



**CITY OF HUTCHINS
CITY COUNCIL MEETING
AGENDA**

**Monday, July 01, 2024 at 5:30 PM
City Hall, 321 N. Main Street
Amended 06/27/24**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Hutchins City Council to be held on Monday, July 1, 2024, with a Work Session at 5:30 p.m. and a Regular Meeting at 6:30 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

City Council Members

Mayor Mario Vasquez
Mayor Pro Tem Steve Nichols
Councilmember Brenda Campbell
Councilmember Dominic Didehbani
Councilmember Raymond Elmore
Councilmember Demarcus Odom

A. WORK SESSION

1. Review recreation center and library space program and square footage.
 - Exterior building view options
 - Potential interior view options
 - Benchmark the estimated cost of the building
 - Hilltop Security Plan of Finance Building Debt Issue

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary before the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

E. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity to remove an item from this agenda so that it may be considered separately.*

2. Consider approval of city council meeting minutes for June 2024. Presented by: Cynthia Olguin

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

- [3.](#) Discuss and consider Resolution R2024-07-1203 of the CITY COUNCIL OF THE City of HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE AGREEMENT WITH FLOCK SAFETY TO PROVIDE LICENSE PLATE READER CAMERAS. Presented by: Steve Perry Police Chief
- [4.](#) Discuss and consider Resolution R2024-07-1204 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING THE BUYBOARD PROPOSAL RECEIVED IN ASSOCIATION WITH THE REHABILITATION OF NICHOLS DR. WASTEWATER MAIN PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, LLC, IN AN AMOUNT NOT TO EXCEED \$107,607.50. Presented by Mamun Yusuf
- [5.](#) Discuss and consider allowing Republic Services to implement the results of the cart audit. Presented by: Leigh Ferguson, Republic Services
- [6.](#) Animal Services Presented by: Steve Perry Police Chief

G. EXECUTIVE SESSION

7. Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B

H. RECONVENE REGULAR SESSION

8. Take action, if any, as a result of the Executive Session: Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B

I. ITEMS OF COMMUNITY INTEREST

9. Parks and Recreation Board Meeting - Tuesday, July 2, 2024 at 6:30 p.m. City Hall Council Chamber, 321 N. Main St., Hutchins

CITY OFFICES CLOSED Thursday, July 4, 2024, in observance of Independence Day.

Keep Hutchins Beautiful Board Meeting - Tuesday, July 9, 2024 at 6:00 p.m. City Hall Council Chamber, 321 N. Main St., Hutchins.

Regular City Council Meeting, Monday, July 17, 2024 at 6:30 p.m. City Hall Council Chamber, 321 N. Main St., Hutchins

Atwell Public Library Board Meeting - Tuesday, July 16, 2024 at 6:30 p.m. City Hall Council Chamber, 321 N. Main St., Hutchins.

Planning and Zoning Commission Meeting, Thursday, July 18, 2024, at 6:00 p.m. City Hall Council Chambers, 321 N. Main St., Hutchins

J. ADJOURN

CERTIFICATION

I certify that a copy of the July 1, 2024, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on June 28, 2024, before 5:30 p.m.



Cynthia Olguin
City Secretary



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org



STAFF REPORT

MEETING DATE: July 1, 2024

MEETING TYPE: City Council

SUBMITTED BY: Cynthia Olguin

AGENDA CAPTION: Consider approval of city council meeting minutes for June 2024.
Presented by: Cynthia Olguin

Background Information

Consider approval of the meeting minutes for the following dates:

- June 3, 2024, Regular City Council Meeting
- June 10, 2024, Called City Council Meeting
- June 17, 2024, Regular City Council Meeting
- June 24, 2024, Called City Council Meeting

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommend approval of the minutes.

Supporting Documentation and Attachments



**CITY OF HUTCHINS
CITY COUNCIL MEETING
MINUTES**

**Monday, June 03, 2024, at 6:00 PM
City Hall, 321 N. Main Street**

A Meeting of the Hutchins City Council was held on Monday, June 3, 2024, with a Work Session at 6:00 p.m and a Regular Meeting at 6:30 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

A. WORK SESSION

1. Recreation Center/Library Space Programming Presented by Brandstetter Carroll Inc.

The presenters were delayed by driving in severe thunderstorms and heavy traffic.

Mayor Vasquez opened the Work Session at 6:28 p.m. with all members of the council present. Mary Ann Mitchell and Amanda Hager from Brandstetter Carroll Inc. presented the council with an updated space programming design and requested the council's input on their vision for activities, space utilization, and functions within the spaces.

During the discussion, the consultants confirmed the need for a 5-acre site for the facility. The conceptual drawing shows parking for about 200 cars, however, this number may change with the final design. A 5,000-square-foot area is planned for the library. Changes made after the council retreat included adding an indoor walking track in the recreation center, a play area for kids, a youth sports court, lockers, and changing rooms (but no showers), a designated children's area in the library, and a teen room. The council also discussed the importance of making the facility multi-functional and able to accommodate growth. Suggestions included adding retractable walls in the multi-purpose rooms and having outdoor basketball courts.

Mayor Vasquez adjourned the Work Session at 6:51 p.m.

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

2. Roll Call by Mayor and announce a quorum.

Mayor Vasquez called the meeting to order at 6:51 p.m. and announced a quorum.

