



**CITY OF HUTCHINS  
PARKS & RECREATION BOARD MEETING  
AGENDA**

**Tuesday, January 06, 2026 at 6:30 PM  
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, January 6, 2025 at 6:30PM located at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Road, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

Chair, Brenda Campbell  
Vice Chair, Cecile Gardner  
Board Member, Miriam Carmona  
Board Member, David Coleman  
Board Member, Huell Gilliam  
Alternate Board Member, Demarcus Odom  
Alternate Board Member, Alicia McCowan

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from December 02, 2025.

**E. PRESENTATIONS**

2. Post Christmas Parade review presented by W. Randle.

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and Consider Easter Egg Hunt March 28, 2026 presented by W. Randle.

## **G. ITEMS OF COMMUNITY INTEREST**

### **4. Park Board FY2026**

Easter Egg Hunt March 28, 2026

Back to School Bingo & BBQ August 1, 2026

Fall Festival October 10, 2026

Christmas Parade December 12, 2026

### **KHB FY 2026 Initiatives**

Community Spring Cleanup March 21, 2026

R&B and Recycle April 25, 2026

Life is Beautiful in Hutchins Mural Painting July 18, 2026

Fall Clean Sweep October 17, 2026

## **H. ADJOURN**

### **CERTIFICATION**

I certify that a copy of the January 6, Y2026 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on January 2, 2026 before 6:00 p.m.



Wanda Randle  
Staff Liaison

### **ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colquin@cityofhutchins.org](mailto:colquin@cityofhutchins.org)



**CITY OF HUTCHINS  
PARKS & RECREATION BOARD MEETING  
MINUTES**

**Tuesday, December 02, 2025 at 6:30 PM  
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins Park & Recreation Board was held on Tuesday, December 02, 2025, at 6:30PM at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items were discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

B Coleman called the meeting to order at 6:33 PM, and announced a quorum.

**PRESENT**

- B. Coleman
- C. Gardner
- D. Coleman
- H. Gilliam
- D. Odom

**ABSENT**

- M. Carmona
- A. McCowan

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

H. Gilliam gave the invocation, and board member D. Coleman led the Pledge of Allegiance.

**C. CITIZEN COMMENTS – None.**

**D. CONSENT AGENDA**

**1. Approval of minutes from November 4, 2025.**

Motion made by H. Gilliam and seconded by D. Odom to approve the minutes from November 4, 2025. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and D. Odom.

Voting Nay: 0

**E. PRESENTATIONS**

**2. City of Hutchins Park Board FY2026 Community Events Presented by W. Randle.**

W. Randle presented the FY2026 Community Events designated by the Board and reviewed the timeline for each event.

**F. REGULAR AGENDA**

**3. Discuss the overview and execution of the upcoming Christmas Parade.**

W. Randle advised the board that a Santa for the Parade was still needed, and if they know of anyone to let her know.

D. Coleman mentioned that he has a trailer available, and if the Board would like to decorate it for the Parade, they should meet at his home on December 10<sup>th</sup> to decorate.

**4. Discuss and outline FY2026 Initiatives presented by W. Randle.**

Motion made to move forward with the items presented in Section E. for FY2026 by H. Gilliam, and seconded by C. Gardner. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, D. Coleman, and D. Odom.  
Voting Nay: 0

**G. ITEMS OF COMMUNITY INTEREST**

5. Easter Egg Hunt March 28, 2025

**H. ADJOURN**

Motion made by H. Gilliam to adjourn the meeting at 7:24 PM and seconded by C. Gardner. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, D. Coleman, and D. Odom.  
Voting Nay: 0

**PASSED AND APPROVED BY THE PARK AND RECREATION BOARD AT A REGULAR MEETING HELD ON THE 9<sup>TH</sup> OF JANUARY.**

APPROVED:

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B.Campbell, Chair

ATTTEST:

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Wanda Randle, Staff Liaison