



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, April 01, 2025 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, April 01, 2025 at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Chair, B. Campbell called the meeting to order at 6:30PM and announced a quorum.

PRESENT

- B. Campbell
- C. Gardner
- H. Gilliam
- M. Carmona
- D. Odom

ABSENT

- D. Coleman
- A. McCowan

B. INVOCATION AND PLEDGE OF ALLEGIANCE

H. Gilliam led the invocation, and M. Carmona led the Pledge of Allegiance.

C. CITIZEN COMMENTS -None

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from Called Meeting March 10, 2025

W. Randle asked the board to table the March 10, 2025 minutes. H. Gilliam motioned to remove the minutes from discussion and table until the next meeting, D. Odom seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, M. Carmona, S. Odom, and H. Gilliam.

Voting Nay: 0

E. PRESENTATIONS

2. Easter Egg Hunt Update

W. Randle confirmed that all Easter eggs, bubble machines, and tablets have been ordered as requested by the Board. Additionally, an order for food has been placed with Jason's Deli, as requested by the Board.

Volunteers are needed to hide the eggs, monitor the prizes and bounce house, and distribute the food. W. Randle mentioned that the location for the bounce house needs to be determined, and if a generator is required, she can request one.

She also informed the Board that this year's Easter Egg Hunt has been scaled down compared to last year's event. M. Carmona advised that she was able to secure one bounce house for The Easter Egg Hunt.

M. Carmona advised that she was able to secure the vendor to provide either ice cream or popsicles.

M. Carmona advised that she was available to hide eggs, distribute bracelets.

D. Odom advised that he was available to hide Easter Eggs.

C. Gardner and H. Gilliam advised that she would not be available for the event.

B. Campbell advised she could be placed anywhere help was needed.

3. Arbor Day Update

W. Randle reported that Arbor Day was a huge success, with many volunteers showing up to assist the Board. The KHB Board successfully planted 20 peach trees: 15 at Campbell Park and 5 at MLK Park.

- F. **REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

4. Discuss and Consider the Back-to-School Event.

The board voted to keep the same components for the Back-to-School event as last year. This will include filled backpacks, dental education, food sales, snow cones, games, and family baskets.

Additionally, the board agreed to hire Kona Ice to provide snow cones and decided that family game night baskets would be a better option than movie night baskets. Furthermore, the board opted not to offer haircuts during the event.

H. Gilliam motioned to approve; D. Odom seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, M. Carmona, D. Odom, and H. Gilliam

Voting Nay: 0

G. ITEMS OF COMMUNITY INTEREST

Chair, B. Campbell announced the items of Community Interest.

H. ADJOURN

D. Odom motioned to adjourn the meeting at 7:30 PM, C. Gardner seconded the motion. All in favor, motion passed.

Voting Yea: D. Odom, C. Gardner, H. Gilliam, M. Carmona, and B. Campbell.

Voting Nae: 0

APPROVED:

Brenda L. Campbell
Chair, Brenda Coleman

ATTEST:

Wanda Randle
Staff Liaison, Wanda Randle