PRESENT

- Mario Vasquez
- Steve Nichols
- Brenda Campbell
- Dominic Didehbani
- Raymond Elmore
- Demarcus Odom

C. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor John Richardson gave the invocation and Councilmember Didehbani led the Pledge of Allegiance.

D. CITIZEN COMMENTS

Pastor John Richardson thanked the council and staff for assisting him in bringing Zion Kidz Academy to Hutchins.

Jewel Manzay, from State Representative Carl Sherman’s office, delivered a message of encouragement to the council and the community on behalf of Representative Sherman.

E. CONSENT AGENDA

3. Consider approval of city council meeting minutes for April and May 2024.

Motion made by Mayor Pro Tem Nichols and seconded by Councilmember Campbell to approve the consent agenda as presented. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Demarcus Odom

Voting Nay: 0

F. PRESENTATIONS

4. Update on the storm damage from May 28, 2024. Presented by Stacey Hickson

Fire Chief Hickson presented an update on the number of streets cleared from limbs, five down power lines, and restoration. City Administrator Quin provided an update on the number of homes in need of brush pickup, and the cost for Republic Service pickup.

G. PUBLIC HEARINGS

5. Conduct a Public Hearing requested by Brad Eubanks, of Eagle Surveying. (representing property owner Roger Gault “Hutchins Industrial Ventures LLC”) for the replat of an 11.87 acre tract or parcel of land situated in the W.H. SHELTON SURVEY, ABSTRACT NO. 1292, City of Hutchins, Dallas County, Texas, being a called 11.869 acre tract of land conveyed to HUTCHINS INDUSTRIAL VENTURES, LLC by Special Warranty Deed with Vendor's Lien of record in Document Number 202000243075 of the Official Public Records of Dallas County, Texas, being all of Tract 1, Block A, Rachels Addition, an addition to the City of Hutchins, Dallas County, Texas according to the plat recorded in Volume 85243, Page 1248 of the Plat Records of Dallas County, Texas, and being more particularly described 1520 E Wintergreen. Presented by: Tim Rawlings

Building Official Tim Rawlings presented the item. A representative for the applicant explained that the property owner would be leasing the property. The proposed use will be concrete truck parking with a 700-square-foot truck maintenance facility. Ingress/egress will be through Joe Ed Wallace Way.

6. Open Public Hearing and receive comments

Mayor Vasquez opened the public hearing at 7:10 p.m.

Mayor Vasquez asked about the hours of operation.

The public hearing was closed at 7:14 p.m.

- 7. **Consider a request for a replat at 1520 E. Wintergreen Road requested by Brad Eubanks, of Eagle Surveying. (representing property owner Roger Gault “Hutchins Industrial Ventures LLC”) for the replat of an 11.87 acre tract or parcel of land situated in the W.H. SHELTON SURVEY, ABSTRACT NO. 1292, City of Hutchin, Dallas County, Texas. Presented by: Tim Rawlings**

Motion made by Councilmember Elmore and seconded by Mayor Pro Tem Nicols to approve the replat of 1520 E. Wintergreen Road, 11.87 acres. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Demarcus Odom

Voting Nay: 0

- H. **REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

- 8. **Discuss and Consider Bid from Big Sky Construction for the renovation of 5 holding cells at the police department presented by: Mamun Yusuf**

Director of Public Works Yusuf Mr. Yusuf presented the item and informed the council that only one bid was received for \$240,000. The OCPP estimated cost for this project was approximately \$110,000. Staff recommends that the council rejects all bids and readvertises the project.

Motion made by Mayor Pro Tem Nichols and seconded by Councilmember Campbell to reject the bid from Big Sky Construction and rebid the project. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Demarcus Odom

Voting Nay: 0

- 9. **Discuss and consider Resolution R2024-06-1197 BY THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AN ENGAGEMENT AGREEMENT WITH WEST & ASSOCIATES L.L.P. RELATING TO BOND COUNSEL SERVICES. Presented by: Maria Joyner, Director of Finance**

Motion made by Councilmember Elmore and seconded by Mayor Pro Tem Nichols to approve Resolution R2024-06-1197. The motion carried 4-1.

Voting Yea: Brenda Campbell, Demarcus Odom, Raymond Elmore, Steve Nichols

Voting Nay: Dominic Didehbani

- 10. **Discuss and consider Resolution 2024-06-1198 BY THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF A MASTER AGREEMENT BETWEEN THE CITY AND VC3 INC FOR COMPUTER SYSTEM, SOFTWARE SERVICES, HARDWARE AS A SERVICE, CONSULTING SERVICES AND/OR PROFESSIONAL SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE Presented by: Maria Joyner, Director of Finance**

Motion made by Councilmember Odom and seconded by Councilmember Didehbani to approve Resolution R2024-06-1198. The motion carried 5-0.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Dominic Didehbani

Voting Nay:

- 11. Discuss and consider Resolution R2024-06-1199 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING THE PROPOSAL RECEIVED IN ASSOCIATION WITH THE CONSTRUCTION MATERIALS TESTING FOR NEW CITY HALL CONSTRUCTION PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE ECS SOUTHWEST, LLP, IN AN AMOUNT NOT TO EXCEED \$148,170.00; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Mamun Yusuf

City Secretary Olguin stated the correct Resolution number as R2024-06-1199.

