



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES
Tuesday, October 07, 2025 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, October 7, 2025 at 06:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Chair, B. Campbell called the meeting to order at 6:30 pm, and announced a quorum.

<u>Present</u>	<u>Absent</u>
B. Campbell	M. Carmona
C. Gardner	A. McCowan
D. Coleman	
H. Gilliam	
D. Odom	

B. INVOCATION AND PLEDGE OF ALLEGIANCE

H. Gilliam led the invocation, and D. Coleman led the invocation.

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from August 5, 2025.

H. Gilliam motioned to approve the minutes, and D. Odom seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, D. Coleman, and D. Odom.

Voting Nay: 0

E. PRESENTATIONS

2. Proclamation in recognition of DFW Women’s Roofing Association presented by W. Randle.

The DFW Women’s Roofing Association was presented with a proclamation on behalf of the City of Hutchins Park Board.

3. Fall Fest Presented by W. Randle.

D. Coleman volunteered to oversee the wrestling match and to assist with the trunk or treat.

H. Gilliam volunteered to assist with the trunk or treat.

D. Odom volunteered to oversee the Game truck.

4. Christmas Parade presented by W. Randle

W. Randle requested help from the board to make the Christmas Parade a success.

D. Coleman advised that he would check with a local DJ at the radio station to see if he would be interested in participating and would also check with car clubs.

5. The Board's role, responsibilities, expectations, communication, and code of conduct presented by W. Randle.

W. Randle went over the Boards roles, responsibilities, expectations, communication, and code of conduct regarding FY2026.

F. REGULAR AGENDA - As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

6. Discuss and consider the Christmas Parade presented by W. Randle

W. Randle solicited help from the board for the Christmas Parade and advised the board to bring their ideas to the next meeting so a decision could be made.

G. ITEMS OF COMMUNITY INTEREST

7. Fall Fest October 11, 2025. 200 S. Denton St. Noon to 3:30PM.

8. Hutchins' Big Event. October 11th 500 W. Hickman 7:30AM - 11:30AM.

9. Christmas Parade. December 13th at Campbell Park. Noon - 4PM.

H. ADJOURN

H. Gilliam motioned to adjourn the meeting, and D. Odom seconded the motion. All in favor, motion passed. Meeting adjourned at 7:30PM.

Voting Yea: C. Gardner, H. Gilliam, D. Coleman, D. Odom, and B. Campbell.

Voting Nay: 0

APPROVED:

Brenda Campbell
Chair, Brenda Coleman

ATTEST:

Wanda Randle
Staff Liaison, Wanda Randle