



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES
Tuesday, March 03, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins Park and Recreation Board was held on Tuesday March 3, 2026, at 6:30 PM at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. Coleman called the meeting to order at 6:30 PM, and announced a quorum.

Present

- Chair, Brenda Campbell
- Vice Chair, Cecile Gardner
- Board Member, Vernon Pellum
- Board Member, David Coleman
- Board Member, Huell Gilliam
- Alternate Board Member, Demarcus Odom
- Alternate Board Member, Rafael Vargas

C. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chair, C. Gardner gave the invocation, and Board member H. Gilliam led the pledge of allegiance.

C. CITIZEN COMMENTS - None

D. CONSENT AGENDA –

1. Approval of Minutes from December 02, 2025.

Motion made by H. Gilliam and seconded by C. Gardner to approve the minutes from December 2, 2025. All in favor, motion passed.

Voting Yea: B. Cambell, C. Gardner, H. Gilliam, D. Coleman, and V. Pellum.

Voting Nay: 0

E. PRESENTATIONS

2. Post Christmas Parade review presented by W. Randle.

W. Randle reported that feedback from the Christmas parade was overwhelmingly positive, noting the event's success. To improve engagement for future events, the board has decided to utilize a combination communication strategy, combining digital outreach with traditional methods. W. Randle encouraged the board to brainstorm creative concepts for this year's Christmas parade, with a specific focus on floats and unique elements to make the event truly memorable

3. Outline of Easter Egg Hunt presented by W. Randle.

W. Randle advised that Per the Boards direction, the event will start at 1PM and end at 3PM at Campbell Park.

To drive engagement, V. Pellum suggested creating a promotional flyer highlighting these prizes, which W. Randle will oversee.

D. Coleman has volunteered to appear as the Easter Bunny.

F. REGULAR AGENDA

4. Discuss and consider Back to School Bingo & BBQ presented by W. Randle.

W. Randle encouraged the Board to begin brainstorming food recommendations and have all ideas prepared for the April meeting.

Motion was made by H. Gilliam and seconded by D. Coleman to table the vote until the next scheduled meeting in April.

Voting Yea: B. Coleman, C. Gardner, H. Gilliam, D. Coleman, and V. Pellum.

Voting Nae: 0

All in favor, motion passed.

G. ITEMS OF COMMUNITY INTEREST

Chair, B. Coleman, announced the items of community interest.

H. ADJOURN

H. Gilliam made a motion to end the meeting, and D. Coleman seconded the motion. All in favor, motion passed. Meeting adjourned at 7:22PM.

Voting Yea: B. Coleman, C. Gardner, H. Gilliam, D. Coleman, and V. Pellum.

Voting Nay: 0

PASSED AND APPROVED BY HUTCHINS PARK AND RECREATION BOARD AT A REGULAR MEETING HELD ON THE 8TH DAY OF APRIL 2026.

APPROVED:

Brenda Campbell
Chair, B. Campbell or Vice
Chair, C. Gardner

ATTEST:

Wanda Randle
Wanda Randle
Staff Liaison