Motion made by Mayor Pro Tem Nichols and seconded by Councilmember Elmore to approve Resolution R2024-06-1199. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Demarcus Odom

Voting Nay: 0

I. EXECUTIVE SESSION

- 12. Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: City of Hutchins v. TOR Holdings, LLC; Cause No. CC-22-03226-B

Mayor Vasquez moved into Executive Session at 7:32 p.m.

J. RECONVENE INTO REGULAR SESSION

- 13. Take action, if any, as a result of Executive Session

The council reconvened into Regular Session at 7:52 p.m. No action was taken as a result of Executive Session.

K. ITEMS OF COMMUNITY INTEREST

- 14. City Secretary Olguin announced the items of community interest.

L. ADJOURN

Motion made by Councilmember Campbell, seconded by Councilmember Elmore to adjourn the meeting. The meeting was adjourned at 7:52 PM.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay:

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING
HELD ON THE 1st DAY OF JULY 2024.**

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary



**CITY OF HUTCHINS
CALLED CITY COUNCIL MEETING
MINUTES**

**Monday, June 10, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

A Called Meeting of the Hutchins City Council was held on Monday, June 10, 2024, at 6:00 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Vasquez called the meeting to order at 6:01 p.m. and announced a quorum.

PRESENT

- Mario Vasquez
- Steve Nichols
- Brenda Campbell
- Raymond Elmore
- Dominic Didehbani
- Demarcus Odom

Mayor Pro Tem Nichols gave the invocation and Councilmember Elmore led the Pledge of Allegiance.

B. WORK SESSION

1. 2024 Proposed Comprehensive Plan by: Tim Rawlings

Building Official Tim Rawlings outlined the Comprehensive Review Plan process that began in January 2022 with the appointment of members to the Comprehensive Plan Committee. The first committee meeting took place in March 2022, and several meetings followed, leading to the final draft being submitted to the Planning and Zoning Commission. In March 2024, the Planning and Zoning Commission reviewed and forwarded their recommendations to the city council.

The city’s consultant, Steve Cook representing Dunaway and Associates, presented the draft Comprehensive Plan and answered questions from council members.

C. ADJOURN

Motion made by Councilmember Elmore, seconded by Mayor Pro Tem Nichols to adjourn the meeting. The meeting was adjourned at 7:05 PM.

Voting Yea: Steve Nichols, Brenda Campbell, Raymond Elmore, Demarcus Odom

Voting Nay:

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING
HELD ON THE 1st DAY OF JULY 2024.**

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary



**CITY OF HUTCHINS
CITY COUNCIL MEETING
MINUTES**

**Monday, June 17, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

A meeting of the Hutchins City Council was held on Monday, June 17, 2024, with a Work Session beginning at 6:00 p.m. and a Regular Meeting at 6:30 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

A. WORK SESSION

1. FLOCK SAFETY PRESENTATION Presented by: Steve Perry Police Chief

Mayor Vasquez opened the Work Session at 6:00 p.m. with all members of the council present. Mike Knight and Hector Soliman-Valdez with Flock Safety presented via Teams meeting. Mr. Knight provided a brief history of Flock Safety and the various camera options available, maintenance, upkeep, and equipment replacement. Mayor Vasquez asked about camera options for the park. City Administrator Quin asked for cost estimates for other camera options discussed for parks with the option to zoom in and out.

The cost for eight cameras for a two-year term is estimated at \$58,000. Payment is not due until the new fiscal year, but staff must proceed with the lengthy TXDOT application process. The council instructed staff to proceed.

Mayor Vasquez adjourned the Work Session at 6:35 p.m.

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

2. Roll Call by Mayor and announce a quorum.

Mayor Vasquez called the meeting to order at 6:36 p.m. and announced a quorum.

PRESENT

- Mario Vasquez
- Steve Nichols
- Brenda Campbell
- Dominic Didehbani
- Raymond Elmore
- Demarcus Odom

C. INVOCATION AND PLEDGE OF ALLEGIANCE

Councilmember Campbell gave the invocation and Councilmember Didehbani led the Pledge of Allegiance.

D. CITIZEN COMMENTS – None

E. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

- 3. Discuss and consider Resolution R2024-06-1200 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE CAMPBELL PARK PAVILION PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER THE HAWK BUILDERS LLC, IN AN AMOUNT NOT TO EXCEED \$291,654.00; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Mamun Yusuf, Director of Public Works**

Motion made by Mayor Pro Tem Nichols and seconded by Councilmember Didehbani to approve Resolution R2024-06-1200 with 165 days to complete. The motion carried 5-0.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Dominic Didehbani

Voting Nay:

- 4. Discuss and consider Resolution R2024-06-1201 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE CONTRACTUAL AGREEMENTS RELATED TO EMPLOYEE BENEFITS FOR FISCAL YEAR 2024-2025 AT AN ESTIMATED ANNUAL COST OF \$819,074.52; AND PROVIDING FOR AN EFFECTIVE DATE. Presented By: Karen Steward, HR Director**

The council directed staff to provide pricing for coverage up to \$25,000 per employee.

