along JJ Lemon.

D. Francis further suggested identifying an eyesore in the city and organizing a cleanup. W. Randle advised that if the Board identifies a location, let her know so that the location can be added for cleanup efforts.

G. Wadley recommended walking the trail at Sunrise Park and cleaning up as a group.

E. Hudson suggested painting the large rock at the corner of Lancaster and Hutchins Road. W. Randle stated that she will try to attend the City Council meeting in September to seek approval for this project, and she will need to know what design will be painted and if a professional will be needed.

T. Sims-Rogers suggested engaging the high school's art department to see if they can create a design or logo for the rock.

T. Sims-Rogers motioned to proceed with education, beautification, cleaning a designated area, installing trash receptacles, and modifying the plans to paint the rock at at the corner of Lancaster and Hutchins road for beautification as the initiatives for Hutchins' Big Event. L. Odom seconded the motion. All in favor, motion passed.

Voting Yea: L. Odom, D. Francis, E. Hudson, G. Wadley, and T. Sims-Rogers.

Voting Nay: 0

**G. ITEMS OF COMMUNITY INTEREST**

- 4. Yard of The Month. (Ongoing) The deadline to submit nominations is the 5th of every month.
- 5. Hispanic Heritage Celebration. September 18, 2025. 500 W. Hickman 4:30PM – 7PM.
- 5. Hutchins' Big Event October 11, 2025. 7:30AM to 11:30PM
- 6. Fall Fest October 11, 2025. 200 S. Denton St. Noon to 3:30PM

**H. ADJOURN**

G. Wadley motioned to adjourn the meeting, and A. Rodriguez seconded the motion. All in favor, motion passed. Meeting adjourned at 6:48PM.

Voting Yea: A. Rodriguez, D. Francis, T. Sims-Rogers, G. Wadley, and E. Hudson.

Voting Nay: 0

APPROVE:

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Chair, Desiree Francis

ATTEST:

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Wanda Randle, Staff Liason