



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, June 4, 2024 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, June 4, 2024 at 06:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Carl Fisher
Board Member, David Coleman
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call
2. Invocation
3. Pledge of Allegiance

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

E. PRESENTATIONS

1. Back to School Event August 3, 2024 and Fall Festival October 12, 2024

F. PUBLIC HEARINGS

2. Approve Minutes from 04/02/2024

G. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

H. ITEMS OF COMMUNITY INTEREST

3. Back to School Event August 3, 2024 and Fall Festival October 12, 2024

I. ADJOURN

CERTIFICATION

I certify that a copy of the June 4, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on May 31, 2024 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, April 02, 2024 at 6:30 PM
City Hall, 321 N. Main Street**

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Carl Fisher
Board Member, David Coleman
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call – Chair Brenda Campbell 6:30PM

Invocation – Huell Gilliam

Pledge of Allegiance – David Coleman

Present: Huell Gilliam, Brenda Campbell, Demarcus Odom, David Coleman, and Cecile Gardner.

Absent: Carl Fisher and Alicia McCowan.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

Approval of 3/5/24 meeting minutes.

Huell Gilliam motioned to approve and David Coleman second the motion to approve. Unanimously approved by all.

E. PRESENTATIONS

2. Director W. Randle will provide updates on upcoming Park Board events and the status of previous meeting open questions.

-Director W. Randle provided update on the lights at Valley View Park and The Back-to-School event.

-The board will provide additional ideas for community events

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

G. ITEMS OF COMMUNITY INTEREST

3. Back to School Event to be announced.

- Discussed back to school set up

H. ADJOURN – Huell Gilliam motioned to adjourn, David Coleman motioned to second and unanimously approved by all parties

APPROVED:

Brenda Campbell, President

ATTEST:



Wanda Randle
Director Community Services and Park Programs