



**CITY OF HUTCHINS
CITY COUNCIL MEETING AND ELECTION MATTERS
AGENDA**

Tuesday, May 12, 2026

**Work Session at 5:30 PM – Regular Meeting at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Work Session beginning at 5:30 p.m. and a Regular Meeting at 6:30 p.m. on Tuesday, May 12, 2026, at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Road, Hutchins, Texas, at which time the following items will be discussed and considered.

City Council Members

Mayor Mario Vasquez

Mayor Pro Tem Steve Nichols

Councilmember Brenda Campbell

Councilmember Raymond Elmore

Councilmember Demarcus Odom

Councilmember America Rodriguez

A. WORK SESSION

1. Conduct an interview with Stantec Consulting Services, Inc. in relation to choosing a firm to create the Parks, Recreation, and Special Events Master Plan. Presented by: Stantec Consulting Services, Inc.

Stantec Consulting Services, Inc., May 12th from 5:30-6:00

Burditt Consultants, LLC, May 12th from 6:00-6:30

2. Conduct an interview with Burditt Consultants, LLC in relation to choosing a firm to create the Parks, Recreation, and Special Events Master Plan. Presented by: Burditt Consultants, LLC

Stantec Consulting Services, Inc., May 12th from 5:30-6:00

Burditt Consultants, LLC, May 12th from 6:00-6:30

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. ELECTION MATTERS

3. Discuss and consider a Resolution of the City of Hutchins, Texas Canvassing the Returns of May 2, 2026, General Election to Elect the Mayor and Two Council Members At Large. Presented by Cynthia Olguin, City Secretary
Resolution R2026-05-1343

4. Issue Statements of Officer and administer Oaths of Office to newly elected Councilmembers. Presented by Cynthia Olguin, City Secretary

5. Discuss and consider the appointment of Mayor Pro Tem for a one year term. Presented by Cynthia Olguin, City Secretary

E. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

F. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

6. Consider approval of city council meeting minutes for April 2026. Presented by Cynthia Olguin, City Secretary

G. PRESENTATIONS

7. Introduction new employees. Presented by Steve Perry, Police Chief
8. Financial Audit Report. Presented by: BrooksWatson & Co., Certified Public Accountants

H. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

9. Trout Road Traffic Study. Presented by: Steve Perry, Police Chief

10. Discuss and consider a Resolution APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY OF HUTCHINS AND _____ FOR PROFESSIONAL SERVICES TO LEAD THE CREATION OF THE PARKS, RECREATION, AND SPECIAL EVENTS MASTER PLAN IN AN AMOUNT NOT TO EXCEED \$175,000; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Katherine Lindsey, Assistant to the City Administrator
Resolution R2026-05-1344

I. EXECUTIVE SESSION

11. Pursuant to Chapter 551, Subchapter D, Texas Government Code in accordance with the authority contained in §551.087. Deliberation regarding economic development negotiations (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision to a business prospect: 1) 950 South Interstate 45. Presented by: Guy Brown HEDC Executive Director
12. Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

J. RECONVENE INTO REGULAR SESSION

13. Action, if any, as a result of Executive Session:

Deliberation regarding Chapter 551, Subchapter D, Texas Government Code, in accordance with the authority contained in §551.087. Deliberation regarding economic development negotiations. 950 South Interstate 45.

14. Action, if any, as a result of Executive Session:

Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

K. ITEMS OF COMMUNITY INTEREST

15. Boards and Commission Recruitment Event, Tuesday, May 19, 2026, 6:30 p.m., Hutchins Event Center, 400 N. JJ Lemmon Rd., Hutchins.

City Office Closed, Monday, May 25, 2026, in observance of Memorial Day Holiday.

City Council Retreat, Thursday, May 28, 2026, 7:30 a.m., Hutchins Event Center, 400 N. JJ Lemmon Rd., Hutchins

City Council Meeting, Monday, June 1, 2026, 6:30 a.m., Hutchins City Hall, 400 N. JJ Lemmon Rd., Hutchins.

Parks and Recreation Board Meeting, Tuesday, June 2, 2026, 6:30 p.m., Hutchins City Hall, 400 N. JJ Lemmon Rd., Hutchins.

L. ADJOURN

CERTIFICATION

I certify that a copy of the May 12, 2026, agenda of items to be considered by the Hutchins City Council was posted at City Hall and to the City's website www.cityofhutchinstx.gov, in accordance with Chapter 551 of the Texas Government Code. Posted on Wednesday, May 6, 2026.



Cynthia Olguin
City Secretary



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchinsts.gov.