Motion made by Mayor Pro Tem Nichols and seconded by Councilmember Elmore to approve Resolution R2024-06-1201. The motion carried 5-0.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Dominic Didehbani

Voting Nay:

- 5. Discuss and consider Resolution R2024-06-1202 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A RENEWAL FOUR (4) YEAR AGREEMENT WITH CROWN CORRECTIONAL TELEPHONE INC. FOR COINLESS TELEPHONES IN THE CITY’S MUNICIPAL HOLDING FACILITY; AND ESTABLISHING AN EFFECTIVE DATE. Presented by: Steve Perry Police Chief**

Motion made by Councilmember Elmore and seconded by Councilmember Campbell to approve Resolution R2024-06-1202. The motion carried 5-0.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols, Dominic Didehbani

Voting Nay:

F. EXECUTIVE SESSION

- 6. Pursuant to Texas Government Code Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Potential property sites for the Recreation Center and Library**

- 7. Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B

Mayor Vasquez moved into Executive Session at 6:52 p.m.

G. RECONVENE INTO REGULAR SESSION

- 8. Take action, if any, as a result of Executive Session:
 - a. Deliberation Regarding Real Property: Potential property sites for the Recreation Center and Library
 - b. Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B

The council reconvened in Regular Session at 7:7 p.m. No action taken.

H. ITEMS OF COMMUNITY INTEREST

- 9. City Secretary Olguin announced the items of community interest.

I. ADJOURN

Motion made by Councilmember Elmore, seconded by Mayor Pro Tem Nichols to adjourn the meeting at 7:18 PM.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay:

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 1st DAY OF JULY 2024.

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary



**CITY OF HUTCHINS
CALLED CITY COUNCIL MEETING
MINUTES
Monday, June 24, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

A Called Meeting of the Hutchins City Council was held on Monday, June 24, 2024, at 6:00 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Vasquez called the meeting to order at 6:00 p.m. and announced a quorum.

PRESENT

- Mario Vasquez
- Steve Nichols
- Brenda Campbell
- Dominic Didehbani
- Raymond Elmore
- Demarcus Odom

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Nichols gave the invocation and Councilmember Campbell led the Pledge of Allegiance.

C. WORK SESSION

1. 2024 Proposed Comprehensive Plan by: Tim Rawlings

Steve Cook, from Dunaway and Associates, answered questions from council members. He assured the council that there's still time to make revisions to the draft plan before it goes to public hearing and approval. Concerns about the plan included data on race, median household income, education level, resident wages, and estimated population growth. Mr. Cook explained that the information is from the US Census 2021 Decennial Census and the American Community Survey conducted annually.

Councilmember Elmore proposed changing the Goff property zoning on Vanderbilt from Residential to Light Industrial. Additionally, the area along Lancaster-Hutchins Road, identified as Residential should not extend beyond the old water tower. The council discussed the roundabout, and funding options, and identified the streets that would be impacted. The City Administrator will direct the Public Works Director to include in the CIP estimated cost for design and construction.

Mr. Cook will make the recommended revisions and provide a draft to the council by July 8. The public hearing and action on the item will be scheduled for July 15, 2024, city council meeting.

D. EXECUTIVE SESSION

- 2. Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B**

No action.

E. RECONVENE INTO REGULAR SESSION

- 3. Take action, if any, as a result of Executive Session: Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B**

No action.

F. ADJOURN

Motion made by Councilman Elmore, Seconded by Councilman Didehbani to adjourn the meeting at 7:02 p.m.

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 1st DAY OF JULY 2024.

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary



STAFF REPORT

MEETING DATE:	July 1, 2024
MEETING TYPE:	Regular Council meeting
SUBMITTED BY:	Chief Steve Perry
AGENDA CAPTION:	Discuss and consider Resolution R2024-07-1203 of the CITY COUNCIL OF THE City of HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE AGREEMENT WITH FLOCK SAFETY TO PROVIDE LICENSE PLATE READER CAMERAS. Presented by: Steve Perry Police Chief

Background Information

Flock safety gave a presentation to the City Council during a workshop session on June 17, 2024. Flock Safety was founded in 2017, and 2024, Flock's fixed cameras had been installed in over 4000 cities. From providing objective evidence for solving crime to providing proactive alerts to help avoid a potentially dangerous encounter, Flock provides you with the tech, tools and intelligence to create safer spaces in all of your communities. With Flock Safety, agencies of all sizes can improve operational efficiency and accelerate case clearance with a single real-time intelligence solution.

Budget Implications

\$ 58,0000.00

Operational Impact

Provide personnel with the tools necessary to Improve operational efficiency and accelerate case clearance.

Legal Review

City Attorney Joe Gorfida approved

Staff Recommendation

Approve the agreement in exhibit "A" allowing staff to enter into an agreement with Flock Safety.

