



**CITY OF HUTCHINS  
ATWELL PUBLIC LIBRARY BOARD MEETING  
AGENDA**

**Tuesday, March 19, 2024 at 6:30 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Atwell Public Library Board to be held on Tuesday, March 19, 2024, at 6:30 p.m. at the Hutchins City Hall - Council Chambers located at 321 N. Main St, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

President, Cristian Martinez  
Vice President, Angela Robertson  
Secretary, Brenda Campbell  
Board Member, Patrice Brown  
Board Member, Yvette Lewis  
Board Member, Jessica Sanchez

**A. CALL TO ORDER**

*Roll Call*

**B. CITIZEN COMMENTS:** *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**C. PRESENTATIONS**

1. Overview of library activities. Presented by: Olivia Daniels, Librarian
2. 2023 Achievement of Excellence in Libraries Award. Presented by Olivia Daniels, Librarian
3. New Texas Statewide interlibrary loan program. Presented by Olivia Daniels, Librarian

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

4. Consider approval of the February 20, 2024 Atwell Public Library Advisory Board Meeting .

**E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**F. ITEMS OF COMMUNITY INTEREST**

5. 1,000 Books Before Kindergarten, Self-paced, READSquared program, Atwell Public Library, 300 N. Denton St. Hutchins, TX 7514.

**G. ADJOURNMENT  
CERTIFICATION**

I certify that a copy of the March 19, 2024 agenda of items to be considered by the Atwell Public Library Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on March 15, 2024 before 6:00 p.m.

*Olivia Daniels*

Olivia Daniels  
Staff Liaison

**ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 24 hours in advance of scheduled meeting. For assistance, please call the staff liaison at 972-225-4711 or email [AtwellLibrary@cityofhutchins.org](mailto:AtwellLibrary@cityofhutchins.org).



# STAFF REPORT

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<b>MEETING DATE:</b>	March 19, 2024
<b>MEETING TYPE:</b>	Atwell Public Library Advisory Board
<b>SUBMITTED BY:</b>	Olivia Daniels, Librarian
<b>AGENDA CAPTION:</b>	Overview of Library activities.

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## **Background Information**

Atwell Public Library has partnered with TSTA- Texas State Teachers Association and NEA-Dallas to bring the Spring Break Yoga Challenge program to the community for spring break. Staff will review current library activities.

## **Budget Implications**

N/A

## **Operational Impact**

N/A

## **Legal Review**

N/A

## **Staff Recommendation**

Staff recommends board members promoting the library activities.

## **Supporting Documentation and Attachments**

Library Board Presentation March 2024.pptx



# **ATWELL PUBLIC LIBRARY ADVISORY BOARD MEETING**

**TUESDAY, MARCH 19, 2024**

# PRESENTATIONS

Overview of Library Activities  
2023 TMLDA Library of Excellence Award  
New Texas Statewide Interlibrary Loan Program

# REGULAR AGENDA

None



# Overview of Library Activities

Presented by Olivia Daniels, Librarian



Atwell Public Library's  
Spring Break

# YOGA CHALLENGE

TUESDAY, MARCH 12, 2024



Hutchins  
THE NEW FRONTIER

Section C, Item 1.



THANK YOU TO OUR PARTNERS:



**NEA-DALLAS**

BUILDING TOMORROWS FUTURE TODAY







## Atwell Public Library YOGA Challenge



Seated Deep Breathing Pose



Downward Dog Pose



Warrior 1 Pose



Cat Pose



Tree Pose



Chair Pose



Yogi/Frog Pose



Snake/Cobra Pose



Butterfly Pose

# YOGA CHALLENGE HANDOUT



Children received:

- New yoga mat
- Lunch – half sandwich, chips, water
- Yoga Challenge Handout
- Mat Cleaning and Care handout
- Library information

