



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA
Wednesday, July 08, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Wednesday, July 8, 2026 at 6:30 PM located at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

- Chair, Brenda Campbell
- Vice Chair, Cecile Gardner
- Board Member, Vernon Pllum
- Board Member, David Coleman
- Board Member, Huell Gilliam
- Alternate Board Member, Demarcus Odom
- Alternate Board Member, Rafael Vargas

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

- 1. Approval of Minutes from June 2, 2026.

E. PRESENTATIONS

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

- 2. Discuss and consider the Board's T-Shirt design presented by W. Randle.
- 3. Discuss and consider the FY2026 Fall Festival budget presented by W. Randle.

G. ITEMS OF COMMUNITY INTEREST

4. Back to School Bingo & BBQ August 1, 2026 12PM to 3PM

Fall Festival October 10, 2026, 12PM to 3:30 PM

Christmas Parade December 12, 2026, 4:45PM to 7:30PM

KHB FY 2026 Initiatives

Life is Beautiful in Hutchins Mural Painting, July 18, 2026, TBD

Fall Clean Sweep October 17, 2026, TBD

Yard of The Month (March - October)

H. ADJOURN

CERTIFICATION

I certify that a copy of the July 8, 2026 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on July 3, 2026 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES
Tuesday, June 02, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins Park & Recreation Board was held on Tuesday June 2, 2026 at 6:30 PM at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B Coleman called the meeting to order at 6:30 PM and announced a quorum.

Present	Absent
B. Coleman	D. Odom
C. Gardner	V. Pllum
H. Gilliam	R. Vargas
D. Coleman	

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. Gardner gave the invocation, and H. Gilliam led the Pledge of Allegiance.

C. CITIZEN COMMENTS - None

D. CONSENT AGENDA - All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.

1. Approval of Minutes from May 5, 2026.

Motion made by D. Coleman and seconded by H. Gilliam to approve the minutes from June 2, 2026. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, and D. Coleman.

Voting Nay: 0

E. PRESENTATIONS

2. Back to School Presentation presented by W. Randle

W. Randle reviewed the Back-to-School Bingo & BBQ program outline, detailing plans for the activities, food, prizes, and entertainment.

3. Fall Festival presentation, presented by W. Randle.

W. Randle presented the program outline for the FY2026 Fall Festival, leading a discussion on the event schedule, entertainment, prizes, and food options.

4. Christmas Parade presentation, presented by W. Randle

W. Randle reviewed the FY2026 Joyful Night event outline, detailing the parade, tree lighting, fireworks, entertainment, catering, and prize distributions.

F. REGULAR AGENDA - As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

5. Discuss and consider the outline of the FY2026 Back to School Bingo & BBQ presented by W. Randle.

H. Gilliam motioned to approve the outline for the Back to School Bingo & BBQ, and D. Colemand seconded the motion. All in favor, motion passed

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, and D. Coleman.

Voting Nay: 0

6. Discuss and consider the outline of the FY2026 Fall Festival presented by W. Randle.

C. Gardner motioned to approve the outline for the FY2026 Fall Festival and H. Gilliam seconded the motion. All in favor, motion passed

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, and D. Coleman.

Voting Nay: 0

7. Discuss and consider the outline of the FY2026 Christmas Parade presented by W. Randle.

H. Gilliam motioned to approve the outline for the FY2026 Christmas Parade, and D. Colemand seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, and D. Coleman.

Voting Nay: 0

G. ITEMS OF COMMUNITY INTEREST

8. Park Board FY2026

Back to School Bingo & BBQ August 1, 2026, TBD

Fall Festival October 10, 2026, TBD

Christmas Parade December 12, 2026, TBD

KHB FY 2026 Initiatives

Life is Beautiful in Hutchins Mural Painting, July 18, 2026, TBD

Fall Clean Sweep October 17, 2026, TBD

Yard of The Month (March - October)

H. ADJOURN

H. Gilliam motioned to adjourn the meeting at 7:08 PM and D. Coleman seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, and D. Coleman.

Voting Nay: 0

PASSED AND APPROVED BY HUTCHINS PARK AND RECREATION BOARD AT A REGULAR MEETING HELD ON THE 7TH OF JULY 2026.

APPROVED:

Chair, C. Campbell

ATTEST:

Staff Liaison, W. Randle