



**CITY OF HUTCHINS  
PLANNING & ZONING COMMISSION MEETING  
AGENDA**

**Thursday, June 20, 2024 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Planning & Zoning Commission Board to be held on Thursday, June 20, 2024 at 6:00 PM at the Hutchins City Hall - Council Chambers located at 321 N. Main St, Hutchins, Texas, at which time the following items will be discussed and considered.

**Commission Members**

Chair, Joseph Matthews

Vice Chair, Marie Harris

Secretary, Harry Gross

Commission Member, Tod Davis

Commission Member, Don Pressler

**A. CALL TO ORDER**

*Roll Call*

*Invocation*

*Pledge of Allegiance*

**B. CITIZEN COMMENTS:** *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**C. PRESENTATIONS**

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**E. PUBLIC HEARING**

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Commission reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

1. Approval of the April 18, 2024 Minutes.

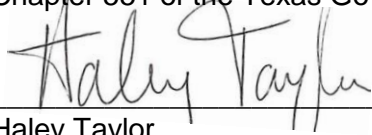
**G. ITEMS OF COMMUNITY INTEREST**

2. Planning & Zoning Meeting - July 18, 2024 at 6:00PM.
3. City Council Meeting - July 1, 2024 at 6:30PM.

## H. ADJOURNMENT

### CERTIFICATION

I certify that a copy of the June 20, 2024 agenda of items to be considered by the Planning & Zoning Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on June 13, 2024 before 6:00 p.m.



Haley Taylor  
Staff Liaison

### ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colquin@cityofhutchins.org](mailto:colquin@cityofhutchins.org)



**Chairman Joseph Matthews**  
**Vice Chairwoman Marie Harris**  
**Commissioner Tod Davis**  
**Commissioner Harry Gross**  
**Commissioner Don Pressler**

**Hutchins City Hall**  
**321 N. Main Street**  
**Hutchins, TX 75141**  
**[www.cityofhutchins.org](http://www.cityofhutchins.org)**

**MINUTES**  
**HUTCHINS PLANNING AND ZONING COMMISSION**  
**April 18, 2024**  
**REGULAR MEETING – 6:00 P.M.**

A meeting of the Planning and Zoning Commission of the City of Hutchins was conducted on April 18, 2024, at 6:00 p.m. at the Hutchins City Hall Hutchins, Texas 75141.

**A. CALL TO ORDER.**

Chairman Matthews called the meeting to order at 6:00 p.m.  
Mr. James Spence gave the invocation.  
The pledge of allegiance was performed.

**Members Present:**

Chairman Joseph Matthews  
Commissioner Marie Harris  
Commissioner Tod Davis  
Commissioner Don Pressler

**Members Absent:**

Commissioner Harry Gross

**B. CITIZEN COMMENTS**

No citizens' comments were made.

**C. PRESENTATIONS**

No presentations were given.

**D. CONSENT AGENDA**

No items on the consent agenda.

**E. PUBLIC HEARINGS**

Commissioner Davis made a motion to approve the recommendation for the 2024 Comprehensive Plan. Commissioner Harris seconded the motion. Motion carried 4-0.

**Approval of the March 14, 2024, Minutes**

Commissioner Davis made a motion to approve the minutes. Commissioner Pressler seconded the motion. Motion carried 4-0.

**F. REGULAR AGENDA**

**1. Discuss and consider a recommendation to approve the 2024 Comprehensive Plan**

Commissioner Davis made a motion to approve the recommendation for the 2024 Comprehensive Plan. Commissioner Harris seconded the motion. Motion carried 4-0.

**2. Approval of the March 14, 2024, Minutes**

Commissioner Davis made a motion to approve the minutes. Commissioner Pressler seconded the motion. Motion carried 4-0.

**G. ITEMS OF COMMUNITY INTEREST**

- 1. The items of community interest were read into the record.

**H. ADJOURN**

Commissioner Harris made a motion to adjourn. Commissioner Davis seconded the motion. Approved by a 4-0 roll call vote. The meeting was adjourned at 6:21 PM.

APPROVED:

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Joseph Matthews  
Chairman

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Harry Gross  
Secretary

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Recording Secretary