



**CITY OF HUTCHINS
ATWELL PUBLIC LIBRARY BOARD MEETING
AGENDA**

**Tuesday, April 15, 2025 at 6:30 PM
Atwell Public Library, 300 N. Denton St.**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Atwell Public Library Board to be held on Tuesday, April 15, 2025 at 6:30 p.m. at the Atwell Public Library at 300 N. Denton St., Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Vice President, Angela Robertson
Secretary, Brenda Campbell
Board Member, Glenda Gilliam
Board Member, Cristian Martinez
Board Member, Skyla Pellum
Board Member, Jessica Sanchez

A. CALL TO ORDER

Roll Call

B. CITIZEN COMMENTS: *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

C. PRESENTATIONS

1. Introduction of new board member. Presented by Olivia Daniels, Librarian
2. Overview of library activities. Presented by Olivia Daniels, Librarian
3. 2025 Summer Reading Program overview. Presented by Jesus Rios, Library Assistant

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

4. Consider approval of the October 15, 2024, Atwell Public Library Advisory Board Meeting.

E. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

None.

F. ITEMS OF COMMUNITY INTEREST

5. Summer Reading Kickoff, Friday, May 31, 2025, 2:00 p.m. - Hutchins Community Center, 500 W. Hickman St., Hutchins, TX 75141.
6. Summer Reading Program, June 1- July 16, 2025 - Atwell Public Library, 300 N. Denton St., Hutchins, TX 75141.
7. Senior Musical Bingo, Friday, April 25, 2025, 10:30 a.m. - Hutchins Community Center, 500 W. Hickman St., Hutchins, TX 75141.

G. ADJOURNMENT

CERTIFICATION

I certify that a copy of the April 15, 2025 agenda of items to be considered by the Atwell Public Library Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on April 11, 2025 before 6:00 p.m.



Olivia Daniels
Staff Liaison

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 24 hours in advance of scheduled meeting. For assistance, please call the library at 972-225-4711 or email the Librarian at odaniels@cityofhutchins.org .



STAFF REPORT

MEETING DATE: April 15, 2025

MEETING TYPE: Atwell Public Library Advisory Board

SUBMITTED BY: Olivia Daniels, Librarian

AGENDA CAPTION: Introduction of new board member.

Background Information

On April 7, 2025, the Hutchins City Council appointed our new library board member, Skyla Pellum. The library board is currently fully seated with 6 board members.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

None.

Supporting Documentation and Attachments

Atwell Public Library Advisory Board Meeting

Tuesday, April 15, 2025

Presented by: Olivia Daniels, Librarian

Agenda

- Introduction of new library board member.
 - Presented by Olivia Daniels, Librarian
- Overview of Library Activities- February 2025-Present
 - Presented by Olivia Daniels, Librarian
- 2025 Summer Reading Kickoff and Program Overview
 - Presented by Jesus Rios, Library Assistant

Introduction of new library member

Presented by Olivia Daniels, Librarian

Welcome Ms. Skyla Pellum!

- Ms. Pellum is a long-time resident of Hutchins, TX.
- First time Library board member.
- Fun Fact: She still holds one of the “original” library card numbers issued back in 2010.



Overview of Library Activities February 2025- Present

Presented by Olivia Daniels, Librarian



**WINTERGREEN TERRACE
VALENTINE'S GAME DAY**



**2024 ACHIEVEMENT OF
EXCELLENCE IN LIBRARIES AWARD**

Section C, Item 1.

3RD CONSECUTIVE YEAR



**Places your library in top 19% of all public libraries
in the state.**

@atwellpubliclibrary



City of Hutchins

Celebrated



Black History Month

Thursday, February 20th



Section C, Item 1.

BLACK HISTORY MONTH

BLACK HISTORY MONTH



February
READING
Challenge
WINNER

**Congratulations/
Felicidades:**

ELIZABETH

ATWELL PUBLIC LIBRARY

February Activities Cancellations:

Senior Center Charades (2/11)-
Canceled due to low attendance.

Quail Run Valentine's Day (2/13)-
Canceled due to Management
family emergency.

