



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, August 04, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday August 4, 2026 at 6:30 PM located at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Vernon Pellum
Board Member, David Coleman
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Rafael Vargas

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from July 8, 2026.

E. PRESENTATIONS

2. Discuss the Post Back to School BBQ presented by W. Randle.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and consider the resignation of Brenda Campbell as Chair of the Parks and Recreation Board, presented by W. Randle.
4. Discuss and consider the appointment of a new Chair for the Parks and Recreation Board, presented by W. Randle.
5. Fall Festival update presented by W. Randle.
6. Discuss and consider the FY2026 Christmas Parade presented by W. Randle.
7. Discuss and consider the outline for FY2027 presented by W. Randle.

G. ITEMS OF COMMUNITY INTEREST

8. Fall Festival October 10, 2026, 12 PM to 3:30 PM
Christmas Parade December 12, 2026, 4:45 PM to 7:30 PM

KHB FY 2026 Initiatives

Fall Clean Sweep October 17, 2026, TBD

Yard of The Month (March - October)

H. ADJOURN

CERTIFICATION

I certify that a copy of the August 4, 2026 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on July 31, 2026 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Wednesday, July 08, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins Park & Recreation Board was held on Wednesday, July 8, 2026, at 6:30 PM at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B Campbell called the meeting to order at 6:30 PM and announced a quorum.

Present	Absent
B Campbell	R. Vargas
C Gardner	
D Coleman	
H Gilliam	
D Odom	
V Pllum	

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. Gardner gave the invocation, and D. Coleman led the Pledge of Allegiance.

C. CITIZEN COMMENTS - None

D. CONSENT AGENDA

1. Approval of Minutes from June 2, 2026.

Motion made by D. Odom and seconded by H. Gilliam to approve the minutes from June 2, 2026. All in favor, motion passed.

Voting Yea: C. Gardner, H. Gilliam, D. Coleman, D. Odom, V. Pllum, and B. Campbell.

Voting Nay: 0

E. PRESENTATIONS

F. REGULAR AGENDA

2. Discuss and consider the Board's T-Shirt design presented by W. Randle.

Motion made by H. Gilliam and seconded by D. Odom to review the T-shirt designs presented and select the shirt with the highest number of votes. All in favor, motion passed.

Voting Yea: C. Gardner, H. Gilliam, D. Coleman, D. Odom, V. Pllum, and B. Campbell.

Voting Nay: 0

3. Discuss and consider the FY2026 Fall Festival presented by W. Randle.

Motion made by D. Coleman, and seconded by H. Gilliam to approve the budget for the FY2026 Fall Festival.

Voting Yea: C. Gardner, H. Gilliam, D. Coleman, D. Odom, V. Pllum, and B. Campbell.

Voting Nay: 0

D Odom requested to research the possibility of having a dunking booth as an additional option for the fall festival.

G. ITEMS OF COMMUNITY INTEREST

4. Back to School Bingo & BBQ August 1, 2026 12Pm to 3PM

Fall Festival October 10, 2026, 12Pm to 3:30PM

Christmas Parade December 12, 2026, 4:45PM to 7:30PM

KHB FY 2026 Initiatives

Life is Beautiful in Hutchins Mural Painting, July 18, 2026, TBD

Fall Clean Sweep October 17, 2026, TBD

Yard of The Month (March - October)

H. ADJOURN

Motion made to adjourn the meeting at 7:04 PM by D. Coleman and seconded by V Pllum. All in favor, motion passed.

Voting Yea: C. Gardner, H. Gilliam, D. Coleman, D. Odom, V. Pllum, and B. Campbell.

Voting Nay: 0

PASSED AND APPROVED BY THE PARK AND RECREATION BOARD AT A REGULAR MEETING
HELD ON THE 4TH OF AUGUST.

APPROVED:

B. Campbell, Chair

ATTEST:

Wanda Randle, Staff Liaison