



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
AGENDA**

**Tuesday, May 13, 2025 at 6:00 PM
Community Center, 500 W. Hickman**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, May 13, 2025 at 6:00 PM located at Hutchins Community Center, 500 W. Hickman, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Desiree Francis
Vice Chair, America Rodriguez
Board Member, Kimberley Diaz
Board Member, Larocho Odom
Board Member, Elaine Hudson
Board Member, Steven E Brown
Historian, Tynee Sims-Rogers
Scott Lindsay-Alternate
Jennifer Macias-Alternate
Virginia Burrell- Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from April 8, 2025

E. PRESENTATIONS

2. Post update on The Great American Clean-Up presented by W. Randle.

3. Review of the KHB Ordinances presented by W. Randle.

4. Expectations for the 2025-2026 initiatives presented by W. Randle, with the last initiative for this fiscal year completed.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

5. Discuss and consider Hutchins Big Event.

G. ITEMS OF COMMUNITY INTEREST

6. Yard of the Month (on going)
7. Back -to -School Event August 2, 2025 Campbell Park.

H. ADJOURN

CERTIFICATION

I certify that a copy of the May 13, 2025 agenda of items to be considered by the Keep Hutchins Beautiful Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website , in accordance with Chapter 551 of the Texas Government Code. Posted on May 9, 2025 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES**

**Tuesday, April 08, 2025 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, April 08, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Vice Chair, America Rodriguez called the meeting to order at 6:08 PM and announced a quorum.

PRESENT

- D. Francis
- A. Rodriguez
- K. Diaz
- L. Odom
- E. Hudson
- T. Sims-Rogers

ABSENT

- G. Wadley
- S. Lindsay
- T. Ayala

B. INVOCATION AND PLEDGE OF ALLEGIANCE

T. Sims-Rogers led the invocation, and K. Diaz led the Pledge of Allegiance.

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -NONE*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from March 11, 2025

T. Sims-Rogers motioned to approve the minutes from March 11, 2025, and L. Odom seconded the motion. All in favor, motion passed.

Voting Yea: E. Hudson, A. Rodriguez, K. Diaz, L. Odom, T. Sims-Rogers, and D. Francis.

Voting Nay: 0

E. PRESENTATIONS

2. Arbor Day Update

W. Randle stated that she will confirm the water sources at each park so that the peach trees can be adequately watered. Until then, the liaisons will be responsible for watering them. Overall, the Arbor Day initiative was a success.

T. Sims-Rogers requested that a notice be sent out via email to residents regarding upcoming events. W. Randle explained that each KHB event is communicated through the monthly water bill, the city webpage, the post office, and the library. For Arbor Day, copies of the notice were also distributed to some KHB members who requested them. W. Randle asked the board members to evaluate which method of communication works best in their neighborhoods and let her know next meeting. Additionally, she will check how many people are signed up for Red Alerts.

3. Review of KHB Advisory Board Officer Roles & Responsibilities.

W. Randle asked if there were any questions regarding the KHB Advisory Board Officer roles and responsibilities. **-No questions**

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

4. Discuss and Consider The Great American Clean-Up.

W. Randle announced that the meeting point will take place at 8 AM at Campbell Park. T. Goodley will be leading the effort. A City Bus will be provided for participants who prefer not to drive to the entry point at I-45 and Palestine.

The survey group will focus on surveying the entry and exit points, while the other two groups will focus on either side of Palestine, and split north and south along Main Street. The team assigned to head south on Main Street will stop at Quail Run and take the trail back to Campbell Park, while the team headed north will turn around and pick up trash alongside the opposite side of main street and meet back up at Family Dollar.

K. Diaz advised that she would be unable to attend, while T. Sims-Rogers mentioned she would be available for a couple of hours. W. Randle noted that if anyone cannot attend, there are other ways to contribute, such as soliciting volunteers.

5. Discuss and Consider Hutchins Big Event.

W. Randle announced that the next event for KHB is the Hutchins Big Event, scheduled for October 11, 2025. Members are encouraged to start thinking about ideas that fall under the scope of KHB for park beautification.

T. Sims-Rogers suggested exploring the possibility of installing a new sign at Campbell Park. W. Randle noted that a new sign is not in the budget for this year, but it could be considered for the 2026 budget.

T. Sims-Rogers also proposed looking into organizing a 5K run and will send information about a company that sponsors such events.

L. Odom suggested hosting a Turkey Trot event.

D. Francis recommended painting Sunrise Park to enhance its appearance.

W. Randle stated that all these ideas were great and can be further vetted out at the next KHB meeting in May.

G. ITEMS OF COMMUNITY INTEREST

- 6. Yard of The Month. (On going)
- 7. Back to School Event.
- 8. Hutchins Big Event. October 11, 2025

H. ADJOURN

L. Odom motioned to end the meeting, D. Francis seconded the motion. All in favor, motion passed and meeting was adjourned at 6:55 PM.

Voting Yea: A. Rodriguez, D. Francis, E. Hudson, K. Diaz, T. Sims-Rogers, and L. Odom

Voting Nay:0

APPROVED:

Chair, Desiree Francis

ATTEST:

Wanda Randle
Staff Liaison