



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, February 04, 2025 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, February 04, 2025 at 06:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, David Coleman
Board Member, Miriam Carmona
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Approval of Minutes from January 7, 2025.

E. PRESENTATIONS

3. Update on KHB Initiatives presented by W. Randle.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

4. Discuss and consider The Board's recommendations for Easter Egg Hunt 2025

5. Discuss and consider The Board's Back-to-school Event for 2025.

G. ITEMS OF COMMUNITY INTEREST

6. Black History Program February 20, 2025. Community Center, 4PM to 6PM.
7. Easter Egg Hunt April 12, 2025. Campbell Park, Noon to 2PM.

H. ADJOURN

CERTIFICATION

I certify that a copy of the February 4, 2025 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on January 31, 2025 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, January 07, 2025 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, January 7, 2025 at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

- Chair, Brenda Campbell
- Vice Chair, Cecile Gardner
- Board Member, David Coleman
- Board Member, Miriam Carmona
- Board Member, Huell Gilliam
- Alternate Board Member, Demarcus Odom
- Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call – Chair, B. Campbell called the meeting to order at 6:30 PM.

Present: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, and D. Odom.

Absent: A. McCowan

B. INVOCATION AND PLEDGE OF ALLEGIANCE

H. Gilliam led the invocation, and the Pledge of Allegiance was led by D.Coleman.

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

D. CONSENT AGENDA—The Consent Agenda does not require the Board to deliberate on any items. Each Board member can remove *an item from this agenda so that it may be considered separately.*

2. Approval of Minutes from December 3, 2024.

H. Gilliam motioned to approve; C. Gardner seconded the motions. All in favor, motion passed

Voting Yea: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, and D. Odom.

Voting Nay: 0

E. PRESENTATIONS

3. KHB Initiatives 2025.

B. Campbell and D. Odom recommended that the cancer walk that will take place with Hutchins Big Event be held on The East side of Hutchins.

F. PUBLIC HEARINGS - None

G. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

4. Discuss and consider The Board's recommendation for Easter Egg Hunt 2025.

The board collectively were happy with the Easter Egg hunt from 2024, but will come back to the next meeting with recommendations if they have any.

5. Discuss and consider the appointment of Gilbriana (Briana) Wadley as Secretary for KHB.

H. Gilliam motioned to approve Gilbriana (Briana) Wadley as secretary of KHB, and B. Campbell seconded the motion. All in favor, and motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, D. Odoam.

Voting Nay: 0

H. ITEMS OF COMMUNITY INTEREST

6. Easter Egg Hunt April 12, 2025. Campbell Park, Noon to 2 PM.

I. ADJOURN

H. Gillam motioned to end the meeting, and D. Coleman seconded the motion. All in favor, and the motion passed to adjourn meeting at 7 PM.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, D. Odoam.

Voting Nay: 0

CERTIFICATION

I certify that a copy of the January 7, 2025 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on January 03, 2025 before 6:00 p.m.

APPROVED:

Brenda Campbell, President

ATTEST:

Wanda Randle
Staff Liaison