



**CITY OF HUTCHINS
ATWELL PUBLIC LIBRARY BOARD MEETING
AGENDA**

**Tuesday, January 28, 2025 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Atwell Public Library Board to be held on Tuesday, January 28, 2025 at 6:30 p.m. at the Hutchins City Hall - Council Chambers located at 321 N. Main St, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

President, Yvette Lewis
Vice President, Jessica Sanchez
Secretary, Brenda Campbell
Board Member, Glenda Gilliam
Board Member, Cristian Martinez
Board Member, Angela Robertson

A. CALL TO ORDER

Roll Call

B. CITIZEN COMMENTS: *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

C. PRESENTATIONS

1. Overview of Library activities. Presented by Olivia Daniels, Librarian.

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Consider approval of the October 15, 2024, Atwell Public Library Advisory Board Meeting.

E. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

F. ITEMS OF COMMUNITY INTEREST

3. City of Hutchins Black History Month event, Thursday, February 20, 2025, 4:00 p.m. - 6:00 p.m.- Hutchins Community Center, 500 W. Hickman St., Hutchins, TX 75141.

4. Atwell Public Library Advisory Board meeting, Tuesday, April 15, 2025, 6:30 p.m., - Hutchins City Hall, 321 Main St., Hutchins, TX 75141.

G. ADJOURNMENT

CERTIFICATION

I certify that a copy of the January 28, 2025 agenda of items to be considered by the Atwell Public Library Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on January 28, 2025 before 6:00 p.m.



Olivia Daniels
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 24 hours in advance of scheduled meeting. For assistance, please call the library at 972-225-4711 or email the Librarian at odaniels@cityofhutchins.org



STAFF REPORT

MEETING DATE:	January 28, 2025
MEETING TYPE:	Atwell Public Library Advisory Board
SUBMITTED BY:	Olivia Daniels, Librarian
AGENDA CAPTION:	Overview of Library activities.

Background Information

Staff will give an overview of the library activities from October 2024- January 2025, as well as upcoming library activities from February 2025-April 2025.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends board members continue to promote the library activities.

Supporting Documentation and Attachments

Library Board January 28, 2025 presentation.pdf

Atwell Public Library Advisory Board Meeting

Tuesday, January 28, 2025

Presented by : Olivia Daniels, Librarian



Overview of Library Activities

October 2024-January 2025

Fall Festival 2024



Section C, Item 1.



COSTUME CONTEST





GOLDEN PUMPKIN WINNERS



City of Hutchins



Fall Festival



TRUNK OR TREAT

at Wilmer-Hutchins Elementary School



Thinking Money for Kids Penny Pinchers Party

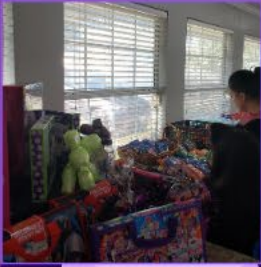
- Kids became party planners, creating Planning Boards for their clients while staying on budget.
- Game was played twice – in library and at Quail Run MHC during Halloween event.
- Kids learned what a budget is and how it is useful, basic business relationships (customer/provider), and how that value can differ from cost.

THINKING MONEY FOR KIDS PENNY PINCHERS PARTY



@ATWELLPUBLICLIBRARY

QUAIL RUN HALLOWEEN EVENT



THINKING MONEY FOR Kids

PENNY PINCHERS' PARTY

PARTY CHAMPIONS

THINKING MONEY FOR Kids

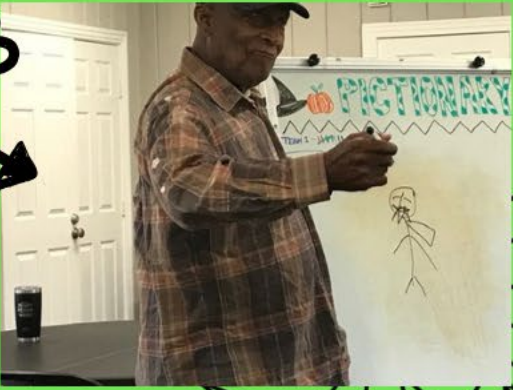
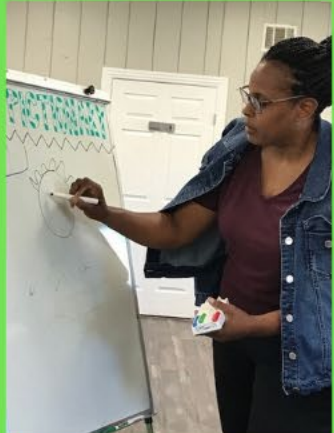
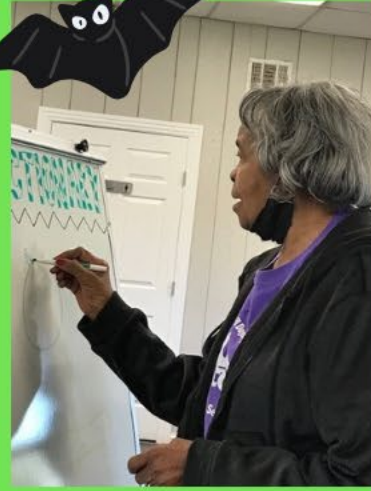