Atwell Public Library Spring Break Schedule

Mon. - 3/10	Musical Bingo 
Tue. - 3/11 	Outdoor Mini Golf
Wed. - 3/12	Cereal Party 
Thur. - 3/13 	Rollercoaster Maze
Fri. - 3/14	Celtic Knot Necklace 

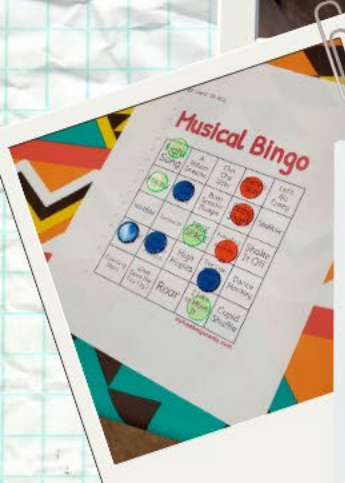
*** all programs start at 2:30 PM

Biblioteca pública de Atwell Vacaciones de primavera Horario

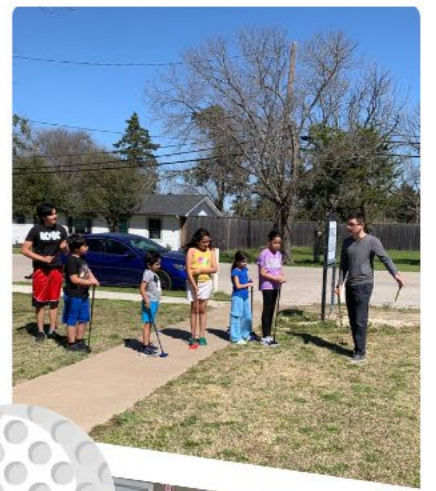
Lun. - 3/10	Bingo musical 
Mar. - 3/11 	Golf miniatura
Mier. - 3/12	Fiesta de cereal 
Juev. - 3/13 	Montaña rusa laberinto
Vier. - 3/14	Collar de Nudo Celta 

*** todos los programas comienzan a las 2:30 p.m.

SPRING BREAK CUTE™ MUSICAL BINGO!!

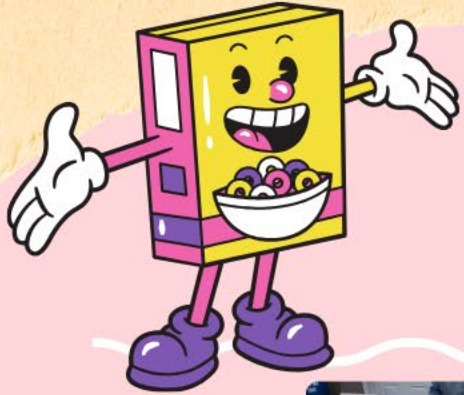


Section C, Item 1.



Outdoor Mini Golf

Spring Break



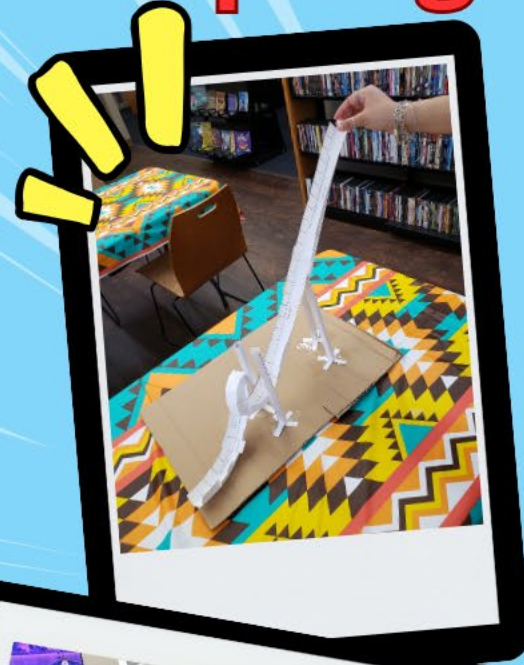
cereal party



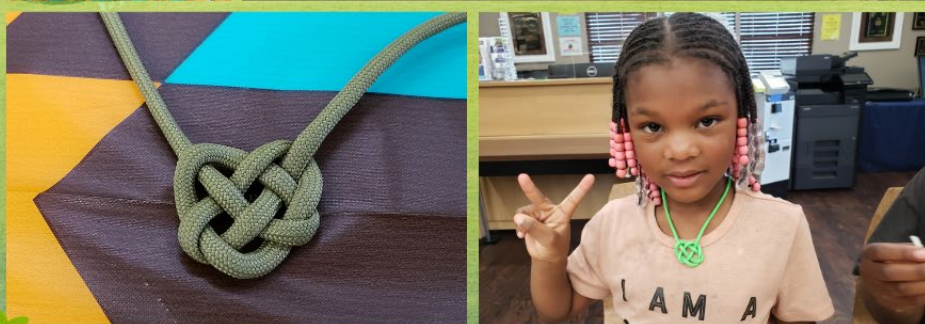
Spring Break

Section C, Item 1.

