



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, November 07, 2023 at 6:30 PM
500 W Hickman Hutchins Tx 75141**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on 7th, November, 2023 at 6:30 PM located at Hutchins Community Center, 500 W. Hickman Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Carl Fisher
Board Member, David Coleman
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. **B. Roll Call**

C. Invocation

D. Pledge of Allegiance

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Approve Minutes from 10/03/2024

E. PRESENTATIONS

F. PUBLIC HEARINGS

G. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

H. ITEMS OF COMMUNITY INTEREST

Christmas Parade 12/09/2023 10:00 am

I. ADJOURN

CERTIFICATION

I certify that a copy of the November 07, 2023, agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on 11 03, 2023 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



STAFF REPORT

MEETING DATE:	November 7, 2023
MEETING TYPE:	Park & Recreation Board Meeting
SUBMITTED BY:	Wanda Randle
AGENDA CAPTION:	Approve Minutes from 10/03/2024

Background Information

Board reviews and approves prior months meeting minutes prior to publishing

Budget Implications

NA

Operational Impact

NA

Legal Review

Na

Staff Recommendation

Staff recommendation to approve minutes.

Supporting Documentation and Attachments

Minutes attached.



Hutchins City Hall
321 N. Main Street

Hutchins, TX 75141
www.cityofhutchins.org

Brenda Campbell-Chairwoman
Cecile Gardner-Vice Chair
David Colman-Board Member
Carl Fisher-Board Member
Huell Gilliam-Board Member
Alicia McCowan-Alternate
Demarcus Odom-Alternate

**MINUTES
CITY OF HUTCHINS
PARK & RECREATION BOARD MEETING
Tuesday, October 3, 2023– 6:30 PM
Hutchins City Hall
321 N. Main St., Hutchins Texas**

The Park & Recreation Board met at the Hutchins City Hall Located at 321 N. Main St., Hutchins, Texas, on Tuesday, October 3, 2023, with the Regular Park & Recreation board meeting beginning at 6:30 p.m. at which time the following items were discussed and considered:

REGULAR SESSION:

- A. CALL TO ORDER:** Cecile Gardner Vice Chair called the meeting to order at 6:52 p.m.
1. **Roll Call:** Board Members in attendance: Cecile Gardner, Huell Gilliam, David Coleman, , Demarcus Odom. Carol Fisher Absent Alicia McCowan Absent
- B. CITIZEN COMMENTS:** None
- C. PRESENTATIONS**
- Wanda Randle Director provide Fy2023 post and upcoming events update
- D. CONSENT AGENDA –** *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*
- None
- E. REGULAR AGENDA**
1. None
- F. ITEMS OF COMMUNITY INTEREST**

Brenda Cambell Chair announced the items of community interest.

G. ADJOURNMENT

Huell Gilliam made the motion seconded by Board Member Gardner to adjourn the meeting at 7:22p.m. All in favor, the motion carried unanimously 5-0.

APPROVED:

Brenda Campbell, President

ATTEST:

Wanda Randle
Director Community Services and Park Programs