Section C, Item 1.





Senior Pictionary Day



@atwellpubliclibrary

@atwellpubliclibrary

Spooky Stories to Tell in the Light

Share Your Stories
and
Listen to new ones!

@atwellpubliclibrary

Thursday,
October 24
4:30 PM



Section C, Item 1.

SPOOKY TALES



TO TELL IN THE LIGHT

@atwellpubliclibrary

Kids Contest - Winners



1st



2nd



3rd



1

Teen Contest Winner



Section C, Item 1.

WINNER

GUESS How Many



HOW MANY
PIECES OF
CANDY
IN THE JAR?

¿CUÁNTAS
PIEZAS HAY
EN EL
FRASCO?



NATHALIE

GUESS: 90 ----- ANSWER: 91

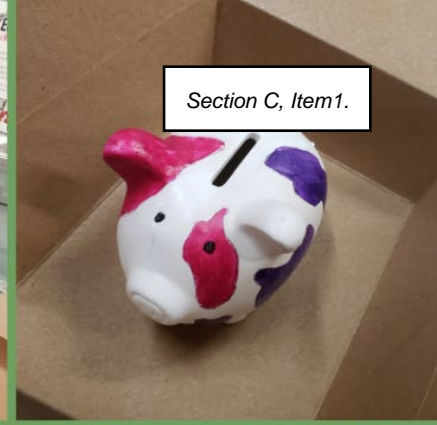


KIDS CRAFT

FALL



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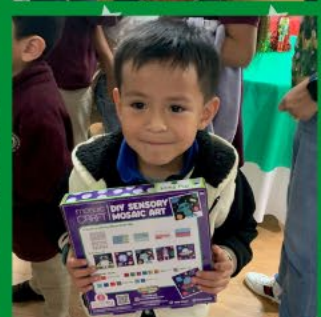


THINKING MONEY FOR Kids PIGGY BANK THEATER





QUAIL RUN HOLIDAY GAMES





Thank You
for
Coming





WINTERGREEN TERRACE CHRISTMAS ORNAMENTS



WORKFORCE SOLUTIONS OF GREATER DALLAS

@ ATWELL PUBLIC LIBRARY

Wed., Dec. 4, 2024
1PM - 3PM

LEARN MORE ABOUT:

- Job Fairs
- Programs
- Job Development
- Adult Education
- ESL



Contact the library for more information.
@atwellpubliclibrary

NOW AT YOUR LIBRARY!

Section C, Item 1.



THINKING
MONEY
FOR
KIDS

DECEMBER 27, 2024
2:30 PM



Join us!

Recommended ages: 3-12+



WEEK 1: DEC 23. - DEC. 27

WINTER BREAK ACTIVITIES



MONDAY

*Marigold Florist
Kid's Winter
Centerpiece



2:00 PM

*registration required

TUESDAY

TO-GO CRAFT



ALL DAY

WEDNESDAY

MERRY
CHRISTMAS!!

-
CLOSED



THURSDAY

MERRY
CHRISTMAS!!

-
CLOSED



FRIDAY

TMK Currency
Conga



2:30 PM

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WEEK 2: DEC. 30 - JAN. 3

WINTER BREAK ACTIVITIES



Section C, Item 1.

MONDAY

Winter Pictionary



2:30 PM

TUESDAY

TO-GO CRAFT



ALL DAY

WEDNESDAY

HAPPY NEW
YEARS!!

-
CLOSED

THURSDAY

LOTERIA



2:30 PM

FRIDAY

TMK
Making Moo-lah



2:30 PM

@ATWELLPUBLICLIBRARY

NEW YEAR.....NEW BOOKS~!