MAKE A
ROLLER
COASTER
MAZE

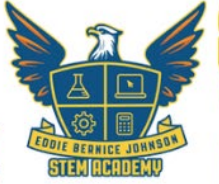


Spring Break Celtic Heart Knot



Section C, Item 1.

EBJ STEM ACADEMY CAREER Day





JOIN US FOR

KEEP HUTCHINS BEAUTIFUL

Peach Tree Arbor Day

Keep Hutchins Beautiful is establishing a community peach tree planting arbor to promote environmental sustainability and beautify public spaces.



03.22.2025

AT 8:30AM

Meeting Point: Campbell Park 200 N Denton Hutchins .Texas .75141

We need volunteers: If you are interested, please call 972-225-0439 or email hutchinsctr@cityofhutchins.org by end of Day March 13th , 2025.



March is Women's History Month

KNOXVILLE CIVIC COLISEUM | **FRI. 27 SEPT. 27**
8:30 P. M.

ADMISSION \$3.50 - \$4.50 - \$5.50

Tickets on Sale at BOX OFFICE - TUCKER'S MUSIC on THE MALL

IN CONCERT

"NATURAL WOMAN"

"BABY, BABY, BABY"
"CHAIN OF FOOLS"
"RESPECT" "PROVE IT"
"TAKE A LOOK"



Aretha FRANKLIN

"THINK"

REVUE

AND

ORCHESTRA

WOMEN IN MUSIC POSTERS

Section C, Item 1.



@ATWELLPUBLICLIBRARY

April 2025

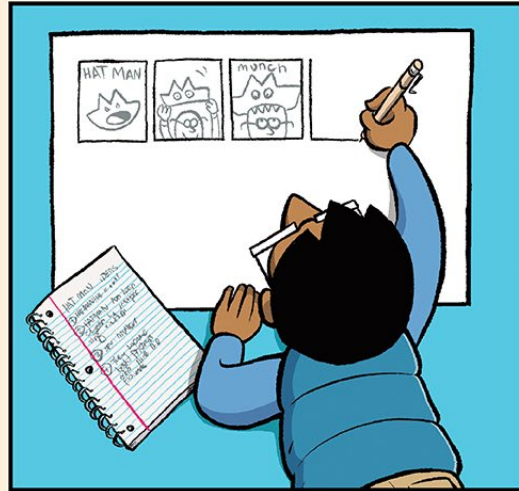
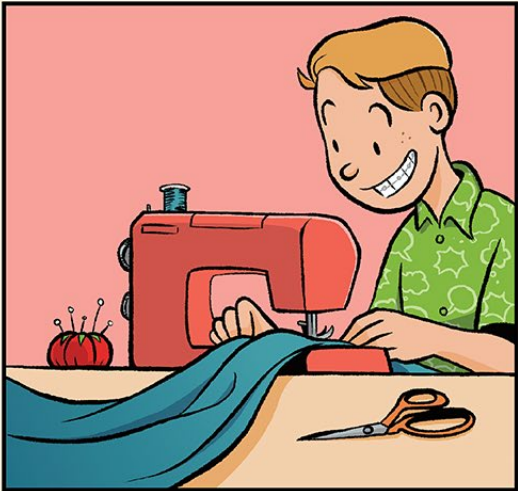
Atwell Public Library



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	
April 1-4 Closed: 12PM-1PM						
6 Closed	7 Fine Forgiveness this week!	8 Spin the Wheel Tues.-Fri.	9 Cartoon Panel 4:45PM	10 Baby Storytime 10:30 AM	11 Prize Drawing 2:00 PM	12 Hutchins Easter Egg Hunt 12PM-2PM Campbell Park
National Library Week - April 6th- 12th						
13 Closed	14 Open Daily 9-6	15 Open Daily 9-6	16 Open Daily 9-6	17 Quail Run Easter 4:30PM Open 9AM-4PM	18 GOOD FRIDAY CLOSED	19 Closed
20 	21 Open Daily 9-6	22 Open Daily 9-6	23 Open Daily 9-6	24 Open Daily 9-6	25 Senior Center Musical Bingo	Closed
27 Closed	28 Open Daily 9-6	29 Open Daily 9-6	30 Open Daily 9-6			
National Library Week- April 7-11 All Ages- enter to win- one entry per person- once a day. Win 1 of 3 prizes- STANLEY Quencher H2.0 Tumbler, 40 oz. Drawing -Friday, April 11 at 2:00PM.			Special Hours- April 1-4, Library closed 12PM-1PM National Library Week- Events all week - April 6-12, 2025 Easter Egg Hunt & Carter Blood Drive- Sat. April 12- Campbell Park Good Friday- Fri. April 18- Library closed			

