



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
AGENDA**

**Tuesday, September 10, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, September 10, 2024 at 06:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Desiree Francis
America Rodriguez
Kimberley Diaz
Larocha Odom
Elaine Hudson
Steven E Brown
Tynee Sims-Rogers
Scott Lindsay-Alternate
Jennifer Macias-Alternate
Virgina Burrell- Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call

Invocation

Pledge of Allegiance

B. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

C. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from August 13, 2024

D. PRESENTATIONS

2. W. Randle will introduce newly appointed officers

E. PUBLIC HEARINGS

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and consider Fiscal year 2025 initiatives.

G. ITEMS OF COMMUNITY INTEREST

4. Fall Festival October 12, 2024

H. ADJOURN

CERTIFICATION

I certify that a copy of the September 10, 2024 agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, in accordance with Chapter 551 of the Texas Government Code. Posted on September 06, 2024 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES**

**Tuesday, August 13, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

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Virgina Burrell- Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call – 6:03 PM W. Randle called the meeting to order.

Invocation – T. Rodgers

Pledge of Allegiance – L. Odom

Absent – S. Brown, J. Macias, and V. Burrell

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. **None.***

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

E. PRESENTATIONS

1. **Introduction of Board Members, Purpose and Overview of KHB Board., and Roles and Responsibilities of Board Members.**

W. Randle Explained the Advisory Board Officer roles and the purpose of the Board.

Staff and Board member's introduction completed.

W. Randle advised would send the link for each board member to take an open meeting course.

F. PUBLIC HEARINGS

G. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

2. Discuss and consider appointing Chair, Vice-Chair, Secretary, and Historian.

Members will turn in their interest forms for Advisory Board Officer Roles and Responsibilities to be reviewed by Park Board to W. Randle.

H. ITEMS OF COMMUNITY INTEREST

I. ADJOURN – W. Randle motioned to adjourn the meeting at 6:30 PM. All in favor.

APPROVED:

Wanda Randle
Staff Liason