



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
AGENDA**

**Monday, November 17, 2025 at 6:30 PM  
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Hutchins City Council to be held on Monday, November 17, 2025, at 6:30 p.m. at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Rd., Hutchins, Texas, at which time the following items will be discussed and considered.

**City Council Members**

Mayor Mario Vasquez  
Mayor Pro Tem Steve Nichols  
Councilmember Brenda Campbell  
Councilmember Raymond Elmore  
Councilmember Demarcus Odom  
Councilmember America Rodriguez

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

**D. PRESENTATIONS**

1. Annual Financial Audit Report. Presented by: Maria Joyner, Director of Finance
2. City Signage. Presented by: Steve Perry, Police Chief

**E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and consider a Resolution of the Hutchins City Council APPROVING AND ADOPTING FINANCIAL MANAGEMENT POLICIES FOR THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Maria Joyner, Director of Finance  
Resolution R2025-11-1302

4. Discuss and consider Resolution OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ADOPTING THE CITY OF HUTCHINS INVESTMENT POLICY ATTACHED HERETO AS EXHIBIT "A". Presented by: Maria Joyner, Director of Finance  
Resolution R2025-11-1303
5. Discuss and consider a Resolution OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ADOPTING THE CITY OF HUTCHINS TRAVEL POLICY ATTACHED HERETO AS EXHIBIT "A". Presented by: Karen Steward, Human Resource Director  
Resolution R2025-11-1304

#### **F. ITEMS OF COMMUNITY INTEREST**

6. Parks and Recreation Board Meeting, Tuesday, December 4, 2025, 6:30 p.m., Hutchins City Hall - Council Chamber, 400 N. JJ Lemmon Rd., Hutchins.

Keep Hutchins Beautiful Board Meeting, Tuesday, December 9, 2025, 6:00 p.m., Hutchins City Hall - Council Chamber, 400 N. JJ Lemmon Rd., Hutchins.

*Hutchins Christmas Parade, Saturday, December 13, 2025. Parade begins at 12 noon at Wilmer-Hutchins Elementary School Early Childhood Center, 7475 JJ Lemmond Rd., and end at Campbell Park, 200 S. Denton St. For more information go to [www.cityofhutchinstx.gov](http://www.cityofhutchinstx.gov).*

City Council Meeting, Monday, December 15, 2025, 6:30 p.m., Hutchins City Hall - Council Chamber, 400 N JJ Lemmon Rd., Hutchins.

#### **G. ADJOURN**

#### **CERTIFICATION**

I certify that a copy of the Monday, November 17, 2025, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchinstx.gov](http://www.cityofhutchinstx.gov), in accordance with Chapter 551 of the Texas Government Code. Posted on Tuesday, November 11, 2025.



Cynthia Olguin  
City Secretary



#### **ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colguin@cityofhutchinstx.gov](mailto:colguin@cityofhutchinstx.gov)