Address: 300 N. Denton St. Hutchins, TX 75141
 Phone: 972-225-4711

Instagram: @atwellpubliclibrary
 Email: AtwellLibrary@cityofhutchins.org



Drawn to the Library

National Library Week

April 6-12, 2025



WHAT'S THE DRAW?

FINE FORGIVENESS WEEK

SPIN THE WHEEL

STANLEY CUP RAFFLE

KID'S ACTIVITIES

UP YOUR ODDS BY VISITING AND GETTING MULTIPLE ENTRIES!

DRAWN TO THE LIBRARY NATIONAL LIBRARY WEEK

APRIL 6-12, 2025

ATWELL PUBLIC LIBRARY

300 N DENTON ST

Section C, Item 1.

National Library Week

ENTER TO WIN

Rules

Ages 5+, one entry per person, per day.
April 7-11, 2025.

Win one of three Stanley cups!

Random drawing, Friday,
April 11, 2025, at 2PM.

@atwellpubliclibrary



Section C, Item 1.



Baby & Toddler Story Time



April 10, 2025
10:30 AM



@atwellpubliclibrary

2025 Summer Reading Program Overview

Presented by Jesus Rios, Library Assistant

Key Dates

- Summer Reading Kick Off
Friday, May 30
- Program Dates to log Reading
June 1-July 16
- Grand Prize Drawing
Saturday, July 19



2025 Summer Kick Off

- Kick Off event – Friday, May 31st sponsored by Texas State Teachers Association (TSTA).
- Theme- "Ice Cream Social" with ice sundae bar and small activities.
- Focus on one event to register all ages for Summer Reading program.



Reading Logs and New Small Prizes

- ReadSquared app to log minutes.
- Paper logs will also be available.
- Program open to all ages or family units.



- Previous years- participants could win up to 4 small prizes per summer.
- New prize tiers:
 - 300 point tier and 600 point tier prizes.
 - Participant can save their points and get up to (2) “600 point” prizes.
 - Encourages to continue reading to level up prize tier.
 - We predict that participant will have more satisfaction with larger prizes.

Summer Reading Activities

- Mix of in-person, to-go crafts, and events with TSTA.
- 14 activities between June and July.
- Pending: Partnering for 2 events with TSTA - examples: Zumba for Kids, Library @Campbell Park, or Library Mini Golf Course.



TSTA at "Making Moo-lah" Event – January 2025



Grand Prizes and Prize Award Day

- Grand Prizes still pending on budget and possible grant or donations.
- Final theme for Grand Prize Drawing Day TBD.



THANK YOU!

Olivia Daniels, Librarian

odaniels@cityofhuthins.org

972-225-4711



STAFF REPORT

MEETING DATE:	April 15, 2025
MEETING TYPE:	Atwell Public Library Advisory Board
SUBMITTED BY:	Olivia Daniels, Librarian
AGENDA CAPTION:	Overview of Library activities.

Background Information

Staff will give an overview of the library activities from February 2025-April 2025.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends board members continue to promote the library activities.

Supporting Documentation and Attachments

April 15 Atwell Public Library Board Presentation.pdf



STAFF REPORT

MEETING DATE:	April 15, 2025
MEETING TYPE:	Atwell Public Library Advisory Board
SUBMITTED BY:	Jesus Rios, Library Assistant
AGENDA CAPTION:	2025 Summer Reading Program Overview.

Background Information

Staff will provide an overview of the Summer Reading Program including key dates, summer reading kickoff details, activities, upcoming changes to program, and pending grand prize award day.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends board members continue to support the library summer reading program and volunteer for activities.

Supporting Documentation and Attachments

Library Board January 28, 2025 presentation.pdf



STAFF REPORT

MEETING DATE:	April 15, 2025
MEETING TYPE:	Atwell Public Library Advisory Board
SUBMITTED BY:	Olivia Daniels, Librarian
AGENDA CAPTION:	Consider approval of the October 15, 2024, Atwell Public Library Advisory Board Meeting.

