



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
AGENDA**

**Tuesday, November 11, 2025 at 6:00 PM
City Hall, 400 N JJ Lemmon Rd.**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, November 11, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Rd., Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Desiree Francis
Vice Chair, America Rodriguez
Board Member, Kimberley Diaz
Board Member, Larocho Odom
Board Member, Elaine Hudson
Secretary, Gilbriana (Briana) Wadley
Historian, Tynee Sims-Rogers
Scott Lindsay-Alternate
Jennifer Macias-Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from October 14, 2025.

E. PRESENTATIONS

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

2. Discuss and consider FY2026 initiatives presented by W. Randle.
3. Discuss and consider citizens' comments from October 14, 2025 meeting regarding adding additional trash receptacles presented by W. Randle.

G. ITEMS OF COMMUNITY INTEREST

4. Christmas Parade. December 13th. Campbell Park. 200 S. Denton. Noon - 3:30 PM

H. ADJOURN

CERTIFICATION

I certify that a copy of the November 11, 2025 agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website , in accordance with Chapter 551 of the Texas Government Code. Posted on November 7, 2025 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES
Tuesday, October 14, 2025 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, October 14, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Chair, D. Francis, called the meeting to order and announced a quorum at 6:07 p.m.

Present	Absent
D. Francis	K. Diaz
A. Rodriguez	S. Lindsay
L. Odom	T. Ayala
E. Hudson	
T. Sims-Rogers	

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by T. Sims-Rogers, and the pledge was led by L. Odom.

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

Demarcus Odom commended the board on their efforts, and asked if more trash receptacles would be added throughout the city.

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from August 12, 2025.

L. Odom motioned to approve the minutes, and E. Hudson seconded the motion. All in favor, motion passed.

Voting Yea: D. Francis, A. Rodriguez, L. Odom, E. Hudson, T. Sims–Rogers.

Voting Nay: 0

E. PRESENTATIONS

2. Discuss Post Hutchins Big Event presented by W. Randle.

W. Randle asked all board members to submit their training documents to her for logging with Keep Texas Beautiful.

T. Sims-Rogers felt that overall, the event was a success. She suggested that in the future, the board should find a way to promote the events more.

T. Sims-Rogers recommended yard signs with a QR code for residents to sign up to volunteer.

3. Discuss FY2026 Roles and Responsibilities presented by W. Randle.

W. Randle advised that beginning in November, board members will start assuming their appointed roles with assistance.

4. Discuss 2025 Reporting presented by W. Randle.

W. Randle informed the board that all training hours and dues for Keep Texas Beautiful must be submitted by February. By December, W. Randle will provide an update on the board's status with Keep Texas Beautiful, based on the initiatives for 2025 and the submitted training hours. The goal is to achieve Silver status.

F. REGULAR AGENDA – *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

5. Discuss and consider FY2026 Initiatives presented by W. Randle.

W. Randle encouraged the board to consider the initiatives they would like to pursue for FY2026 and suggested planning for one initiative each quarter, resulting in a total of four events per year.

W. Randle mentioned that she is looking into murals for the basketball courts, as requested by the board. However, the board will need to make a final decision on the placement of the murals and select three additional initiatives for FY2026. All initiatives must be finalized by December, allowing the board to begin implementation in January.

T. Sims- Rogers suggested R&B and Recycle

A. Rodriguez suggested the board could build something out of recycled items and present it during the R&B and recycle suggested by T. Sims-Rogers.

T. Sims-Rogers suggested the board could do a presentation at the elementary school of why they should not litter, and encouraging students to recycle.

E. Hudson suggested the board could get stones and have the children at the elementary school paint them and use the stones to decorate the city.

W. Randle advised she would check with the city to see what the plans are for Campbell Park basketball court and let the board know if they will be able to place a mural on it.

W. Randle requested that the board document all ideas and send them to her via email so that she can put together the cost and pros and cons for the next meeting in November.

6. Discuss and consider Texas Recycle Grant presented by W. Randle.

After reviewing the Texas Recycle Grant, the board determined that KHB does not qualify. The grant requirements state that the board must have an established recycling program in place, along with a completed project and training hours by October 16, 2025.

W. Randle will check with Republic to see if they offer a recycling program in Hutchins and what the associated costs would be for residents.

G. ITEMS OF COMMUNITY INTEREST

7. Yard of the Month. (Ongoing) The deadline to submit nominations is the 5th of every month.

8. Christmas Parade. December 13th. Campbell Park. 200 S. Denton Noon – 3:30PM

H. ADJOURN

A. Rodriguez motioned to end the meeting, and L. Odom seconded the motion. All in favor, and motion passed. Meeting adjourned at 7:03p.m.

Voting yea: D. Francis, A. Rodriguez, T. Sims-Rogers, B. Wadley, L. Odom, and E. Hudson

Voting Nay: 0

ATTEST:

Chair, Desiree Francis

APPROVED:

Staff Liason, Wanda Randle