



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, November 05, 2024 at 6:30 PM
Community Center, 500 W. Hickman**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, November 05, 2024 at 6:30 PM located at Hutchins Community Center, 500 W. Hickman, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, David Coleman
Board Member, Miriam Carmona
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

- [2.](#) Approval of Minutes from October 14, 2024

E. PRESENTATIONS

3. Update on Hutchins Rockin' 70s Holiday in the Park presented by T. Goodley.
4. Update on pop-up Shop presented by W. Randle.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

G. ITEMS OF COMMUNITY INTEREST

5. Community Christmas Event December 14, 2024 Noon to 3PM

H. ADJOURN

CERTIFICATION

I certify that a copy of the November 05, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on November 1, 2024 before 6:00 p.m.


Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



CITY OF HUTCHINS PARKS & RECREATION BOARD MEETING MINUTES

Monday, October 14, 2024 at 6:30 PM
City Hall, 321 N. Main Street

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Monday, October 14, 2024 at 06:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, David Coleman
Board Member, Miriam Carmona
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call - B. Campbell Called meeting to order at 6:30 PM. Present: B. Campbell, M. Carmona, H. Gilliam, and D. Odom. Absent: C. Gardner, D. Coleman, and A. McCowan.

Invocation – Presented by H. Gilliam.

Pledge of Allegiance - Presented by D. Odom.

B. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

C. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Consider approval of Minutes from September 4, 2024

Motion made by D. Odom and seconded by H. Gilliam to approve the minutes from September 4, 2024. All in favor, the motion passed.

D. PRESENTATIONS

2. Christmas Event – **Rockin Holiday in The Park** presented by T. Goodley.

3. FY2025 Outline – **W. Randle** provided an update on the possibility of a wrestling match, carnival, and city garage sale. Board in agreement to keep previous years initiatives in addition to Hispanic Heritage, and Black History. The board also agreed to add a Breast Cancer walk to the Fall festival. Wanda will explore the possibility of having pop up shops and get back with the board next meeting November 5, 2024.

E. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

F. ITEMS OF COMMUNITY INTEREST

4. Community Christmas Event December 14, 2024 Noon until 3PM

G. ADJOURN – **H. Gilliam** motioned to adjourn the meeting, **D. Odom** seconded the motion. All in favor to adjourn the meeting at 7:37PM, motion passed.

ATTEST:

Wanda Randle
Staff Liaison