Background Information

Library board meeting minutes for the month of October 2024:
- October 15, 2024 Regular Atwell Public Library Board Advisory Meeting.

Budget Implications

N/A

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends approval of the library board meeting minutes for the quarterly meeting of October 15, 2024.

Supporting Documentation and Attachments

1. Library Board Minutes October 15, 2024.



Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

President Cristian Martinez
Vice President Angela Robertson
Secretary Brenda Campbell
Board Member Glenda Gilliam
Board Member Yvette Lewis
Board Member Jessica Sanchez

**MINUTES
CITY OF HUTCHINS
ATWELL PUBLIC LIBRARY ADVISORY BOARD MEETING
Tuesday, October 15, 2024– 6:30 PM
City Hall- 321 N. Main Street**

The Atwell Public Library Advisory Board met at the Hutchins City Hall- Council Chamber located at 321 N. Main St., Hutchins, Texas, on Tuesday, October 15, 2024, with the Regular Library board meeting beginning at 6:30 p.m. at which time the following items were discussed and considered:

REGULAR SESSION:

A. CALL TO ORDER: Vice President Angela Robertson called the meeting to order at 6:32 p.m.

1. Roll Call: Board Members in attendance: Vice President Angela Martinez, Secretary Brenda Campbell, Board Member Glenda Gilliam, Board Member Yvette Lewis, and Board Member Jessica Sanchez. President Cristian Martinez absent.

B. CITIZEN COMMENTS: None.

C. PRESENTATIONS

**1. Introduction of new board member.
Presented by Olivia Daniels, Librarian**

Librarian Olivia Daniels introduced the new board member, Glenda Gilliam.

**2. Overview of library activities.
Presented by Olivia Daniels, Librarian**

Librarian Olivia Daniels reviewed the library’s activities from July to September 2024 including the 2024 Summer Reading program’s Grand Prize Summer Reading Drawing and winners, the Voter’s Registration drive, Smokey Bear’s 80th Birthday and Fire Safety Prevention, September’s Library Card sign up month and outreach at Wilmer Hutchins High School, The City of Hutchins Hispanic Heritage event, and Carter Blood Care Blood Drive. Additionally, the librarian announced the upcoming

events included the FIRNA/ALA Thinking Money for Kids programs, Hutchins Fall Festival, and library’s Book Character Kids & Teens Pumpkin Contest, and Spooky Tales to Tell in the Light. Other upcoming services included the release of the new Baker & Taylor Boundless app for eBooks and audiobooks and the grant sponsored Playaway Launchpads with TM4K games for children.

D. CONSENT AGENDA – *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Consider approval of the July 16, 2024, Atwell Public Library Advisory Board Meeting minutes.

Vice President Robertson made the motion seconded by Secretary Campbell to approve the Consent Agenda as presented. All in favor, the motion carried unanimously 5-0.

E. REGULAR AGENDA

1. Discuss and consider the election of a new President, for a one-year term ending July 2025. Presented by Olivia Daniels, Librarian

The board discussed and considered Board Member Yvette Lewis be nominated as the new President for a for a one-year term ending July 2025. All in favor, the motion carried unanimously 5-0.

2. Discuss and consider the election of a new Vice President, for a one-year term ending July 2025. Presented by Olivia Daniels, Librarian

The board discussed and considered Board Member Jessica Sanchez be nominated as the new Vice President for a for a one-year term ending July 2025. All in favor, the motion carried unanimously 5-0.

3. Discuss and consider the election of a new Secretary, for a one-year term ending July 2025. Presented by Olivia Daniels, Librarian

The board discussed and considered Secretary Brenda Campbell be renominated as Secretary for a for a one-year term ending July 2025. All in favor, the motion carried unanimously 5-0.

F. ITEMS OF COMMUNITY INTEREST

President Lewis announced the items of community interest.

G. ADJOURNMENT

Board Member Robertson made the motion seconded by President Lewis to adjourn the meeting at 7:15 p.m. All in favor, the motion carried unanimously 5-0.

**PASSED AND APROVED BY THE ATWELL PUBLIC LIBRARY ADVISORY BOARD
AT A REGULAR MEETING HELD ON APRIL 15, 2025.**

APPROVED:

Angela Robertson, Vice President

ATTEST:

Brenda Campbell, Secretary