



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, April 02, 2024 at 6:30 PM
City Hall, 321 N. Main Street**

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Carl Fisher
Board Member, David Coleman
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call
2. Invocation
3. Pledge of Allegiance

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of 3/5/24 meeting minutes.

E. PRESENTATIONS

2. Director W. Randle will provide updates on upcoming Park Board events and the status of previous meeting open questions.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

G. ITEMS OF COMMUNITY INTEREST

3. Back to School Event to be announced.

H. ADJOURN

CERTIFICATION

I certify that a copy of the April 2, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on March 28, 2024 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING AGENDA
MINUTES**

**Tuesday, March 05, 2024 at 6:30 PM
Community Center, 500 W. Hickman**

Board Members

- Chair, Brenda Campbell
- Vice Chair, Cecile Gardner
- Board Member, Carl Fisher
- Board Member, David Coleman
- Board Member, Huell Gilliam
- Alternate Board Member, Demarcus Odom
- Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call - Chair Brenda Campbell 6:30 PM

Invocation – Huell Gilliam

Pledge of Allegiance – David Coleman

PRESENT: Huell Gilliam, Brenda Campbell, Demarcus Odom, and David Coleman

Absent: Cecil Gardner, Carl Fisher, and Alicia McCowan.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of 02/06/24 Meeting Minutes

Approval of 02/06/24 Meeting Minutes

- Demarcus Odom motioned to approve.

- Huell Gilliam Second motion.

- Unanimously approved by all parties.

E. PRESENTATIONS

2. Director W. Randle will provide updates on upcoming events and the status of previous meeting open questions.

- Director W. Randle provided an update on the lights at Valley View Park.

- The board requested additional data on food trucks for Back-to-School event.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

G. ITEMS OF COMMUNITY INTEREST

3. Easter Egg Hunt 03/30/24 12PM to 2PM

- Discussed set up of Easter Egg Hunt .

H. ADJOURN – Huell Gilliam motioned to adjourn the meeting. David Coleman Seconded and unanimously approved to adjourn at 7:05PM

APPROVED:

Brenda Campbell, President

ATTEST:



Wanda Randle
Director Community Services and Park Programs

Parks & Recreation 2024 Back to School Event Options

Section E, Item 2.





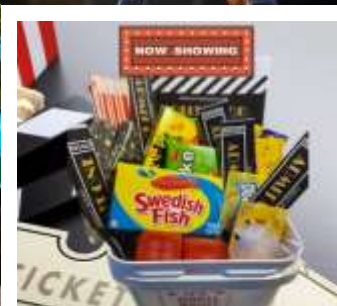
Back to School Family Game Day

Location: Community Center
Saturday August 3rd, 2024, Noon- 3pm

Large Lawn Games

- Connect 4
- Jenga
- Corn hole
- Checkers
- Dominos
- Cards
- Monopoly
- Snow Cones
- Food and Plenty Drinks
- Family Movie Baskets
- Backpacks
- Info booths Medical/Dental

Activities

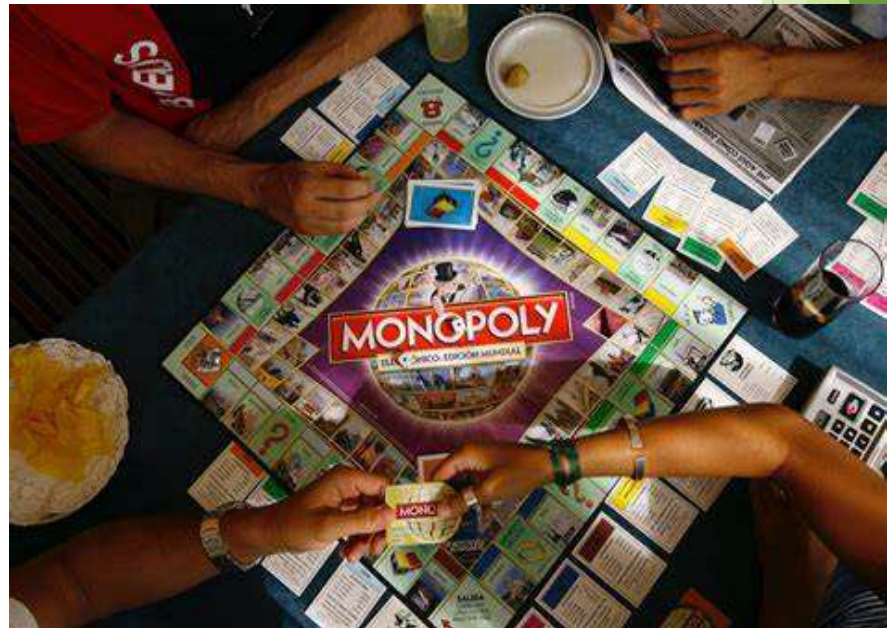


Lawn Games

Section E, Item 2.



Table Games



FOOD OPTIONS

Phat Mans BBQ

- ▶ The City utilized them for Employee Appreciation.
- ▶ Brown Bag Special for \$10, includes a standard chop beef sandwich, chips, and drink.
- ▶ The City will pay the vendor in advance for 125 to 150.

Flaming Grill

- ▶ Choice of brisket, chicken, or sausage small sandwich with chips for \$10. Drink not included.
- ▶ The City will pay the vendor in advance for 125 to 150.

Shaved Ice

Section E, Item2.



\$2.00 small
Judy Holland
214-837-5084
Grand Prairie, TX

50+ order preferred. Will bring up to 8 flavors of syrup.
Sugar free available.

Medical/Dental Info Booth



