



**CITY OF HUTCHINS
CITY COUNCIL MEETING
AGENDA**

**Monday, February 05, 2024 at 6:30 PM
City Hall, 321 N. Main Street**

City Council Members

Mayor Mario Vasquez

Mayor Pro Tem Steve Nichols

Councilmember Brenda Campbell

Councilmember Dominic Didehbani

Councilmember Raymond Elmore

Councilmember Demarcus Odom

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Hutchins City Council to be held on Monday, February 5, 2024, at 6:30 p.m. located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call by Mayor

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

D. PRESENTATIONS

2. State of Texas Equipment Grant Opportunity Presented by: Steve Perry, Police Chief, Matt McPherson Patrol Sergeant
3. AT&T 911 Presentation Presented by: Steve Perry, Police Chief and Jeff Bievenue representing AT&T
4. Entryway Sign Update Presented by: Robert McWayne

- E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

5. Discuss and Consider Approving Resolution R2024-02-1167 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AIA STANDARD

FORM OF AGREEMENT FOR BETWEEN OWNER (CITY OF HUTCHINS) AND ARCHITECT (BRANDSTETTER CARROLL INC.) FOR INTERIOR DESIGN AND FURNITURE, FURNISHINGS, AND EQUIPMENT (FF&E) DESIGN SERVICES. Presented by James Quin, City Administrator.

6. RESOLUTION R2024-02-1168 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE THREE NEW 2023 FORD INTERCEPTOR VEHICLES FROM SILSBEE FORD LOCATED IN SILSBEE, TEXAS, AT THE QUOTED BID PRICE OF \$138,097.75 FOR THE HUTCHINS POLICE DEPARTMENT UTILIZING BUY BOARD OF TEXAS; APPROVING THE PURCHASE OF ADD-ON EQUIPMENT FOR THE THREE (3) VEHICLES IN THE AMOUNT OF \$140,820.99 FOR A TOTAL PURCHASE EXPENDITURE OF \$278,918.74. Presented by: Steve Perry, Police Chief
7. Discuss and consider Resolution R2024-02-1169 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE ASSET DISPOSITION SERVICES AGREEMENT BY AND BETWEEN THE CITY OF HUTCHINS AND PROPERTYROOM.COM FOR THE DISPOSAL OF SURPLUS PROPERTY FOR THE HUTCHINS POLICE DEPARTMENT. Presented by: Steve Perry, Police Chief
8. Discuss and consider Resolution R2024-02-1170 OF THE CITY OF HUTCHINS, TEXAS ORDERING AND PROVIDING NOTICE OF AN ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 4TH DAY OF MAY 2024 THE PURPOSE OF ELECTING THE MAYOR AND TWO (2) COUNCILMEMBERS AT LARGE FOR TWO (2) YEAR TERMS; ORDERING NOTICES OF ELECTION TO BE GIVEN; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT WITH DALLAS COUNTY ELECTIONS DEPARTMENT. Presented by: Cynthia Olguin, City Secretary
9. Discuss and consider changing the terms of elected officials from two-year terms to three-year terms. Presented by: Mayor Pro Tem Steve Nichols
10. Discuss and consider A RESOLUTION OF THE CITY OF HUTCHINS, TEXAS ORDERING AND PROVIDING NOTICE OF A SPECIAL ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 4th DAY OF MAY 2024 FOR THE PURPOSE OF SUBMITTING PROPOSITION A TO THE QUALIFIED VOTERS OF THE CITY TO ESTABLISH A TERM OF OFFICE OF THREE (3) YEARS FOR THE POSITION OF MAYOR AND CITY COUNCIL MEMBERS BEGINNING WITH THE POSITIONS TO BE ELECTED AT THE GENERAL ELECTION IN MAY 2025 ON THE UNIFORM ELECTION DATE. Presented by: Cynthia Olguin, City Secretary

F. ITEMS OF COMMUNITY INTEREST

11. Wednesday, January 17, 2024, through Friday, February 16, 2024 - Period for filing an application for a place on the ballot for the City of Hutchins May 4, 2024, General Election to elect a mayor and two council members at large.

Parks and Recreation Board, Tuesday, February 6, 2024 at 6:30 p.m., City Hall Council Chambers, 321 N. Main St.

Economic Development Corporation Board Meeting, Thursday, February 8, 2024, at 6:30 p.m. at the EDC Building, 103 W. Palestine.

Joint Meeting of the Comprehensive Plan Advisory Committee and Planning and Zoning Commission Meeting, Thursday, February 15, 2024, at 6:00 p.m. City Hall Council Chambers, 321 N. Main St.

City Council Meeting, Monday, February 19, 2024, at 6:30 p.m., City Hall Council Chambers, 321 N. Main St.

Atwell Public Library Board Meeting, Tuesday, February 20, 2024 at 6:30 p.m., City Hall Council Chambers, 321 N. Main St.

G. ADJOURN

CERTIFICATION

I certify that a copy of the February 5, 2024, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on Friday, February 2, 2024, before 6:30 p.m.



Cynthia Olguin
City Secretary



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org