



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
AGENDA**

**Tuesday, April 07, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, April 7, 2026 at 6:30 PM located at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell
Vice Chair, Cecile Gardner
Board Member, Vernon Pllum
Board Member, David Coleman
Board Member, Huell Gilliam
Alternate Board Member, Demarcus Odom
Alternate Board Member, Rafael Vargas

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from March 3, 2025

E. PRESENTATIONS

2. Post Easter Egg Hunt presented by W. Randle.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and Consider the Back to School Bingo & BBQ presented by W. Randle.

G. ITEMS OF COMMUNITY INTEREST

4. Park Board FY2026

Back to School Bingo & BBQ August 1, 2026 TBD

Fall Festival October 10, 2026 TBD

Christmas Parade December 12, 2026 TBD

KHB FY 2026 Initiatives

R&B and Recycle April 25, 2026 Hutchins Event Center, 400 N JJ Lemmon 12PM - 2:30PM

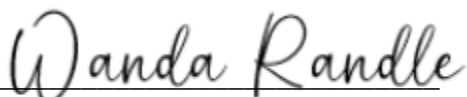
Life is Beautiful in Hutchins Mural Painting July 18, 2026

Fall Clean Sweep October 17, 2026

H. ADJOURN

CERTIFICATION

I certify that a copy of the April 7, 2026 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on April 3, 2026 before 6:00 p.m.



Wanda Randle
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colquin@cityofhutchins.org



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES
Tuesday, March 03, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins Park and Recreation Board was held on Tuesday March 3, 2026, at 6:30 PM at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. Coleman called the meeting to order at 6:30 PM, and announced a quorum.

Present

- Chair, Brenda Campbell
- Vice Chair, Cecile Gardner
- Board Member, Vernon Pellum
- Board Member, David Coleman
- Board Member, Huell Gilliam
- Alternate Board Member, Demarcus Odom
- Alternate Board Member, Rafael Vargas

C. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chair, C. Gardner gave the invocation, and Board member H. Gilliam led the pledge of allegiance.

C. CITIZEN COMMENTS - *None*

D. CONSENT AGENDA –

1. Approval of Minutes from December 02, 2025.

Motion made by H. Gilliam and seconded by C. Gardner to approve the minutes from December 2, 2025. All in favor, motion passed.

Voting Yea: B. Cambell, C. Gardner, H. Gilliam, D. Coleman, and V. Pellum.

Voting Nay: 0

E. PRESENTATIONS

2. Post Christmas Parade review presented by W. Randle.

W. Randle reported that feedback from the Christmas parade was overwhelmingly positive, noting the event's success. To improve engagement for future events, the board has decided to utilize a combination communication strategy, combining digital outreach with traditional methods. W. Randle encouraged the board to brainstorm creative concepts for this year's Christmas parade, with a specific focus on floats and unique elements to make the event truly memorable

3. Outline of Easter Egg Hunt presented by W. Randle.

W. Randle advised that Per the Boards direction, the event will start at 1PM and end at 3PM at Campbell Park.

To drive engagement, V. Pellum suggested creating a promotional flyer highlighting these prizes, which W. Randle will oversee.

D. Coleman has volunteered to appear as the Easter Bunny.

F. REGULAR AGENDA

4. Discuss and consider Back to School Bingo & BBQ presented by W. Randle.

W. Randle encouraged the Board to begin brainstorming food recommendations and have all ideas prepared for the April meeting.

Motion was made by H. Gilliam and seconded by D. Coleman to table the vote until the next scheduled meeting in April.

Voting Yea: B. Coleman, C. Gardner, H. Gilliam, D. Coleman, and V. Pellum.

Voting Nae: 0

All in favor, motion passed.

G. ITEMS OF COMMUNITY INTEREST

Chair, B. Coleman, announced the items of community interest.

H. ADJOURN

H. Gilliam made a motion to end the meeting, and D. Coleman seconded the motion. All in favor, motion passed. Meeting adjourned at 7:22PM.

Voting Yea: B. Coleman, C. Gardner, H. Gilliam, D. Coleman, and V. Pellum.

Voting Nay: 0

PASSED AND APPROVED BY HUTCHINS PARK AND RECREATION BOARD AT A REGULAR MEETING HELD ON THE 8TH DAY OF APRIL 2026.

APPROVED:

Chair, B. Campbell or Vice
Chair, C. Gardner

ATTEST:

Wanda Randle
Staff Liaison