



**CITY OF HUTCHINS
HUTCHINS ANIMAL SERVICES ADVISORY COMMISSION
MEETING NOTICE**

**Wednesday, August 5, 2026, at 5:30 PM
City Hall, 400 N. JJ Lemmon Road**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Meeting of the Hutchins Animal Services Advisory Commission to be held on Wednesday, August 5, 2026, at 5:30 p.m. at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Road Hutchins, Texas, at which time the following items will be discussed and considered.

Commission Members

Chair, Margaret Davis

Vice Chair, Steve Nichols

Commission Member, Dr. Caroline Brown

Commission Member, Chad Chamberlain

Commission Member, Vanessa Guevara

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS - *Anyone wishing to address the Commission should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Commission cannot discuss issues raised or make any decision at this time.*

D. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

1. Discuss and consider approving the meeting minutes from April 8, 2026. Presented by Cynthia Olguin
2. Shelter Operations Update and Stats. Presented by Vanessa Guevara
3. Discuss and consider adoption fees. Presented by Vanessa Guevara
4. Discuss and consider Fall Fest Booth for Volunteer Recruitment and Pet Adoptions. Presented by Vanessa Guevara
5. Discuss and consider city logo shirts or name badges for Commissioners. Presented by Vanessa Guevara
6. Discuss and consider next Commission meeting.

G. ADJOURN

CERTIFICATION

I certify that a copy of the August 5, 2026, agenda of items to be considered by the Hutchins Animal Services Advisory Commission was posted at City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on Friday, July 31, 2026.

Cynthia Olguin

Cynthia Olguin
City Secretary



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Requests for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchinstx.gov