



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
AGENDA**

**Tuesday, April 08, 2025 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, April 08, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Desiree Francis
Vice Chair, America Rodriguez
Board Member, Kimberley Diaz
Board Member, Larocho Odom
Board Member, Elaine Hudson
Secretary, Gilbriana (Briana) Wadley
Historian, Tynee Sims-Rogers
Scott Lindsay-Alternate
Teresa Ayala - Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from March 11, 2025

E. PRESENTATIONS

2. Arbor Day Update

3. Review of KHB Advisory Board Officer Roles & Responsibilities.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

- 4. Discuss and Consider The Great American Clean-Up.
- 5. Discuss and Consider Hutchins Big Event.

G. ITEMS OF COMMUNITY INTEREST

- 6. Easter Egg Hunt April 12, 2025. Campbell Park, Noon to 2 PM
- 7. The Great American Clean-Up April 12, 2025
- 8. Back to School Event. TBD

H. ADJOURN

CERTIFICATION

I certify that a copy of the April 08, 2025 agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website , in accordance with Chapter 551 of the Texas Government Code. Posted on April 4, 2025 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES**

**Tuesday, March 11, 2025 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, March 11, 2025 at 06:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Vice Chair, A. Rodriguez called the meeting to order at 6:22 PM and announced a quorum.

Present

- A. Rodriguez
- E. Hudson
- G. Wadley
- T. Sims-Rogers

Absent

- L. Odom
- K. Diaz
- D. Francis
- S. Lindsay
- T. Ayala

B. INVOCATION AND PLEDGE OF ALLEGIANCE

E. Hudson led the invocation, and G. Wadley led the Pledge of Allegiance.

2. CITIZEN COMMENTS – None

D. CONSENT AGENDA – All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.

2. Approval of Minutes from February 11, 2025.

T. Sims-Rogers motioned to approve the minutes from February 11, 2025, and E. Hudson seconded the motion. All in favor, motion passed.

Voting Yea: A. Rodriguez, E. Hudson, G. Wadley, and T. Sims-Rogers.

Voting Nay: 0

E. PRESENTATIONS

3. Discuss Arbor Day, March 22, 2025.

W. Randle announced the approved locations for tree planting as designated by public works, along with the number of trees to be planted at each site. At Campbell Park, 15 peach trees will be planted, and at MLK Park, 5 peach trees will be planted.

All board members and volunteers are scheduled to meet at Campbell Park at 8:30 AM, where they will be divided into two groups for the planting activities.

W. Randle also reminded the board that the deadline to sign up to volunteer is March 13, 2025, and that waivers must be signed by anyone under the age of 18. T-Rogers recommended that a link for volunteers to sign up be created. W. Randle advised that she would research the possibility of having a platform for volunteers to sign up.

4. Discuss Community Clean up, April 12, 2025.

W. Randle announced that The Great American Clean Up will begin at 8:00 AM. The initiative will start at the City entry from Dowdy Ferry Road, proceed up Palestine, and split into both sides of Main.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

5. Discuss and Consider KHB Logo.

T. Sims-Rogers motioned to approve the new logo; G. Wadley seconded the motion. All in favor, motion passed.

Voting Yea: A. Rodriguez, E. Hudson, G. Wadley, and T. Sims-Rogers

Voting Nay: 0

G. ITEMS OF COMMUNITY INTEREST

6. Arbor Day March 22, 2025. 8:30 AM, meeting point Campbell Park.

7. Easter Egg Hunt April 12, 2025. Campbell Park, Noon to 2 PM.

8. Community Clean Up, April 12, 2025. 8AM.

H. ADJOURN

G. Wadley motioned to adjourn the meeting, and E. Hudson seconded the motion. All in favor, motion passed and meeting adjourned at 6:53 PM.

Voting Yea: A. Rodriguez, G. Wadley, E. Hudson, and T. Sims-Rogers.

Voting Nay: 0

APPROVED:

Chair, Desiree Francis

ATTEST:

Wanda Randle
Staff Liaison