



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, February 06, 2024 at 6:30 PM
City Hall, 321 N. Main Street**

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Carl Fisher
Board Member, David Coleman
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call

Invocation

Pledge of Allegiance

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of 10/03/2023 Meeting Minutes

E. PRESENTATIONS

Director W. Randle will provide update on upcoming events.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

G. ITEMS OF COMMUNITY INTEREST

2. Easter Egg Hunt 3/31/24 12pm to 2pm

H. ADJOURN

CERTIFICATION

I certify that a copy of the February 06, 2024, agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on February 01, 2024, before 6:00 p.m.

Wanda Randle

Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



Hutchins City Hall
321 N. Main Street

Hutchins, TX 75141
www.cityofhutchins.org

Brenda Campbell-Chairwoman
Cecile Gardner-Vice Chair
David Colman-Board Member
Carl Fisher-Board Member
Huell Gilliam-Board Member
Alicia McCowan-Alternate
Demarcus Odom-Alternate

**MINUTES
CITY OF HUTCHINS
PARK & RECREATION BOARD MEETING
Tuesday, October 3, 2023– 6:30 PM
Hutchins City Hall
321 N. Main St., Hutchins Texas**

The Park & Recreation Board met at the Hutchins City Hall Located at 321 N. Main St., Hutchins, Texas, on Tuesday, October 3, 2023, with the Regular Park & Recreation board meeting beginning at 6:30 p.m. at which time the following items were discussed and considered:

REGULAR SESSION:

A. CALL TO ORDER: Cecile Gardner Vice Chair called the meeting to order at 6:52 p.m.

1. **Roll Call:** Board Members in attendance: Cecile Gardner, Huell Gilliam, David Coleman, , Demarcus Odom. Carol Fisher Absent Alicia McCowan Absent

B. CITIZEN COMMENTS: None

C. PRESENTATIONS

Wanda Randle Director provide Fy2023 post and upcoming events update

D. CONSENT AGENDA – *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

None

E. REGULAR AGENDA

1. None

F. ITEMS OF COMMUNITY INTEREST

Brenda Cambell Chair announced the items of community interest.

G. ADJOURNMENT

Huell Gilliam made the motion seconded by Board Member Gardner to adjourn the meeting at 7:22p.m. All in favor, the motion carried unanimously 5-0.

