



**CITY OF HUTCHINS  
KEEP HUTCHINS BEAUTIFUL  
AGENDA  
Wednesday, July 09, 2025 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Wednesday July 09, 2025 at 06:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

Chair, Desiree Francis  
Vice Chair, America Rodriguez  
Board Member, Kimberley Diaz  
Board Member, Larocho Odom  
Board Member, Elaine Hudson  
Board Member, Gilbriana (Briana), Wadley  
Board Member, Tynee Sims-Rogers  
Scott Lindsay-Alternate  
Teresa Ayala-Alternate

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from June 10, 2025.

**E. PRESENTATIONS**

2. Hutchins Big Event Outlined

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and Consider Hutchins' Big Event

**G. ITEMS OF COMMUNITY INTEREST**

4. Yard of the Month (Ongoing). the deadline to submit nominations is the 5th of every month.
5. Back to School Event August 2, 2025, Campbell Park Noon - 2:30 PM
6. Hutchins Big Event October 11, 2025

**H. ADJOURN**

**CERTIFICATION**

I certify that a copy of the July 09, 2025 agenda of items to be considered by the Keep Hutchins Beautiful Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website , in accordance with Chapter 551 of the Texas Government Code. Posted on July 03, 2025 before 6:00 p.m.



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Wanda Randle  
Staff Liaison

**ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colquin@cityofhutchins.org](mailto:colquin@cityofhutchins.org).



**CITY OF HUTCHINS  
KEEP HUTCHINS BEAUTIFUL  
MINUTES  
Tuesday, June 10, 2025 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, June 10, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Vice Chair, A. Rodriguez called the meeting to order at 6:10 PM and announced a quorum.

<u>Present</u>	<u>Absent</u>
A. Rodriguez	D. Francis
K. Diaz	S. Lindsay
L. Odom	T. Ayala
E. Hudson	
T. Sims-Rogers	
G. Wadley	

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

E. Hudson led the invocation, and K. Diaz led the Pledge of Allegiance.

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from May 13, 2025

T. Simms-Rogers motioned to approve the minutes from June 10, 2025, and G. Wadley seconded the motion. All in favor, motion passed.

Voting Yea: A. Rodriguez, K. Diaz, L. Odom, E. Hudson, T. Sims-Rogers, and G. Wadley.

Voting Nay: 0

**E. PRESENTATIONS**

**2. Status of Solar lights Presented by W. Randle.**

W. Randle reported that 30 solar lights were purchased and installed along the walking path from Quail Run Trail through Campbell Park this fiscal year. There is currently no estimated time of arrival for the lights in Valley View Park.

**3. Keep Texas Beautiful Conference opportunities presented by W. Randle.**

W. Randle announced that the next conference is scheduled for September 30, 2025, from 9:30 AM to 4:00 PM in Arlington, TX. She mentioned that registration does not require a fee online and is open to Board members. If there is a fee associated with the conference, it will be covered as long as it is under \$50. Board members who are interested in attending should let her know and visit the Keep Texas website to register.

**F. REGULAR AGENDA - As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.**

**4. Discuss and Consider Hutchins Big Event.**

T. Sims Rogers proposed that for the Hutchins Big Event, the Board install trash receptacles featuring logos. She suggested organizing a large citywide trash pickup, making it bigger than the previous event by expanding its scope.

L. Odom agreed and recommended that recyclable items be included in the collection.

G. Wadley suggested that the Board could repair the existing sign or install a better one at the freeway. W. Randle mentioned that EDC has donated funds, and two new signs will be placed.

E. Hudson supported the idea of a citywide trash pickup, and A. Rodriguez agreed. A. Rodriguez also proposed that the Board install signage to discourage littering, plant seasonal shrubbery instead of flowers, and possibly designate an area where children can paint a mural or sidewalk.

K. Diaz proposed organizing a large citywide cleanup or a 5K event for the community. W. Randle expressed concerns about planning a 5K event, noting that such events require careful preparation, which makes it unlikely to organize one for October. She suggested that the Board consider planning a 5K event for next March, which could lead to better participation if they choose that route.

Ultimately, the Board collectively decided that a larger city cleanup event, accompanied by educational activities, would be the better option for Hutchins' Big Event.

T. Sims-Rogers motioned to approve, L. Odom seconded the motion. All in favor. Motion passed.

Voting Yea: A. Rodriguez, K. Diaz, E. Husdon, T. Sims-Rogers, L. Odom, and G. Wadley

Voting Nay: 0

**G. ITEMS OF COMMUNITY INTEREST**

**5. Yard of the Month (On going)**

- 6. Back to School Event August 2, 2025. Campbell Park Noon to 2:30 PM
- 7. Hutchins Big Event October 11, 2025

**H. ADJOURN**

G. Wadley motioned to adjourn the meeting; E. Hudson seconded the motion. All in favor, motion passed. Meeting adjourned at 6:58 PM.

Voting Yea: A. Rodriguez, K. Diaz, E. Husdon, T. Sims-Rogers, L. Odom, and G. Wadley

Voting Nay: 0

APPROVE:

\_\_\_\_\_  
Chair, Desiree Francis

ATTEST:

\_\_\_\_\_  
Wanda Randle  
Staff Liaison

Here's an outline to get us started planning for Hutchins Big Event Day, sponsored by Keep Hutchins Beautiful, focusing on the goals of educating, beautifying, cleaning, and recycling. This event will take place on October 11th, 2025.

Hutchins Big Event Day Outline

Date: October 11th, 2025

Location: Various segments throughout Hutchins

Event Goals

1. Educate the community about recycling and cleanliness.
2. Beautify the city through murals and landscaping.
3. Clean designated areas to promote a litter-free environment.
4. Recycle by distributing trash receptacles and providing education on waste management.

Event Schedule 8:00 AM - 9:00 AM:

**Registration and Welcome** - Participants check in at designated locations. - Welcome address from the Keep Hutchins Beautiful team outlining the day's goals and schedule.

**Group Assignments and Area Clean-up** - Participants are divided into groups, each assigned to different segments of the city for cleaning. - Distribution of cleaning supplies (gloves, trash bags, etc.) and trash receptacles bearing the KHB logo. - Groups begin their clean-up efforts in their assigned areas.

**Education Tutorials** - Conduct educational sessions on recycling practices and ways to keep Hutchins clean. - Topics might include: - The importance of recycling and composting. - How to report littering and illegal dumping. - Community responsibilities in maintaining a clean environment.

**Sidewalk Mural Paint Session** - Invite community members to participate in painting murals on sidewalks. - Provide supplies (paint, brushes, stencils) for attendees. - Focus on themes of cleanliness, community pride, and environmental awareness. (requires city council approval after board selects location)

**Lunch Break - Light refreshments served for all participants.** - Opportunity for networking and sharing experiences from the morning activities.

