



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, July 02, 2024 at 6:30 PM
City Hall, 321 Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, July 02, 2024 at 06:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Carl Fisher
Board Member, Dana Landry
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. WORK SESSION

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call
2. Invocation
3. Pledge of Allegiance

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

E. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from June 4, 2024

F. PRESENTATIONS

G. PUBLIC HEARINGS

H. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

2. Back to School Event August 3, 2024

3. Fall Festival October 12, 2024

I. ITEMS OF COMMUNITY INTEREST

J. ADJOURN

CERTIFICATION

I certify that a copy of the July 2, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on June 28, 2024 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, June 04, 2024 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, June 4, 2024 at 06:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

- Chair, Brenda Campbell
- Vice Chair, Cecile Gardner
- Board Member, Carl Fisher
- Board Member, David Coleman
- Board Member, Huell Gilliam
- Alternate Board Member, Demarcus Odom
- Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

- 1. **Roll Call** – Chair Brenda Campbell 6:31 PM
- 2. **Invocation** – Huell Gilliam
- 3. **Pledge of Allegiance** – Demarcus Odom

Absent: Carl Fisher and Alicia McCowan

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

- 2. Approve Minutes from 04/02/2024

Huel Gilliam motioned to approve; David Coleman seconded the motion to approve. All unanimously approved it.

E. PRESENTATIONS

1. Back to School Event August 3, 2024 and Fall Festival October 12, 2024

Update on Back-to-School event and Fall Festival provided by W. Randle. W. Randle will research having yard signs printed to advertise event.

F. PUBLIC HEARINGS

G. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. KHB – W. Randle advised KHB board was approved. The first meeting is tentatively set for July 9, 2024.

W. Randle will research the possibility of having stick horse and sack races for fall festival.

H. ITEMS OF COMMUNITY INTEREST

4. Back to School Event August 3, 2024, and Fall Festival October 12, 2024

I. ADJOURN

Huell Gilliam motioned to adjourn the meeting, Cecil Gardner seconded the motion and unanimously agreed to adjourn the meeting at 7:22 PM

APPROVED:

Brenda Campbell, President

ATTEST:

Wanda Randle

Wanda Randle
Staff Liaison