



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
AGENDA
Tuesday, August 12, 2025 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, August 12, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Desiree Francis
Vice Chair, America Rodriguez
Board Member, Kimberley Diaz
Board Member, Larocho Odom
Board Member, Elaine Hudson
Board Member, Gilbriana (Briana) Wadley
Board Member, Tynee Sims-Rogers
Scott Lindsay-Alternate
Teresa Ayala-Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of minutes from July 9, 2025
2. Approval of Minutes from June 10, 2025

E. PRESENTATIONS

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and Consider Hutchins' Big Event

G. ITEMS OF COMMUNITY INTEREST

4. Yard of The Month. (Ongoing) The deadline to submit nominations is the 5th of every month.
5. Hutchins' Big Event October 11, 2025. 8AM to 12PM
6. Fall Fest October 11, 2025.

H. ADJOURN

CERTIFICATION

I certify that a copy of the August 12, 2025 agenda of items to be considered by the Keep Hutchins Beautiful Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website , in accordance with Chapter 551 of the Texas Government Code. Posted on August 8, 2025 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES
Tuesday, June 10, 2025 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, June 10, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Vice Chair, A. Rodriguez called the meeting to order at 6:10 PM and announced a quorum.

<u>Present</u>	<u>Absent</u>
A. Rodriguez	D. Francis
K. Diaz	S. Lindsay
L. Odom	T. Ayala
E. Hudson	
T. Sims-Rogers	
G. Wadley	

B. INVOCATION AND PLEDGE OF ALLEGIANCE

E. Hudson led the invocation, and K. Diaz led the Pledge of Allegiance.

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from May 13, 2025

T. Sims-Rogers motioned to approve the minutes from June 10, 2025, and G. Wadley seconded the motion. All in favor, motion passed.

Voting Yea: A. Rodriguez, K. Diaz, L. Odom, E. Hudson, T. Sims-Rogers, and G. Wadley.

Voting Nay: 0

E. PRESENTATIONS

2. Status of Solar lights Presented by W. Randle.

W. Randle reported that 30 solar lights were purchased and installed along the walking path from Quail Run Trail through Campbell Park this fiscal year. There is currently no estimated time of arrival for the lights in Valley View Park.

3. Keep Texas Beautiful Conference opportunities presented by W. Randle.

W. Randle announced that the next conference is scheduled for September 30, 2025, from 9:30 AM to 4:00 PM in Arlington, TX. She mentioned that registration does not require a fee online and is open to Board members. If there is a fee associated with the conference, it will be covered as long as it is under \$50. Board members who are interested in attending should let her know and visit the Keep Texas website to register.

F. REGULAR AGENDA - As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

4. Discuss and Consider Hutchins Big Event.

T. Sims Rogers proposed that for the Hutchins Big Event, the Board install trash receptacles featuring logos. She suggested organizing a large citywide trash pickup, making it bigger than the previous event by expanding its scope.

L. Odom agreed and recommended that recyclable items be included in the collection.

G. Wadley suggested that the Board could repair the existing sign or install a better one at the freeway. W. Randle mentioned that EDC has donated funds, and two new signs will be placed.

E. Hudson supported the idea of a citywide trash pickup, and A. Rodriguez agreed. A. Rodriguez also proposed that the Board install signage to discourage littering, plant seasonal shrubbery instead of flowers, and possibly designate an area where children can paint a mural or sidewalk.

K. Diaz proposed organizing a large citywide cleanup or a 5K event for the community. W. Randle expressed concerns about planning a 5K event, noting that such events require careful preparation, which makes it unlikely to organize one for October. She suggested that the Board consider planning a 5K event for next March, which could lead to better participation if they choose that route.

Ultimately, the Board collectively decided that a larger city cleanup event, accompanied by educational activities, would be the better option for Hutchins' Big Event.