Supporting Documentation and Attachments

Resolution

Exhibit "A" Quote/Contract terms

**CITY OF HUTCHINS
RESOLUTION NO. R 2024-XXXX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE AGREEMENT WITH FLOCK SAFETY TO PROVIDE LICENSE PLATE READER CAMERAS IN THE CITY OF HUTCHINS, TEXAS, FOR A (2) TWO-YEAR TERM EFFECTIVE UPON COUNCIL APPROVAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Flock Safety (“Flock”) offers a software and hardware situational awareness solution through Flock’s technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to Customer (“*Notifications*”); and

WHEREAS, Customer desires access to the Flock (defined below) on existing devices, provided by Customer, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, via the Flock Services; and

WHEREAS, Customer shall have access to the Footage in Flock Services. Pursuant to Flock’s standard Retention Period (defined below) Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the *Order Form*. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices; and

WHEREAS, Flock desires to provide Customer the Flock Services and any access thereto, subject to the terms and conditions of this Agreement, solely for legitimate business purposes, including but not limited to the awareness, prevention, and prosecution of crime, investigations, prevention of commercial harm, to the extent permitted by law (“*Permitted Purpose*”); and

WHEREAS, the City Council of the City of Hutchins finds it in the best interest of the City of Hutchins to authorize the City Administrator to negotiate and execute the Agreement, attached hereto as Exhibit “A”, with Flock on behalf of the City of Hutchins.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF HUTCHINS, TEXAS, THAT:

SECTION 1. The City, acting through its governing body, hereby authorizes the City Administrator to execute the Agreement with Flock Safety.

SECTION 2. This Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Hutchins, Texas, this the _____ day of _____, 2024.

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary
(06-21-2024: 4891-8943-1754, v. 1)

**EXHIBIT “A”
AGREEMENT**

4891-8943-1754, v. 1

Flock Safety + TX - Hutchins PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Mike Knight
mike.knight@flocksafety.com
4157980935



EXHIBIT A
ORDER FORM

Customer: TX - Hutchins PD
 Legal Entity Name: TX - Hutchins PD
 Accounts Payable Email: sperry@cityofhutchins.org
 Address: 205 W Hickman St Hutchins, Texas 75141

Initial Term: 24 Months
 Renewal Term: 24 Months
 Payment Terms: Net 30
 Billing Frequency: Annual Plan - Invoiced at First Camera Validation.
 Retention Period: 30 Days

Hardware and Software Products
 Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$24,000.00
Flock Safety Flock OS			
FlockOS™ - Essentials	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon @	Included	8	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - MASH Tested Pole Implementation Fee - Non-Coastal Region	\$1,250.00	8	\$10,000.00

Subtotal Year 1:	\$34,000.00
Annual Recurring Subtotal:	\$24,000.00
Estimated Tax:	\$0.00
Contract Total:	\$58,000.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

Special Terms:

- **Opt Out Period** - Customer will have a fifteen (15) day opt-out period ("Opt-Out Period") from the effective date of the Agreement executed in or around June 2024 to terminate this Agreement without penalty or fees. After the Opt-Out Period, Customer may not terminate the Agreement, except as provided herein or the Agreement.

Billing Schedule

Section F, Item3.

Billing Schedule	Amount (USD)
Year 1	
At First Camera Validation	\$34,000.00
Annual Recurring after Year 1	\$24,000.00
Contract Total	\$58,000.00

*Tax not included

Product and Services Description

Section F, Item3.

Flock Safety Platform Items	Product Description	Terms
FlockOST™	Flock Safety's situational awareness operating system.	
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety Falcon® LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

Section F, Item 3.

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: TX - Hutchins PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____



STAFF REPORT

MEETING DATE: July 1, 2024
MEETING TYPE: City Council
SUBMITTED BY: Mamun Yusuf
AGENDA CAPTION: Buy-board proposal for Nichols Dr. WW Main Rehab

Background Information

Staff received a buy-board (Statewide Cooperative Purchasing Contract) proposal from INSITUFORM TECHNOLOGIES, LLC to furnish all labor, materials, equipment, and services necessary to reconstruct the 1,768 LF of sanitary sewer main on Nichols Dr. for \$107,607.50.

Budget Implications

\$107,607.50

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends approving resolution R2024-XX-XXXX

Supporting Documentation and Attachments

June 11, 2024

SF#: SO-00173429

Mr. Mamun Yusuf, PE
City of Hutchins
321 N Main St
Hutchins, TX 75141

Buyboard Proposal

Project Name: **City of Hutchins, TX – Nichols Drive Sewer Rehab
8" & 10" Sanitary Sewer Rehab by CIPP**

INSITUFORM TECHNOLOGIES, LLC herein proposes to furnish all labor, materials, equipment, and services necessary to reconstruct the referenced project (as detailed in the project location maps presented by the City of Hutchins) utilizing the Local Purchasing Cooperative Contract #730-24, administered through the BuyBoard.

ASSUMPTIONS AND QUALIFICATIONS

Insituform™ Design. We have based this proposal on a nominal wall thickness for the Insitutube™, which is based on the best available information at the time of this proposal. Existing pipe deterioration in excess of the conditions assumed, ground water loads in excess of those assumed, or other loads or conditions may increase the recommended thickness for all or portions of the work. Final recommendations may be submitted to you following the completion of the preliminary TV phase of the project. Stated prices are subject to adjustment if design changes are agreed upon.

Laterals. During TV inspection all side sewers are verified, using best practical efforts, to determine if each is an active hook up. Normal practice only reinstates those that are active. You may direct us to reinstate all, or specific laterals, as you desire. This proposal, unless otherwise stated, assumes that all laterals will be reconnected, and all will be internally reconnected using the Insitucutter™. Specific service connections will not be reconnected only when written directions are received from the Owner. The Owner will indemnify and hold **INSITUFORM TECHNOLOGIES, LLC** harmless from all claims arising from backups and other effects of such actions or inaction's.