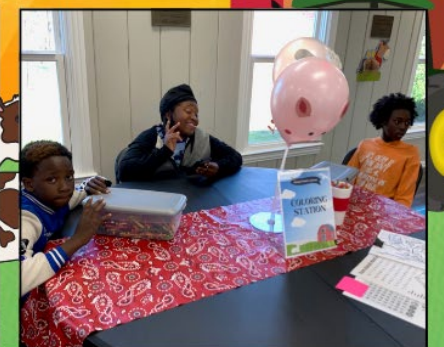


Thank you Sanders Family!

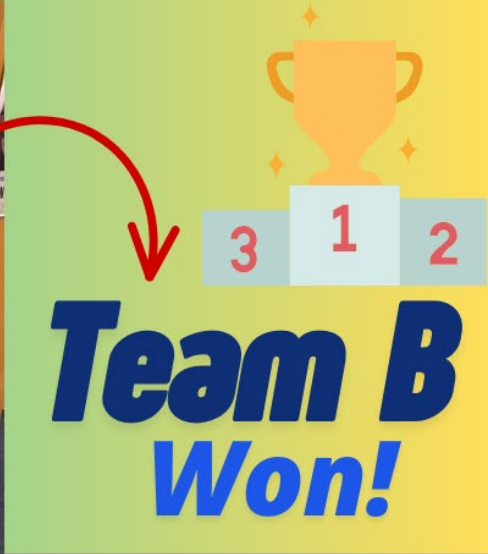
THINKING MONEY FOR kids

MAKING MOOO-LAH

Section C, Item 1.



@atwellpubliclibrary



Section C, Item 1.

WINTER BREAK LOTERIA @ATWELL PUBLIC LIBRARY

Pictionary



@atwellpubliclibrary





January 29, 2025

December 2024

Section C, Item 1.

December READING Challenge WINNER



Congratulations/ Felicidades:
SARAH

ATWELL PUBLIC LIBRARY



WINTER BREAK READING CHALLENGE

WINNER



@atwellpubliclibrary

READ *squared*
Habit Forming

Section C, Item 1.

WINTER BREAK READING CHALLENGE

DECEMBER 9 - JANUARY 6

- REGISTER ON READSQUARED AND LOG YOUR READING
- FUN MISSIONS & EVENTS FOR EXTRA POINTS
- PRIZE FOR MOST POINTS EARNED

@atwellpubliclibrary



READING IS SNOW MUCH FUN!

1ST PLACE
PRIZE!!



READING IS SNOW MUCH FUN!

1ST PLACE
PRIZE!!





Upcoming Library Activities

February 2025-April 2025



THE CITY OF HUTCHINS HONORS BLACK HISTORY MONTH



You are invited to join us as The City's Community Services Diversity and Inclusion Program & Atwell Public Library Honor Black History Month.

Thursday February 20th, 2025 from 4-6 PM.
Location: Hutchins Community Center- 500 W. Hickman St.

We will be highlighting our educational art gallery "6888th Central Postal Directory Battalion: The True Story of The Six Triple Eight and Major Charity Adams."

This free event will feature art, music, crafts, education, refreshments, and literature celebrating the rich cultural heritage of Black Americans.

We hope you can join us for this special occasion as we come together to celebrate and learn about the contributions of the Black community to our society.

Sincerely,
Hutchins Community Services



Atwell Public Library:

- Disseminate information and posters to community.
- Partner with TSTA organization for volunteer help.
- Distribute Black History themed books and black authored books for children.
- Instruct and supervise craft table. Painting preprinted canvases during event.

Other Activities and Meetings

Upcoming events

February 2025

- Wintergreen Terrace MHC – Valentine’s Game Day – Feb. 6
- Quail Run – Valentine’s Day party- Feb. 13
-

Staff Responsibilities

- January 2025- November 2025 – 3rd Wednesday – Olivia Daniels, Librarian , attending Leadership Southwest meetings- all day.
- April 1-4, 2025, both staff members attending Texas Library Association – Annual Library Conference.
- Spring 2025- Olivia Daniels in panel meetings on planning new library facilities and library programming.

April 18, 2025 –Meeting

- Jesus Rios, Library Assistant will present information on 2025 Summer Reading Program and kickoff.
- TBD- 2024 TMLDA Achievement Award announcement

THANK YOU

Olivia Daniels, Librarian

odaniels@cityofhuthins.org

972-225-4711



STAFF REPORT

MEETING DATE:	January 28, 2025
MEETING TYPE:	Atwell Public Library Advisory Board
SUBMITTED BY:	Olivia Daniels, Librarian
AGENDA CAPTION:	Consider approval of the October 15, 2024, Atwell Public Library Advisory Board Meeting.