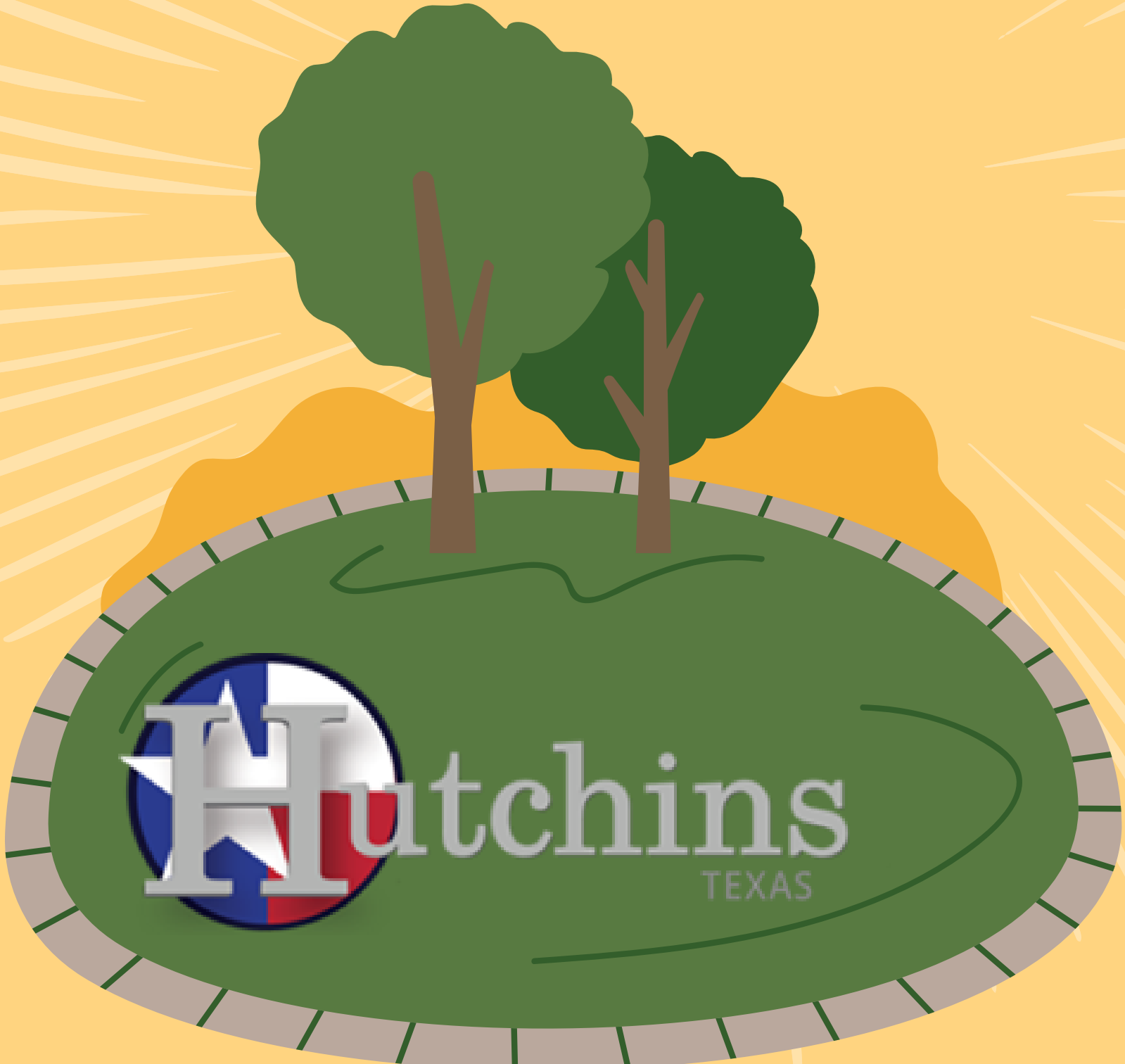
APPROVED:

Brenda Campbell, President

ATTEST:

Wanda Randle
Director Community Services and Park Programs

PARK BOARD 2024 PENDING EVENTS



EASTER EGG HUNT

Section G, Item 2.

Saturday March 30th, 2024

Noon- 2:00PM

Campbell Park



PROPOSED EVENT LAYOUT

Easter Egg Hunt

Easter Egg Painting

Invite local churches

Hunt will begin @ 12:30

Music

Lunch Bags

6 Golden Eggs

3 golden eggs for 0-6 years

3 golden eggs for 7-12 years



Letter to Churches

Dear [Church Name],

We hope this message finds you well.

We are reaching out to invite you to support the Park & Recreation Annual Easter Egg Hunt, which will be held on Saturday, March 30th, 2024, at Campbell Park from Noon-2pm.

This event is a wonderful opportunity for local churches to connect with the community and showcase their organization. We would like to extend an invitation for your church to set up a table or booth at the event, free of charge. This will give you the chance to introduce your organization to our community and engage with attendees.

The Park & Recreation Annual Easter Egg Hunt is a highly anticipated event in our community, and we believe that your participation will greatly enhance the experience for all attendees. It is a family-friendly event that brings together people of all ages to celebrate the joy of Easter.

For more information about the event and to reserve a spot for your church, please contact us at 972-225-0439.

We would be happy to provide you with any additional details you may need. We look forward to your participation and the opportunity to collaborate with your church to create a memorable Easter celebration for our community.

Warm regards,

PRIZES

Chromebooks



Back To School Event

2024

Movie Night

2024

Keep Hutchins Beautiful

2024

Indoor Recreation

2024

Questions & Answers

2024