# YOGA CHALLENGE –March 12, 2024









# Spring Break – Button Making & Botanical prints



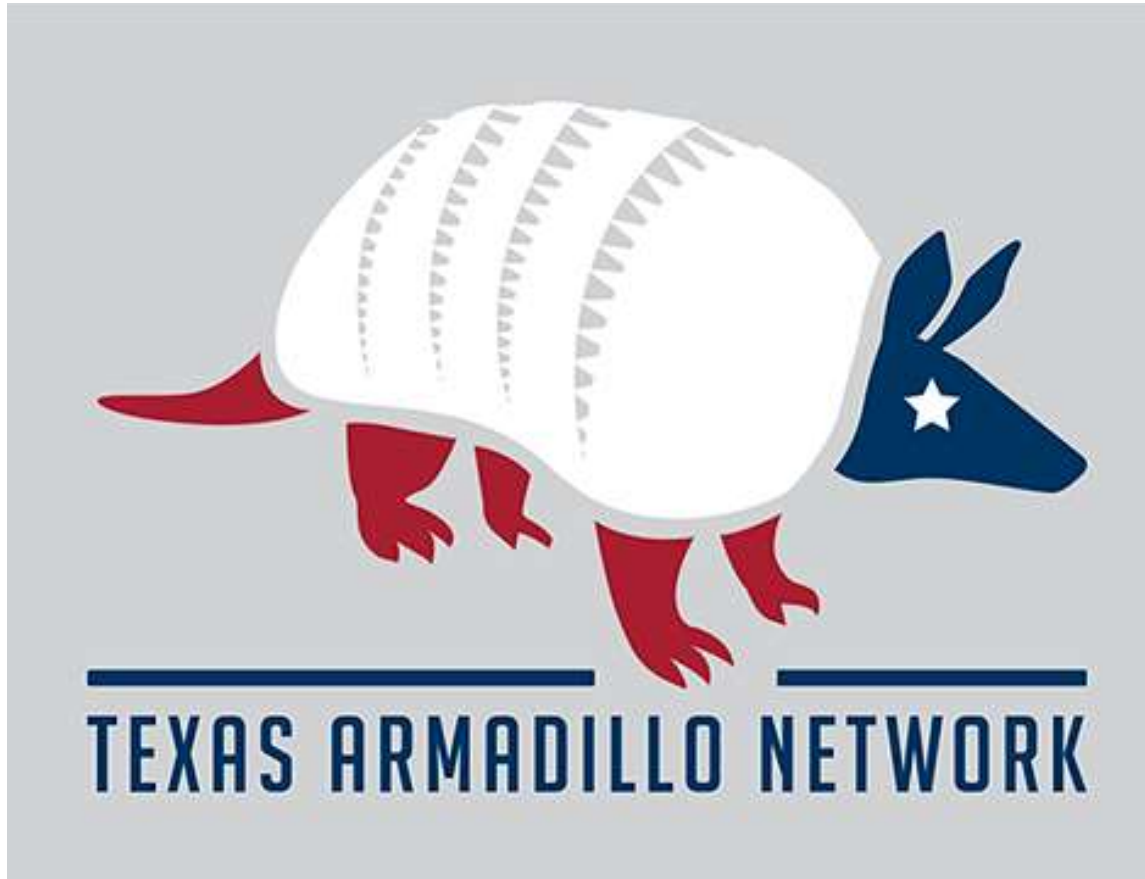


# 2023 Achievement of Excellence in Libraries Award (TMLDA)

Presented by Olivia Daniels, Librarian

# Achievement of Excellence Award Information

- TMLDA recognizes that two of the many strengths of Texas libraries are individuality and ability to meet the specific needs of the communities served. Each award-winning library has chosen to emphasize the programs and services that best support local users where they live, work, and play. While no two public libraries are alike, they each strive for excellence.
- According to Texas State Library and Archive Commission, 545 public libraries exist in Texas. Of those libraries, only 84 received this award in 2023.
- To receive the Achievement of Library excellence Award, the library must support standards of excellence in 10 categories.



# New Texas Statewide Interlibrary Loan Program

Presented by Olivia Daniels, Librarian

# What is the interlibrary loan system?

- Interlibrary Loan (ILL) is a service that allows us to share resources with other over 500 libraries in Texas.
- Patrons of the Atwell Public Library can request books that are not part of the permanent collection, and staff will use the interlibrary loan system to request books on their behalf.
- The current and future platforms for the interlibrary loan systems are funded by TSLAC and the Institute of Museum and Library Services.





# Texas Armadillo Network for Interlibrary Loan

- Old Interlibrary loan system was through OCLC- Navigator.
- New system through **Auto-Graphics Inc. – SHAREit.**
- Our current catalog – Biblionix Apollo has integration to promote new library loan system and automation.
- Olivia Daniels, Librarian – 9 Hours training (March 6-March 9, 2024)
- Jesus Rios, Library Assistant – Scheduled training (April 2-April 4, 2024)
- SHAREit ILL and NCIP training – Olivia scheduled (March 21,2024)
  
- Phase 1: New credentials should be sent by March 27.
- Phase 2: Libraries will work to resolve any old issues, and ILL services suspended by June 30.
- Phase 3: All library live on new platform by September 2024.



# Thank You!

Visit the Atwell Public Library  
300 N. Denton St.  
Monday-Friday 9AM-6PM

Contact:  
Olivia Daniels, Librarian  
972-225-4711  
[AtwellLibrary@cityofhutchins.org](mailto:AtwellLibrary@cityofhutchins.org)





# STAFF REPORT

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<b>MEETING DATE:</b>	March 19, 2024
<b>MEETING TYPE:</b>	Atwell Public Library Advisory Board
<b>SUBMITTED BY:</b>	Olivia Daniels, Librarian
<b>AGENDA CAPTION:</b>	2023 Achievement of Excellence in Libraries Award

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## **Background Information**

Atwell Public Library has been awarded the 2023 Achievement of Excellence in Libraries Award by Texas Municipal Library Directors Association (TMLDA) for the second year. Our library is top 15% of libraries in the state for library services.

## **Budget Implications**

N/A

## **Operational Impact**

N/A

## **Legal Review**

N/A

## **Staff Recommendation**

Staff recommends board members promoting the library's second year award.

