



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
AGENDA**

**Monday, February 19, 2024 at 6:30 PM  
Hutchins Community Center, 500 W. Hickman St.**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Hutchins City Council to be held on Monday, February 19, 2024, at 6:30 PM located at Hutchins Community Center, 500 W. Hickman St., Hutchins, Texas, at which time the following items will be discussed and considered.

**City Council Members**

Mayor Mario Vasquez

Mayor Pro Tem Steve Nichols

Councilmember Brenda Campbell

Councilmember Dominic Didehbani

Councilmember Raymond Elmore

Councilmember Demarcus Odom

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

1. Roll Call by Mayor and announce a Quorum.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

- C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

**D. PRESENTATIONS**

2. Pavilion, Landscaping and Signage Update by: Ron Hobbs

- E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and consider an appointment to the Atwell Public Library Board. Presented by: Cynthia Olguin, City Secretary
4. Discuss and consider crime watch signs. Presented by: Mayor Vasquez
5. Witt Road ROW Abandonment Presented by: Robert McWayne
6. Discuss and consider Resolution R2024-02-1172 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CITY OF HUTCHINS PERSONNEL MANUAL BY

AMENDING CHAPTER 3, TITLED "LEAVE", BY ADDING A NEW SECTION 3.14 TITLED "CATASTROPHIC LEAVE" SETTING FORTH REQUIREMENTS FOR CATASTROPHIC LEAVE FOR FULL-TIME EMPLOYEES. Presented by: Karen Steward, HR Director

7. Discuss and consider Resolution R2024-02-1174 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE AMENDMENT OF THE FY2023-2024 CITY OF HUTCHINS ORGANIZATIONAL CHART; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Karen Steward, HR Director
8. Discuss and consider Resolution R2024-02-1173 OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH NEWGEN STRATEGIES & SOLUTIONS LLC TO CONDUCT A WATER AND SEWER RATE STUDY. Presented by: Maria Joyner, Director of Finance
9. Discuss and consider ORDINANCE 2024-02-1188 OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 13, TITLED "UTILITIES", BY AMENDING ARTICLE 13.02, TITLED "WATER WORKS," BY AMENDING §13.02.009 TO ADD PROVISIONS FOR PASS-THROUGH CHARGES FOR WATER PURCHASED FROM THE CITY'S SUPPLIERS; BY AMENDING CHAPTER 13, TITLED "UTILITIES", BY AMENDING ARTICLE 13.03, TITLED "SEWER USER CHARGES" BY AMENDING §13.03.002 TITLED "SEWER RATES TO ADD PROVISIONS FOR PASS-THROUGH CHARGES FOR SANITARY SEWER TREATMENT PURCHASED FROM THE CITY'S SUPPLIERS. Presented by: Maria Joyner, Director of Finance

#### **F. EXECUTIVE SESSION**

10. The Hutchins City Council will hold a closed Executive Session pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, in accordance with the authority contained in §551.087. Deliberation regarding economic development negotiations (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision to a business prospect: 1) KTN DP TERMINAL CENTER. Presented by: Guy Brown HEDC Executive Director

#### **G. RECONVENE INTO REGULAR SESSION**

11. Take action as a result of Executive Session, if any.

#### **H. ITEMS OF COMMUNITY INTEREST**

12. Dallas County Elections - Primary Elections, Hutchins City Hall Council Chamber, 321 N. Main St.

**Early Voting:** Mon. – Fri, February 20 through 23, 8 am – 5 pm; Sat, February 24, 7 am – 7 pm; Sun., February 25, noon – 6 pm; Mon – Fri, February 26 – March 1, 7 am – 7 pm

**Election Day:** Tue, March 5, 7 am – 7 pm

Atwell Public Library Board Meeting, Tuesday, February 20, 2024, at 6:30 p.m., Atwell Public Library, 300 N. Denton St.

City Council Meeting, Monday, March 5, 2024, at 6:30 p.m., Hutchins Community Center, 500 W. Hickman St.

Parks and Recreation Board, Tuesday, March 6, 2024, at 6:30 p.m., Hutchins Community Center, 500 W. Hickman St.

**I. ADJOURN**

**CERTIFICATION**

I certify that a copy of the February 19, 2024, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on Friday, February 16, 2024, before 6:30 p.m.

*Cynthia Olguin*

Cynthia Olguin  
City Secretary



**ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of the scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colguin@cityofhutchins.org](mailto:colguin@cityofhutchins.org)