



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
MINUTES**

**Tuesday, January 02, 2024 at 6:00 PM  
City Hall, 321 N. Main Street**

A Meeting of the Hutchins City Council was held on Tuesday, January 2, 2024, with a Work Session at 6:00 p.m. and a Regular Session at 6:30 p.m. at Hutchins City Hall Council Chambers, located 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

**A. WORK SESSION - 6:00 p.m.**

**1. Discuss Roadway Impact Fees**

Mayor Vasquez opened the Work Session at 6:00 p.m. Council Members present:  
Mayor Mario Vasquez  
Mayor Pro Tem Steve Nichols  
Councilmember Brenda Campbell  
Councilmember Dominic Didehbani  
Councilmember Raymond Elmore  
Councilmember Demarcus Odom

Robert McWayne, the Interim Director of Public Works, presented the roadway impact fees for both residential and commercial properties from surrounding cities. He explained that the fees charged by Hutchins were higher than other cities because they were based on the total acreage of the project while other cities assessed fees based on the square footage of the building. Lee Hollingsworth from Bartlett and West presented a summary of the task that was assigned to his firm in 2018. He explained that the last impact fee study was conducted by the City and the decision was made to calculate costs per unit per vehicle mile and acreage.

The council discussed whether changing the fees would be beneficial for the city when it is already near commercial buildout. One option was to keep the fees the same and encourage builders to request fee waivers. The EDC Director, Guy Brown, suggested that the city should keep the fees unchanged and incentivize companies to relocate to Hutchins. The council members agreed to maintain the current fees and incentivize companies by negotiating with them.

The Work Session was closed at 6:26 p.m.

**B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Vasquez called the meeting to order at 6:30 p.m. and announced a quorum.

**PRESENT**

Mario Vasquez  
Steve Nichols  
Brenda Campbell  
Dominic Didehbani

Raymond Elmore  
Demarcus Odom

### C. INVOCATION AND PLEDGE OF ALLEGIANCE

Councilmember Brenda Campbell gave the invocation and Mayor Pro Tem Nichols led the Pledge of Allegiance.

### D. CITIZEN COMMENTS

There were no citizen comments.

### E. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

#### 2. Consider approval of city council meeting minutes for November 2023 and December 2023.

Motion made by Mayor Pro Tem Nichols, seconded by Councilmember Elmore to approve the Consent Agenda. All in favor, the motion passed.

Voting Yea: 5 – Steve Nichols, Raymond Elmore, Brenda Campbell, Dominic Didehbani, Demarcus Odom

Voting Nay: 0

### F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

Mayor Vasquez rearranged the agenda item order.

#### 4. Discuss and Consider a Resolution of the City Council of the City of Hutchins, Texas, authorizing the City Administrator to purchase one Lemur 2 Drone Basic Kit from Brinc Drones, Inc., in the amount of \$14,999.00

Sargeant Frank Garcia presented a video demonstration of the Lemur Drone and answered council questions.

Motion made by Councilmember Elmore and seconded by Mayor Pro Tem Nichols to approve the Resolution approving the purchase of one Lemur 2 Drone in the amount of \$14,999. All in favor, the motion passed.

Voting Yea: 5 – Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

#### 3. Southaven Sewer Project

Interim Public Works Director Robert McWayne presented the item and requested the reallocation of ARPA funds from Lancaster-Hutchins Road to the South Main sewer project to the design to

construct a portion of Main Street from the Shoreline Interceptor to Oak Creek Drive. The council is in support of the request and directed staff to proceed with the reallocation of funds.

Motion made by Councilmember Elmore and seconded by Mayor Pro Tem Nichols to approve the reallocation of ARPA funds from the Lancaster Hutchins Road project to the South Main sewer project. All in favor, the motion passed.

Voting Yea: 5 – Steve Nichols, Brenda Campbell, Dominic Didehbandi, Raymond Elmore, Demarcus Odom

Voting Nay: 0

**G. ITEMS OF COMMUNITY INTEREST**

- 5. City Secretary Olguin announced the items of Community Interest and provided information for the funeral arrangements for former Congresswoman Eddie Bernice Johnson.

**H. ADJOURN**

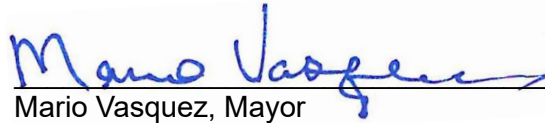
Motion made by Councilmember Elmore, seconded by Councilmember Odom to adjourn the meeting. The meeting was adjourned at 7:01 PM.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbandi, Raymond Elmore, Demarcus Odom

Voting Nay: 0

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 4th DAY OF MARCH 2024.**

APPROVED:

  
Mario Vasquez, Mayor

ATTEST:

  
Cynthia Olguin, City Secretary