Insituform will supply the City of Hutchins 1-year Maintenance, Payment, and Performance Bonds, and Certificate of Insurance following acceptance of this proposal.

The pricing in this proposal assumes that all Technical Specifications set forth by the BuyBoard will be strictly adhered to. Any changes to these specifications must be noted and agreed upon by both parties prior to finalizing the proposal pricing.

- Special:**
- 1. Water shall be provided at no cost to Insituform Technologies, LLC for all construction phases of this project. Insituform Technologies, LLC will follow all required deposit, backflow prevention, and metering procedures.**
 - 2. No point repairs have been identified on this project. If found to be necessary during the tv/cleaning phase, we can complete the work utilizing additional pay items and the Owner Contingency Allowance with approval from the City of Hutchins.**

PROPOSAL TERMS AND CONDITIONS

Terms and Conditions from the Texas Statewide Cooperative Purchasing Contract are available upon request from the BuyBoard. Any changes to these conditions must be noted and agreed upon by both parties.

PROPOSAL PRICING

Hutchins Nichols Dr Sewer Rehab Prices

Description	Quantity	Unit of Measure	Unit Price	Extended Total
Travel & Mobilization – CCTV Crew	1	EA	\$1,500.00	\$1,500.00
8" Clean and TV Sanitary Sewer	1,335	LF	\$5.00	\$6,675.00
10" Clean and TV Sanitary Sewer	433	LF	\$5.50	\$2,381.50
Travel & Mobilization – CIPP Crew	1	EA	\$10,500.00	\$10,500.00
CIPP 8" x 6.0mm	1,335	LF	\$35.00	\$46,725.00
CIPP 10" x 6.0mm	433	LF	\$50.00	\$21,650.00
8"-10" CIPP Setup Charge Per Install Length	1,768	LF	\$7.00	\$12,376.00
Internal Service Reconnect	4	EA	\$200.00	\$800.00
Owner Contingency Allowance (as directed)	1	AL	\$5,000.00	\$5,000.00
SUBTOTAL				\$107,607.50

PROPOSAL INCLUSIONS

The prices stated in this proposal include:

1. Mobilizations and demobilization.
2. Internal service reconnects.
3. Cleaning of existing line to include removal of loose debris and deposits. Solid or calcified deposits may require a change order for mechanical cleaning.
4. Pre-Video inspections and documentation of existing pipe prior to reconstruction with the Insituform process for pipe rehabilitated by CIPP.
5. Final video inspection following completion of the installation to document your new pipe rehabilitated by CIPP.
6. Insitutube wetout using 400,000 Flexural Modulus Polyester resin, inversion, curing, and finishing.
7. Bypass pumping as needed for mainline.
8. Traffic control utilizing residential cones only.
9. Confined space safe entry practices.
10. One-year standard construction warranty.
11. Certificate of insurance with a standard coverage.

PROPOSAL EXCLUSIONS

Not included in the prices stated in this estimate are costs associated with the items listed below. These items, if needed or found to be applicable, would be provided by **INSITUFORM TECHNOLOGIES, LLC** at your additional cost; or would be furnished by others, at your direction, at no cost to **INSITUFORM TECHNOLOGIES, LLC**:

- a) If preliminary video inspection of the pipe interior indicates excessive damage, or other extra-ordinary condition, which will require excavation, or other extraordinary remedy, to prepare the pipe for installation of the Insitutube, then those services will be provided by the Owner or by separate proposal via a change order. This will include excessive roots, excessive debris and protruding taps.
- b) Manual operation of any pumping and/or metering stations.
- c) Water from fire hydrants within a convenient distance from each cleaning and inversion site location.
- d) Legal dumpsite for debris resulting from pipes cleaning.
- e) *If any hazardous or toxic materials are encountered during the project, the Owner will be responsible for the removal and disposal of the materials.*
- f) Manhole installation, rehabilitation, and/or replacement.
- g) PE stamped designs.
- h) Project permits and/or local licenses.

- i) State and local sales and/or use taxes on the value of the project. If you are exempt, please submit the appropriate documentation.
- j) Additional premiums for special insurance coverage(s) demanded by you or other parties particular to this project.
- k) Performance and Payment Bond not included. This is available upon request, but if required please add 1.5% to the total project cost.

OFFERED BY:

ACCEPTED BY:

INSITUFORM TECHNOLOGIES, LLC

Timothy R. Peterie

SIGNATURE

DATE

**TIMOTHY R. PETERIE
BUSINESS DEVELOPMENT MANAGER**

NAME

**REVIEWED BY:
ANDY OZMENT
AREA VP**

TITLE

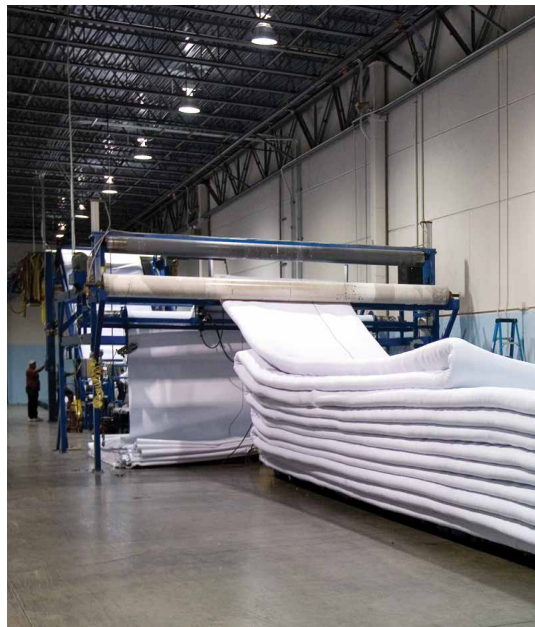
ORGANIZATION

cc: Ben Hawkins, Craig Nolen

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other document, it will not be acknowledged without this proposal being referenced or as an attachment.

INSITUFORM® CIPP

Affordable, reliable and non-disruptive solutions for sewer pipe reconstruction



Our Trenchless Solution

The Insituform® cured-in-place pipe (CIPP) is a jointless, seamless, pipe-within-a-pipe used to rehabilitate sanitary sewers, storm sewers and force mains.

Insituform® CIPP addresses your top concerns:

Infiltration reduction. Water entering your sewer system through cracks, holes and joint failures can overload your treatment facilities, especially during wet weather. Insituform® CIPP significantly reduces this infiltration. In dry climates, roots find the sewer system an attractive source of water and nutrients and create blockages and overflows. Insituform® CIPP contains your flow within the pipe while keeping external water and roots out.

Structural integrity. Insituform® CIPP restores structural integrity to your damaged sewer pipes. The design models used, independent test results and over 45 years of service all confirm that Insituform® CIPP is a structural product with a 100-year design life.

Increased flow capacity. Insituform® CIPP provides the least cross-sectional reduction of all methods used to rehabilitate pipes. There are no joints or seams that can separate over time and the smooth, jointless interior provides excellent abrasion resistance and typically improves flow capacity.

Affordability. The Insituform® CIPP process is usually less expensive than conventional dig and replace methods of sewer repair. When the lost business revenues, traffic congestion and social costs associated with other methods are considered, your savings are immeasurable.

Installation flexibility. Insituform® CIPP can be installed using either air or water inversion, or by pulling into place. The cure can be done with steam or hot water. All processes are consistent with nationally recognized standards and Insituform's own ISO-certified quality control program. Since each job is unique, we apply the most cost-effective, technically optimal solution to meet your pipeline rehabilitation needs.



INSITUFORM® CIPP

Insituform® CIPP is the best choice for trenchless rehabilitation.

Insituform superior processes

Since inventing CIPP over 45 years ago, Insituform has developed the highest quality manufacturing and installation systems in the trenchless industry.

As a vertically integrated company, we take responsibility for research and development, manufacturing, installation and service. Our systems are designed to produce consistency and high performance in our products and services.

Manufacturing

Insituform’s patented manufacturing capabilities are certified to the ISO 9001:2015 standard, ensuring that our tubes are constructed for optimal long-term performance. During the manufacturing process, each tube goes through 25 separate quality checks.

Wet out

Insituform’s resin impregnation process ensures that Insituform® CIPP achieves the required strength and enables wet out of many lengths, diameters and thicknesses.

Insituform’s wet out facilities utilize environmentally friendly methods and equipment. In fact, Insituform has been recognized by the United States’ Environmental Protection Agency for efforts to protect the environment at its various wet out facilities.

Installation

Every Insituform installation is completed using our own safety-certified crews who follow strict safety procedures and documented work practices. Each crew is equipped with highly specialized equipment, backup resources and engineering support.

Insituform’s advanced installation methods include air invert steam cure, which reduces water usage on a job site by approximately 95% and energy usage by 75%.

Transportation Solutions

Insituform offers affordable, trenchless solutions to renew and extend the life of underground stormwater control and drainage structures. A large number of culverts running under the nation’s roadways are approaching or have exceeded their expected design life. A culvert or storm sewer pipe collapse can have catastrophic effects on the traveling public, your budget and your credibility. Insituform can help you avoid the direct costs and the social costs of a failure by proactively renewing your underground assets.

For transportation projects, particularly culverts, Insituform uses installation methods that minimize the use of water and maximize resin containment, thus protecting downstream waters from contamination.

The Insituform® CIPP Installation Process



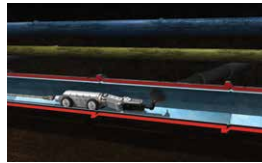
Step 1:

A resin-saturated, coated felt tube is inverted (shown) or pulled into a damaged pipe.



Step 2:

Hot water or steam is used to cure the resin and form a tight-fitting, jointless and corrosion-resistant replacement pipe.



Step 3:

Service laterals are restored internally with robotically controlled cutting devices and the rehabilitated pipe is inspected by closed-circuit TV.

