Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Atwell Public Library Board to be held on Tuesday, June 18, 2024 at 6:30 p.m. at the Hutchins City Hall - Council Chambers located at 321 N. Main St, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**
President, Cristian Martinez  
Vice President, Angela Robertson  
Secretary, Brenda Campbell  
Board Member, Patrice Brown  
Board Member, Yvette Lewis  
Board Member, Jessica Sanchez

**A. CALL TO ORDER**

Roll Call

**B. CITIZEN COMMENTS:** This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.

**C. PRESENTATIONS**

1. Summer Reading Program Update. Presented by Jesus Rios, Library Assistant
2. Board Member roles and responsibilities. Presented by: Wanda Randle, Director - Community Services & Park Programs.

**D. CONSENT AGENDA** - All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.

3. Consider approval of the February 20, 2024 Atwell Public Library Advisory Board Meeting.

**E. REGULAR AGENDA** - As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

**F. ITEMS OF COMMUNITY INTEREST**
4. Floating Boat To-go craft, Thursday, June 20, 2024, all day while supplies last, -Atwell Public Library, 300 N. Denton St., Hutchins, TX 75141.

5. Bird Watching activity, Tuesday, June 25, 2024, 2:30 p.m., -Atwell Public Library, 300 N. Denton St., Hutchins, TX 75141.

6. Atwell Public Library Advisory Board meeting, Tuesday, July 16, 2024 at 6:30 p.m., - City Hall-Council Chambers, 321 N. Main St., Hutchins, TX 75141.

G. ADJOURNMENT

CERTIFICATION

I certify that a copy of the Tuesday, June 18, 2024 agenda of items to be considered by the Atwell Public Library Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City’s website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on June 14, 2024 before 6:00 p.m.

Olivia Daniels
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 24 hours in advance of scheduled meeting. For assistance, please call the library at 972-225-4711 or email the Librarian at odaniels@cityofhutchins.org
Background Information

Staff will provide an update on the Reading Kickoff events at Quail Run MHC, the canceled Wintergreen Terrace MHC event, and the official Summer Reading Kickoff at the Community Center on Friday, May 31, 2024. Summer library activities commenced on June 4th with the collaborative event “Ice Cream for Flowers” with Marigold’s Florist. Patrons are encouraged to participate by using the ReadSquared platform or app to track their points and engage in missions for additional points, while paper logs are also available. The Grand Prize Drawing event is scheduled for Saturday, July 29th, and staff kindly requests participation from library board members.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends board members promoting and volunteering for the Summer Reading program activities and Grand Prize Drawing.

Supporting Documentation and Attachments

None.
**Background Information**

The Atwell Public Library Advisory Board serves as a valuable resource for the library by providing input, feedback, and recommendations on services, programs, and initiatives. Our board members bring diverse perspectives and expertise to help enhance the library's impact and relevance to its users. It is important for advisory board members to actively engage with the library staff, participate in meetings, and contribute their insights to support the library in meeting the needs of the community.

**Budget Implications**

N/A

**Operational Impact**

N/A

**Legal Review**

N/A

**Staff Recommendation**

Staff recommends board members actively participate in the board meetings, provide feedback on new initiatives and programs, assist with outreach efforts, and engage with the library’s users to gather feedback and better serve the community.

**Supporting Documentation and Attachments**

None.
STAFF REPORT

MEETING DATE: June 18, 2024
MEETING TYPE: Atwell Public Library Advisory Board
SUBMITTED BY: Olivia Daniels, Librarian
AGENDA CAPTION: Consider approval of the February 20, 2024 Atwell Public Library Advisory Board Meeting.

Background Information

Library board meeting minutes for the month of February 2024:
- February 20, 2024 Regular Atwell Public Library Board Advisory Meeting.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends approval of the library board meeting minutes for the month of February 2024.

Supporting Documentation and Attachments

1. Library Board Minutes February 20, 2024.