T. Sims-Rogers motioned to approve, L. Odom seconded the motion. All in favor. Motion passed.

Voting Yea: A. Rodriguez, K. Diaz, E. Husdon, T. Sims-Rogers, L. Odom, and G. Wadley

Voting Nay: 0

G. ITEMS OF COMMUNITY INTEREST

5. Yard of the Month (On going)

- 6. Back to School Event August 2, 2025. Campbell Park Noon to 2:30 PM
- 7. Hutchins Big Event October 11, 2025

H. ADJOURN

G. Wadley motioned to adjourn the meeting; E. Hudson seconded the motion. All in favor, motion passed. Meeting adjourned at 6:58 PM.

Voting Yea: A. Rodriguez, K. Diaz, E. Husdon, T. Sims-Rogers, L. Odom, and G. Wadley

Voting Nay: 0

APPROVE:

Chair, Desiree Francis

ATTEST:

Wanda Randle
Staff Liaison



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES
Wednesday, July 09, 2025 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Wednesday July 09, 2025 at 06:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Chair, D. Francis called the meeting to order at 6:07 PM and announced a quorum.

Present	Absent
D. Francis	L. Odom
E. Hudson	K. Diaz
T. Sims-Rogers	S. Lindsay
G. Wadley	T. Ayala
A. Rodriguez	

B. INVOCATION AND PLEDGE OF ALLEGIANCE

D. Francis led the Pledge of Allegiance, and A. Rodriguez led the Invocation.

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity to remove an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from June 10, 2025.

T. Sims-Rogers moved to approve the minutes from June 10, 2025, pending the correction of the spelling of T. Sims-Rogers's last name. E. Hudson seconded the motion. All in favor, the motion passed.

Voting Yea: D. Francis, E. Hudson, T. Sims-Rogers, A. Rodriguez, and G. Wadley.

Voting Nay: 0.

E. PRESENTATIONS

2. Hutchins Big Event Outlined by W. Randle.

W. Randle reviewed the event schedule for Hutchins’ Big Event and event goals. The event will start at 8:00 AM, with training and education from Republic on the services to be offered to Hutchins. If they are unavailable, W. Randle advised that she would reach out to neighboring cities to explore alternative options. The event will break up into 6 groups around 9 AM. The goal of the event is to educate the community about recycling and cleanliness. The Board will need to identify the area where they would like to place the mural (sidewalk or Basketball court) to present to the council for concerns.

F. REGULAR AGENDA - As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

3. Discuss and Consider Hutchins Big Event

A. Rodriguez proposed finalizing the outline for Hutchins’ Big Event based on the discussion during W. Randle’s presentation. The Board requested that Republic provide training and education on the services they offer to Hutchins. If they are unavailable, W. Randle will reach out to neighboring cities to explore alternative options. W. Randle advised the Board to come up with suggestions of locations that they would like to paint the murals, so that the suggestions can be presented to the council and approved. Additionally, the Board plans to place 10 trash receptacles throughout the city. A. Rodriguez motioned for approval, and G. Wadley seconded the motion. All in favor, the motion was approved.

Voting Yea: A. Rodriguez, T. Sims-Rogers, D. Frances, G. Wadley, and E. Hudson.

Voting Nay: 0

A. Rodriguez requests to have a special call meeting at the end of the month if the Board is able to come up with locations to paint the mural so that the ideas can be presented to Council.

T. Sims-Rogers requested to have a flyer or sign with a QR code for residents to complete a survey regarding the mural’s location and a chance to win a gift card for completing.

G. ITEMS OF COMMUNITY INTEREST

4. Yard of the Month (Ongoing). the deadline for submitting nominations is the 5th of every month.

D. Francis request

5. Back to School Event August 2, 2025 Campbell Park Noon - 2:30 PM

6. Hutchins Big Event October 11, 2025

H. ADJOURN

D. Francis motioned to adjourn the meeting; E. Hudson seconded the motion. All in favor, motion passed. Meeting adjourned at 6:55PM.

APPROVE:

Chair, Desiree Francis

ATTEST:

Wanda Randle
Staff Liason