The Insituform® CIPP Technical Envelope

The Insituform® CIPP Technical Envelope	
Diameter range	4 in – 124 in*
pH range	0.5 – 10.5
Effluent temperature	up to 140°F
Pipe condition — fully deteriorated	Yes
Pipe condition — partially deteriorated	Yes
Bends	Yes
Offset joints	Yes
Diameter changes	Yes, without manhole access
Thickness changes	Yes, without manhole access
Typical shot length	200 ft – 1000 ft
Host pipe shape	All shapes
Host pipe material	All materials

* Thickness and length limitations in larger diameters

This table refers to general purpose municipal sewer CIPP projects. Insituform can provide products that extend beyond these parameters through our engineering group. Please contact your local representative at 800.234.2992 for assistance with applications extending beyond this technical envelope.



Insituform Technologies, LLC
 580 Goddard Avenue
 St. Louis, MO 63005
 800.234.2992
 www.insituform.com

**CITY OF HUTCHINS, TEXAS
RESOLUTION NO. R 2024-07-1204**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING THE BUYBOARD PROPOSAL RECEIVED IN ASSOCIATION WITH THE REHABILITATION OF NICHOLS DR. WASTEWATER MAIN PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, LLC, IN AN AMOUNT NOT TO EXCEED \$107,607.50; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS the City accepted the buy-board proposal for the Nichols Dr. Wastewater Main Improvement Project (“the “Project”); and

WHEREAS the City has accepted the buy-board proposal of Insituform Technologies, LLC for the Project; and

WHEREAS the City Council of the City of Hutchins finds it in the best interest to the residents and businesses of the City of Hutchins to accept the buy-board proposal of Insituform Technologies, LLC, for the Project in an amount not to exceed \$107,607.50.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTCHINS, THAT:

SECTION 1. The City, acting through its governing body, hereby confirms that it accepts the buy-board proposal received by the City’s Department of Public Works on June 11, 2024.

SECTION 2. The City, acting through its governing body, hereby confirms that it awards the Project to Insituform Technologies, LLC, at the submitted buy-board proposal of \$107,607.50 as set forth in Exhibit “A” attached hereto and incorporated herein by reference.

SECTION 4. For and on behalf of the City Council, the City Administrator is hereby authorized to negotiate and execute a contract with Insituform Technologies, LLC, in the amount not to exceed \$107,607.50 for the Project.

SECTION 5. This Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Hutchins, Texas, this the 1st day of July 2024.

CITY OF HUTCHINS, TEXAS

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary

EXHIBIT "A"
The Estrada Concrete Company, LLC Bid



STAFF REPORT

MEETING DATE:	07-01-2024
MEETING TYPE:	City Council
SUBMITTED BY:	Maria Joyner
AGENDA CAPTION:	Discuss and consider allowing Republic Services to implement the results of the cart audit.

Presented by: Leigh Ferguson, Republic Services

Background Information

Recently, the City of Hutchins and Republic Services renewed its solid waste contract to allow Republic Services to continue to provide trash service within the City of Hutchins. As part of the renewal, Republic Services conducted a cart audit during January 2024. The audit allowed Republic Services to verify how many carts each resident uses and to ensure each home is receiving the services that they are paying for. Republic Services found 68 discrepancies during their review.

The proposed plan of action is as follows:

- Notify residents that they have additional cart(s) that are not reflected on their current bill.
- Allow the residents the opportunity (within a certain period of time) to contact the City and state if they desire to pay for the additional carts or have the carts removed.
- The City will adjust the trash bills based on the preference of the resident.
- The City and Republic will schedule a date to remove the additional carts

A representative from Republic Services will present the details associated with this audit process.

Staff Recommendation

Staff recommends approval of this audit to be performed by Republic Services.



STAFF REPORT

MEETING DATE: July 1, 2024

MEETING TYPE: Regular Council meeting

SUBMITTED BY: Chief Steve Perry
Animal Services Presented by: Steve Perry Police

AGENDA CAPTION: Chief

Background Information

Resignation of Animal Services Officer Daily.
Possibility of ending the Ferris agreement.

Budget Implications

Operational Impact

No animal services in the City of Hutchins after July 5, 2024.

Meeting with Ferris Assistant City manager to discuss the future of the agreement and assistance with animal services.

Legal Review

N/A

Staff Recommendation

Information only

Supporting Documentation and Attachments

Daily resignation

Resignation Letter Drewrey K. Daily

Drewrey Daily <ddaily@cityofhutchins.org>

Wed 6/26/2024 4:34 PM

To: Steve Perry <sperry@cityofhutchins.org>

6/26/2024

Mr. Perry,

It breaks my heart to write this. I had to make one the hardest decisions I can remember to date today. I am leaving with great memories of our conversations and time working together with you, for you. I was offered a job with a schedule and pay I just can not refuse. Over \$54,000.00 a year. I know we talked yesterday and I said I would stay, but the offer was countered. Also... Its Ferris. I know I said it was Grapevine yesterday. Sorry for lying to you it hurt me to do that. I was scared to tell you. I feel like Im stabbing you in the back. I look up to you so much. You have been a great man to work for. I will miss you the most about this job. July 5th will be my last day if that is alright. Im sorry I know you fought for me yesterday. I do appreciate that. I do appreciate you. For everything. I just need the money to take a lot of stress off my wife and my plate. Thank you for the opportunities, the love, the years, and so many things I could list. That list would go on forever and I would still forget to label all of them. This hurts.

I am sorry,

- D. Daily



LT. B. Perry 237
6/27/2024

Received
6.27.24