Background Information

Library board meeting minutes for the month of October 2024:
- October 15, 2024 Regular Atwell Public Library Board Advisory Meeting.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends approval of the library board meeting minutes for the month of February 2024.

Supporting Documentation and Attachments

1. Library Board Minutes October 15, 2024.



Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

President Cristian Martinez
Vice President Angela Robertson
Secretary Brenda Campbell
Board Member Glenda Gilliam
Board Member Yvette Lewis
Board Member Jessica Sanchez

**MINUTES
CITY OF HUTCHINS
ATWELL PUBLIC LIBRARY ADVISORY BOARD MEETING
Tuesday, October 15, 2024– 6:30 PM
City Hall- 321 N. Main Street**

The Atwell Public Library Advisory Board met at the Hutchins City Hall- Council Chamber located at 321 N. Main St., Hutchins, Texas, on Tuesday, October 15, 2024, with the Regular Library board meeting beginning at 6:30 p.m. at which time the following items were discussed and considered:

REGULAR SESSION:

A. CALL TO ORDER: Vice President Angela Robertson called the meeting to order at 6:32 p.m.

1. Roll Call: Board Members in attendance: Vice President Angela Martinez, Secretary Brenda Campbell, Board Member Glenda Gilliam, Board Member Yvette Lewis, and Board Member Jessica Sanchez. President Cristian Martinez absent.

B. CITIZEN COMMENTS: None.

C. PRESENTATIONS

**1. Introduction of new board member.
Presented by Olivia Daniels, Librarian**

Librarian Olivia Daniels introduced the new board member, Glenda Gilliam.

**2. Overview of library activities.
Presented by Olivia Daniels, Librarian**

Librarian Olivia Daniels reviewed the library’s activities from July to September 2024 including the 2024 Summer Reading program’s Grand Prize Summer Reading Drawing and winners, the Voter’s Registration drive, Smokey Bear’s 80th Birthday and Fire Safety Prevention, September’s Library Card sign up month and outreach at Wilmer Hutchins High School, The City of Hutchins Hispanic Heritage event, and Carter Blood Care Blood Drive. Additionally, the librarian announced the upcoming

events included the FIRNA/ALA Thinking Money for Kids programs, Hutchins Fall Festival, and library’s Book Character Kids & Teens Pumpkin Contest, and Spooky Tales to Tell in the Light. Other upcoming services included the release of the new Baker & Taylor Boundless app for eBooks and audiobooks and the grant sponsored Playaway Launchpads with TM4K games for children.

D. CONSENT AGENDA – *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Consider approval of the July 16, 2024, Atwell Public Library Advisory Board Meeting minutes.

Vice President Robertson made the motion seconded by Secretary Campbell to approve the Consent Agenda as presented. All in favor, the motion carried unanimously 5-0.

E. REGULAR AGENDA

1. Discuss and consider the election of a new President, for a one-year term ending July 2025. Presented by Olivia Daniels, Librarian

The board discussed and considered Board Member Yvette Lewis be nominated as the new President for a for a one-year term ending July 2025. All in favor, the motion carried unanimously 5-0.

2. Discuss and consider the election of a new Vice President, for a one-year term ending July 2025. Presented by Olivia Daniels, Librarian

The board discussed and considered Board Member Jessica Sanchez be nominated as the new Vice President for a for a one-year term ending July 2025. All in favor, the motion carried unanimously 5-0.

3. Discuss and consider the election of a new Secretary, for a one-year term ending July 2025. Presented by Olivia Daniels, Librarian

The board discussed and considered Secretary Brenda Campbell be renominated as Secretary for a for a one-year term ending July 2025. All in favor, the motion carried unanimously 5-0.

F. ITEMS OF COMMUNITY INTEREST

President Lewis announced the items of community interest.

G. ADJOURNMENT

Board Member Robertson made the motion seconded by President Lewis to adjourn the meeting at 7:15 p.m. All in favor, the motion carried unanimously 5-0.

**PASSED AND APROVED BY THE ATWELL PUBLIC LIBRARY ADVISORY BOARD
AT A REGULAR MEETING HELD ON JANUARY 28, 2025.**

APPROVED:

Yvette Lewis, President

ATTEST:

Brenda Campbell, Secretary