



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, December 03, 2024 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, December 3, 2024 at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, David Coleman
Board Member, Miriam Carmona
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Approval of Minutes from November 5, 2024

E. PRESENTATIONS

3. Update on Hutchins Rockin' 70s Holiday in the Park presented by W. Randle.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein. -None*

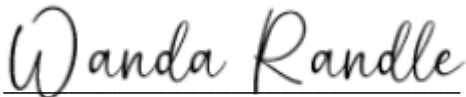
G. ITEMS OF COMMUNITY INTEREST

4. Easter Egg Hunt April 20, 2025 Campbell Park, Noon to 2PM

H. ADJOURN

CERTIFICATION

I certify that a copy of the December 3, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on November 30, 2024 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, November 05, 2024 at 6:30 PM
Community Center, 500 W. Hickman**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, November 05, 2024 at 6:30 PM located at Hutchins Community Center, 500 W. Hickman, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

- Chair, Brenda Campbell
- Vice Chair, Cecile Gardner
- Board Member, David Coleman
- Board Member, Miriam Carmona
- Board Member, Huell Gilliam
- Alternate Board Member, Demarcus Odom
- Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

C. Gardner called the meeting to order at 6:30 PM and announced a quorum.

Present: David Coleman, Miriam Carmona, Huell Gilliam, and C. Gardner. Absent: B. Campbell, D. Odom, and A. McCowan.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

H. Gilliam gave the invocation and D. Coleman led the Pledge of Allegiance.

C. CITIZEN COMMENTS - None

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Consider approval of Minutes from October 14, 2024.

Motion made by H. Gilliam, seconded by D. Coleman to approve the consent agenda as presented. All in favor, the motion passed.

Voting Yea: M. Carmona, H. Gilliam, s. Coleman, C. Gardner

Voting Nay: 0

E. PRESENTATIONS

- 3. Update on Hutchin’s Rockin’ 70’s Holiday in the Park, presented by T. Goodley
- 4. Update on Pop-up shop presented by W. Randle.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein. -None*

G. ITEMS OF COMMUNITY INTEREST

C. Gardner announced the items of community interest.

H. ADJOURN

Motion made by H. Gilliam, seconded by D. Coleman to adjourn the meeting at 7:05 PM. All in favor, the motion passed.

Voting Yea: H. Gilliam, D. Coleman, C. Gardner, and M. Carmona.

CERTIFICATION

I certify that a copy of the November 05, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City’s website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on November 1, 2024 before 6:00 p.m.

Approval:

Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org