



**CITY OF HUTCHINS
CITY COUNCIL MEETING
AGENDA**

**Monday, November 03, 2025 at 5:30 PM
City Hall, 400 N JJ Lemmon Road, Hutchins**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Meeting of the Hutchins City Council to be held on Monday, November 3, 2025, with Work Session beginning at 5:30 p.m. followed by Regular Session. The meeting location is at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Rd., Hutchins, Texas, at which time the following items will be discussed and considered.

City Council Members

Mayor Mario Vasquez
Mayor Pro Tem Steve Nichols
Councilmember Brenda Campbell
Councilmember Raymond Elmore
Councilmember Demarcus Odom
Councilmember America Rodriguez

A. WORK SESSION

1. Branderia, Inc. Workshop Presentation Presented by: Beth Owens

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

E. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Consider approval of city council meeting minutes for October 2025. Presented by Cynthia Olguin, City Secretary

F. PRESENTATIONS

3. Annual Financial Audit Report. Presented by: Maria Joyner, Director of Finance

G. PUBLIC HEARINGS

4. A. Conduct a Public Hearing regarding a request for a 4B project at 801 West Palestine Street, Suite 104.

B. Open Public Hearing and Receive Comment.

C. Discuss and consider Resolution R2025-11-1292 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING A 4B PROJECT FOR THE PURPOSE OF INFRASTRUCTURE IMPROVEMENTS FOR PROPERTY LOCATED AT 801 WEST PALESTINE STREET, SUITE 104, HUTCHINS, TEXAS; AUTHORIZING THE HEDC EXECUTIVE DIRECTOR TO EXECUTE THE FINAL AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Guy Brown HEDC Executive Director.

5. A. Conduct a Public Hearing for a request for a Re-Plat by Hot Dog Trucking LLC, who is the owner of a 10.10-acre tract of land situated in the William L. Wilson Survey, Abstract Number 1553. City of Hutchins, Dallas County, Texas, and being all of Lot 1, Block A, of Talco Addition, an Addition to the City of Dallas, Dallas County, Texas, according to the plat thereof recorded in in Instruments No. 202200057113. Presented by: Blake Moore

B. Open Public Hearing and Receive Comment.

C. Discuss and consider a request for a Re-Plat by Hot Dog Trucking LLC, who is the owner of a 10.10-acre tract of land situated in the William L. Wilson Survey, Abstract Number 1553. City of Hutchins, Dallas County, Texas, and being all of Lot 1, Block A, of Talco Addition, an Addition to the City of Dallas, Dallas County, Texas, according to the plat thereof recorded in in Instruments No. 202200057113. Presented by: Blake Moore

H. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

6. Discuss and consider a Resolution for the Purchase of a Remount Ambulance to replace 2018 Ambulance. Presented by: Capt Matthew Lehmann, EMS Captain
Resolution R2025-11-1293
7. Discuss and consider a Resolution designating an official newspaper for the City of Hutchins, Texas, the fiscal year 2025-2026. Presented by Cynthia Olguin
Resolution R2025-11-1294
8. Discuss and consider a Resolution of the CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE CHANGE ORDER AGREEMENT WITH ESTRADA CONCRETE COMPANY LLC. TO COMPLETE LOWER RAWLINS (ARPA) WASTEWATER CONSTRUCTION PROJECT. Presented by: Mamun Yusuf, Director of Public Works
Resolution R2025-11-1295
9. Discuss and consider an Application Filing and Authorized Representative Resolution REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING THE FILLING OF AN APPLICATION FOR ASSISTANCE; AND MAKING CERTAIN FINDINGS IN CONNECTION THERWITH FOR HUTCHINS WASTEWATER COLLECTION SYSTEM IMPROVEMENTS PROJECT. Presented by: Mamun Yusuf, Director of Public Works

10. Discuss and consider a Resolution of the CITY OF HUTCHINS, TEXAS, ACCEPTING THE BID PROPOSAL RECEIVED IN ASSOCIATION WITH THE WIDENING OF JJ LEMMON ROAD PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ESTRADA CONCRETE COMPANY, LLC, IN AN AMOUNT NOT TO EXCEED \$467,912.00. Presented by: Mamun Yusuf, Director of Public Works
Resolution R2025-11-1296
11. Discuss and consider a Resolution of the CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE STREET BOND PROGRAM SUPPORT SERVICE AGREEMENT WITH KIMLEY HORN & ASSOCIATES, INC., IN AN AMOUNT NOT TO EXCEED \$53,000.00. Presented by: Mamun Yusuf, Director of Public Works
Resolution R2025-11-1297
12. Discuss and consider a Resolution authorizing the City Administrator to implement an Enterprise Resource Planning Financial System. Presented by: Maria Joyner, Director of Finance
Resolution R2025-11-1298
13. Discuss and consider a Resolution for a ballot for nomination of candidates for election to the Board of Directors of Dallas Central Appraisal District. Presented by Cynthia Olguin
Resolution R2025-11-1299

I. EXECUTIVE SESSION

14. The Hutchins City Council will hold a closed Executive Session pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, in accordance with the authority contained in §551.087. Deliberation regarding economic development negotiations (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision to a business prospect: 1) Project Visitation. Presented by: Guy Brown HEDC Executive Director
15. Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

J. RECONVENE INTO REGULAR SESSION

16. Take action, if any, as a result of Executive Session:
 - a. Deliberation regarding Chapter 551, Subchapter D, Texas Government Code, in accordance with the authority contained in §551.087. Deliberation regarding economic development negotiations. Project Visitation
Presented by: Guy Brown HEDC Executive Director
17. Action, if any, as a result of Executive Session:

Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

K. ITEMS OF COMMUNITY INTEREST

18. Parks and Recreation Board Meeting, Tuesday, November 4, 2025, 6:30 p.m., Hutchins City Hall - Council Chamber, 400 N. JJ Lemmon Rd., Hutchins.

Parkland Health and Wellness Expo, Saturday, November 8, 2025, 7 am - 12 noon. Hutchins City Hall, 400 N. JJ Lemmon Rd., Hutchins.

Keep Hutchins Beautiful Board Meeting, Tuesday, November 11, 2025, 6:00 p.m., Hutchins City Hall - Council Chamber, 400 N. JJ Lemmon Rd., Hutchins.

City Council Meeting, Monday, December 15, 2025, 6:30 p.m., Hutchins City Hall - Council Chamber, 400 N JJ Lemmon Rd., Hutchins.

L. ADJOURN

CERTIFICATION

I certify that a copy of the November 3, 2025, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on Tuesday, October 28, 2025.



Cynthia Olguin
City Secretary

ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org