## **Supporting Documentation and Attachments**

Library Board Presentation March 2024.pptx



# STAFF REPORT

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<b>MEETING DATE:</b>	March 19, 2024
<b>MEETING TYPE:</b>	Atwell Public Library Advisory Board
<b>SUBMITTED BY:</b>	Olivia Daniels, Librarian
<b>AGENDA CAPTION:</b>	New Texas Statewide Interlibrary Loan Program

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### **Background Information**

The Texas State Library Archives and Commission (TSLAC) through federal funding and the Institute of Museum and Library Services is upgrading the Texas statewide interlibrary loan program. Staff members are attending 10 hours of online training to learn about new the “Texas Armadillo Network” through the company Auto-Graphics Inc. Staff will give more information and dates of implementation.

### **Budget Implications**

N/A

### **Operational Impact**

N/A

### **Legal Review**

N/A

### **Staff Recommendation**

Staff recommends board members learn about new interlibrary system and promote the new program to the community.

### **Supporting Documentation and Attachments**

Library Board Presentation March 2024.pptx



# STAFF REPORT

<b>MEETING DATE:</b>	March 19, 2024
<b>MEETING TYPE:</b>	Atwell Public Library Advisory Board
<b>SUBMITTED BY:</b>	Olivia Daniels, Librarian
<b>AGENDA CAPTION:</b>	Consider approval of the February 20, 2024 Atwell Public Library Advisory Board Meeting .

### **Background Information**

Library board meeting minutes for the month of February 2024:  
- February 20, 2024 Regular Atwell Public Library Board Advisory Meeting.

### **Budget Implications**

N/A

### **Operational Impact**

N/A

### **Legal Review**

N/A

### **Staff Recommendation**

Staff recommends approval of the library board meeting minutes for the month of February 2024.

### **Supporting Documentation and Attachments**

1. Library Board Minutes February 20, 2024.



**CITY OF HUTCHINS  
ATWELL PUBLIC LIBRARY BOARD MEETING  
MINUTES**

**Tuesday, February 20, 2024 at 6:30 PM  
Hutchins Community Center, 500 W. Hickman St.**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Atwell Public Library Board to be held on Tuesday, February 20, 2024 at 6:30 p.m. at the Hutchins Community Center located at 500 W. Hickman St, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

- President, Cristian Martinez
- Vice President, Angela Robertson
- Secretary, Brenda Campbell
- Board Member, Yvette Lewis
- Board Member, Jessica Sanchez
- Board Member, Vacant

**A. CALL TO ORDER :** President Cristian Martinez called the meeting to order at 6:35 p.m.

*Roll Call :* President Cristian Martinez, Vice President Angela Robertson, Secretary Breanda Campbell, Board Member Yvette Lewis, and Board Member Jessica Sanchez, all present.

**B. CITIZEN COMMENTS:** *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**C. PRESENTATIONS**

**1. Overview of library grants and programs.**

Olivia Daniels, Librarian gave a presentation on the grants awarded to the library including the A.R.T. Resources program – A.R.T Library Program for free contemporary art books, Space Science Institute’s solar eclipse glasses, ALA Thinking Money for Kids program, and Atmos Energy sponsorship. Ms. Daniels also reviewed current programs and services including ReadSquared reading challenges- 1,000 Books Before Kindergarten and the Smokey Bear Reading Challenge.

**D. CONSENT AGENDA -** *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**2. Consider approval of the October 17, 2023 Atwell Public Library Advisory Board Meeting.**

President Martinez made the motion seconded by Vice President Robertson to approve the Consent Agenda as presented. All in favor, the motion was carried unanimously 5-0.

**E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**3. Discuss and consider recommendations for a new recreation center and library building.**

Board members discussed and considered improvements to a future library building based on the current library building. Some suggestions included, study and meeting rooms, a computer lab, distinct sections with unique furniture, signage, and décor, comfortable reading areas, as well as a game room, exhibit area, baby/toddler section, and more specialized volunteers or employees.

**4. Discuss and consider library board soliciting or providing sponsorship for the Top Readers prizes for the 2024 Summer Reading Challenge.**

Board members discussed and considered different ideas to improve or change the Top Readers prizes for the Summer Reading Challenge. President Martinez voted to remove a separate prize of monetary value for the Top Readers, but only to give recognition publicly. All in favor, the motion was carried unanimously 5-0.

**5. Discuss and consider patron survey on library services and hours.**

This agenda item was tabled from library board meeting October 17, 2023, and the board discussed and considered issuing a new patron survey on library services and hours. President Martinez voted to issue a new survey after an increase in city population. All in favor, the motion was carried unanimously 5-0.

**F. ITEMS OF COMMUNITY INTEREST**

President Cristian Martinez announce the items of community interest.

**G. ADJOURNMENT**

President Cristian Martinez made the motion seconded by Vice President Angela Robertson to adjourn the meeting at 7:49 p.m. All in favor, the motion was carried unanimously 5-0.

**PASSED AND APPROVED BY THE ATWELL PUBLIC LIBRARY ADVISORY BOARD AT A REGULAR MEETING HELD ON MARCH 19, 2024.**

APPROVED:

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Cristian Martinez  
President

ATTEST:

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Brenda Campbell  
Secretary