



CITY OF HUTCHINS CITY COUNCIL MEETING AGENDA

**Monday, December 15, 2025 at 6:30 PM
City Hall - Council Chamber 400 N. JJ Lemmon Rd.**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Hutchins City Council to be held on Monday, December 15, 2025 at 6:30 PM at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Rd. Hutchins, Texas, at which time the following items will be discussed and considered.

City Council Members

Mayor Mario Vasquez
Mayor Pro Tem Steve Nichols
Councilmember Brenda Campbell
Councilmember Raymond Elmore
Councilmember Demarcus Odom
Councilmember America Rodriguez

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

D. PRESENTATIONS

1. Presentation of Donation to Paul Quinn College. Presented by: Guy Brown, HEDC Executive Director

E. PUBLIC HEARINGS

2. A. Conduct a Public Hearing regarding a request for a Replat by HOT DOG TRUCKING LLC, owner of a 10.10-acre tract of land situated in the William L. Wilson Survey, Abstract Number 1553. City of Hutchins, Dallas County, Texas, and being all of Lot 1, Block A, of Talco Addition, an Addition to the City of Dallas, Dallas County, Texas, according to the plat thereof recorded in Instruments No. 202200057113
- B. Open Public Hearing and receive public comments.
- C. Discuss and consider a Re-Plat by HOT DOG TRUCKING LLC who is the owner of a 10.10-acre tract of land situated in the William L. Wilson Survey, Abstract Number 1553. City of Hutchins, Dallas County, Texas, and being all of Lot 1, Block A, of Talco Addition, an Addition to the City of Dallas, Dallas County, Texas, according to the plat thereof recorded in Instruments No. 202200057113. Presented by: Blake Moore

- F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*
3. Discuss and consider polling location for May 2, 2026 General Election. Presented by Cynthia Olguin
 4. Discuss and consider authorizing the City Administrator to execute a Professional Service Agreement with Letora Anderson, PLA, AICP
 5. Discuss and consider a Resolution approving the 2026 City Council Meeting Schedule. Presented by: Cynthia Olguin
Resolution R2025-12-1305
 6. Discuss and consider a Resolution AUHTORIZNG DEMOLITION OF THE CARWASH AND REMOVING THE CONCRETE AT 625 W. HICKMAN ST. Presented by Blake Moore
Resolution R2025-12-1305
 7. Discuss and consider a Resolution AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ACQUISITION OF NEW MINI-COMBO TRUCK MOUNT3643 PH6C (NON-CDL, 3-YARD VACUUM UNIT) Presented by: Maria Joyner, Director of Finance
Resolution R2025-12-1307
 8. Discuss and consider APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT FOR CONSTRUCTION SERVICES, BY AND BETWEEN THE CITY OF HUTCHINS AND HAWK BUILDERS, L.L.C., FOR THE INSTALLATION OF SOUND DEAFENING ACOUSTIC TILES IN THE CITY'S ANIMAL SHELTER. Presented by Steve Perry
Resolution R2025-1308
 9. Discuss and consider APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT FOR CONSTRUCTION SERVICES, BY AND BETWEEN THE CITY OF HUTCHINS AND J-N FENCE COMPANY, FOR BUILDING FIVE OUTDOOR KENNELS AND INSTALLING A DRIVE THROUGH GATE AT THE CITY'S ANIMAL SHELTER. Presented by Chief Perry
Resolution R2025-12-1309
 10. Discuss and consider APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT FOR CONSTRUCTION SERVICES, BY AND BETWEEN THE CITY OF HUTCHINS AND BARCENAS CONCRETE TX, LLC, FOR POURING CONCRETE PADS FOR OUTDOOR KENNELS AT THE CITY'S ANIMAL SHELTER. Presented by Chief Steve Perry.
Resolution R2025-12-1310
 11. Discuss and consider a Resolution AUTHORIZING THE PURCHASE OF 2026 CHEVROLET SILVERADO POLICE VEHICLES AND EMERGENCY EQUIPMENT. Presented by: Steve Perry, Police Chief.
Resolution R2025-12-1311
 12. Discuss and consider a Resolution AUTHORIZING THE CITY ADMINISTRATOR OR HIS DESIGNEE TO EXTEND AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF HUTCHINS POLICE DEPARTMENT AND THE DALLAS INDEPENDENT SCHOOL DISTRICT.
Resolution R2025-12-1312

G. EXECUTIVE SESSION

13. Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

H. RECONVENE INTO REGULAR SESSION

14. Action, if any, as a result of Executive Session:

Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

I. ITEMS OF COMMUNITY INTEREST

15. Zoning Board of Adjustment, December 18, 2025, at 4:00 p.m. at Hutchins City Hall, 400 N. JJ Lemmon Road, Hutchins.

Planning and Zoning Commission Meeting, Monday, December 29, 2025 at 6:00 p.m., Hutchins City Hall - Council Chamber, 400 N. JJ Lemmon Rd., Hutchins.

City Council Meeting, Monday, January 5, 2026, 6:30 p.m., Hutchins City Hall - Council Chamber, 400 N. JJ Lemmon Rd., Hutchins.

Candidate Packets available on Monday, January 5, 2026 for the May 2, 2026 General Election.

Parks and Recreation Board Meeting, Tuesday, January 6, 2025, 6:30 p.m., Hutchins City Hall - Council Chamber, 400 N. JJ Lemmon Rd., Hutchins.

Period for Filing for a Place on the General Election Ballot, Wednesday, January 14, 2026 through Friday, February 13, 2026.

J. ADJOURN

CERTIFICATION

I certify that a copy of the December 15, 2025, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted Tuesday, December 9, 2025.



Cynthia Olguin
City Secretary



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Requests for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org