



**CITY OF HUTCHINS**  
**A JOINT MEETING OF THE BUILDING & STANDARDS COMMISSION AND**  
**ZONING BOARD OF ADJUSTMENT**  
**AGENDA**

**Thursday, January 25, 2024 at 6:30 PM**  
**City Hall, 321 N. Main Street**

According to Section 551 of the Texas Government Code, notice is hereby given of a Joint Meeting of the Building & Standards Commission and Zoning Board of Adjustment to be held on Thursday, January 25, 2024, at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Commission Members**

Chair, Felix Madrigal  
Vice Chair, Guy Crawford  
Commission Member, Lucille Hollis  
Commission Member, Garry Jones  
Commission Member, Dana Landry  
Commission Member, Simone Leffall  
Commission Member, Ed Williams

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

*Roll Call by Chair*

**B. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**C. PRESENTATIONS**

1. Annual Member Training. Presented by: Courtney Goodman-Morris, Senior Associate Attorney

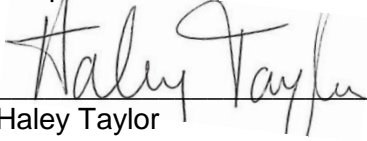
**D. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

2. Discuss and consider the appointment of Chairperson and Vice-Chairperson. Presented by:  
Cynthia Olguin, City Secretary

**E. ADJOURN**

## **CERTIFICATION**

I certify that a copy of the January 25, 2024 agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on January 22, 2024, before 6:30 p.m.



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Haley Taylor  
Staff Liaison

## **ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of the scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colquin@cityofhutchins.org](mailto:colquin@cityofhutchins.org)