



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
AGENDA**

**Tuesday, November 12, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, November 12, 2024 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Desiree Francis
Vice Chair, America Rodriguez
Board Member, Kimberley Diaz
Board Member, Larocha Odom
Board Member, Elaine Hudson
Board Member, Steven E Brown
Historian, Tynee Sims-Rogers
Scott Lindsay-Alternate
Jennifer Macias-Alternate
Virgina Burrell- Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Approval of Minutes from October 8, 2024.

E. PRESENTATIONS

3. Keep Texas Beautiful Update presented by W. Randle.

4. Yard of the month update presented by W. Randle.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

5. Discuss and consider Logo and tagline for KHB.

6. Discuss and consider dates and times for FY2025 Events.

G. ITEMS OF COMMUNITY INTEREST

7. Hutchin's Rockin' 70's Holiday in the Park December 14, 2024 Noon to 3PM.

H. ADJOURN

CERTIFICATION

I certify that a copy of the November 12, 2024 agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, following Chapter 551 of the Texas Government Code. Posted on November 8, 2024 before 6:00 p.m.

Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES**

**Tuesday, October 08, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, October 08, 2024 at 06:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

- Chair, Desiree Francis
- Vice Chair, America Rodriguez
- Board Member, Kimberley Diaz
- Board Member, Larocho Odom
- Board Member, Elaine Hudson
- Board Member, Steven E Brown
- Historian, Tynee Sims-Rogers
- Scott Lindsay-Alternate
- Jennifer Macias-Alternate
- Virgina Burrell- Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call – Chair, Desiree Francis call meeting to order at 6:07 PM. Present: K. Diaz, L. Odom, E. Hudson, T. Sims-Rogers. Absent: A. Rodriguez, S. Brown, S. Lindsey, J. Macias, and V. Burrell.

Invocation – Presented by Tynee Sims-Rogers.

Pledge of Allegiance – Presented by Elaine Hudson.

B. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

C. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. *Consider approval of Minutes from September 10, 2024. E. Hudson motioned to approve; T. Rogers seconded the motion. All in favor, motion passed.*

D. PRESENTATIONS

E. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

- 2. Discuss and consider the presentation of FY2025 Initiatives. **T. Rogers motioned to approve 2025 Initiatives: Arbor Day, Yard of the Month, Neighborhood cleanup, and Hutchins Big Event. L. Odom seconded the motion. All in favor, motioned passed T. Rogers motioned to approve that Hutchin’s Big Event remain external at a park or common area. L. Odom seconded the motion. All in favor, motion passed.**

F. ITEMS OF COMMUNITY INTEREST

- 3. Fall Festival October 12, 2024 Noon - 3PM
- 4. Community Christmas Event December 14, 2024 Noon – 3PM

G. ADJOURN – J. Diaz motioned to adjourn the meeting; L. Odom seconded the motion. All in favor, motion passed

APPROVED:

Desiree Francis, President

ATTEST:

Wanda Randle
Staff Liaison