



**CITY OF HUTCHINS  
KEEP HUTCHINS BEAUTIFUL  
MINUTES  
Tuesday, January 14, 2025 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, January 14, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

- Chair, Desiree Francis
- Vice Chair, America Rodriguez
- Board Member, Kimberley Diaz
- Board Member, Larocho Odom
- Board Member, Elaine Hudson
- Board Member, Gilbriana (Briana), Wadley
- Historian, Tynee Sims-Rogers
- Scott Lindsay-Alternate
- Teresa Ayala- Alternate

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

- 1. Roll Call – Vice chair, A. Rodriguez called the meeting to order at 6:11 PM.  
Present: E. Hudson, A. Rodriguez, K. Diaz, G. Wadley.  
Absent: L. Odom, D. Francis, T. Sims-Rodgers, S. Lindsay, and T. Ayala.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

G. Wadley led the invocation, and K. Diaz led the Pledge of Allegiance.

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

- 2. Approval of Minutes from December 10, 2024  
G. Wadley motioned to approve, and K. Diaz seconded the motion. All in favor, motion passed.  
Voting Yea: A. Rodriguez, K. Diaz, E. Hudson, G. Wadley  
Voting Nay: 0

**E. PRESENTATIONS**

3. Update on Board Members and Positions

Gilbriana (Briana) Wadley was appointed Secretary of the KHB Board.

F. **REGULAR AGENDA** - As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

4. Discuss and consider tagline for KHB.

5. Discuss and consider Logo for KHB

Board members will send ideas for a logo and tagline to W. Randle to present at next meeting. W. Randle will make a booklet with helpful information about KHB and dates of upcoming events, to distribute and will have a copy available for review next meeting for the Board to edit and approve.

G. **ITEMS OF COMMUNITY INTEREST**

6. Easter Egg Hunt April 12, 2025

H. **ADJOURN**

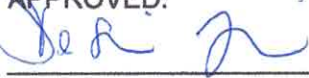
G. Wadley motioned to end meeting, and E. Hudson seconded motion. All were in favor, and the motion passed. Meeting adjourned at 6:32 PM.

Voting Yea: A. Rodriguez, K. Diaz, E. Hudson, and G. Wadley.

Voting Nay: 0

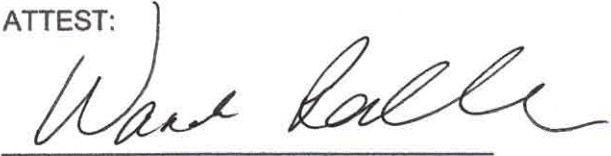
**CERTIFICATION**

I certify that a copy of the January 14, 2025, agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, in accordance with Chapter 551 of the Texas Government Code. Posted on January 10, 2025, before 6:00 p.m.

APPROVED:  


Desiree Francis, Chair

ATTEST:



Wanda Randle-Staff Liaison