



**CITY OF HUTCHINS  
PARKS & RECREATION BOARD MEETING  
AGENDA**

**Wednesday, September 04, 2024 at 6:30 PM  
Hutchins Community Center, 500 W. Hickman Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Wednesday, September 04, 2024 at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

Chair, Brenda Campbell  
Vice Chair, Cecile Gardner  
Board Member, Carl Fisher  
Board Member, David Coleman  
Board Member, Huell Gilliam  
Alternate Board Member, Demarcus Odom  
Alternate Board Member, Alicia McCowan

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**1. Roll Call**

**2. Invocation**

**3. Pledge of Allegiance**

**B. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**C. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of minutes from August 6, 2024

**D. PRESENTATIONS**

2. W. Randle will provide an update on the Fall Festival and Community Christmas Event.

**E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and consider appointment of KHB board positions
4. Discuss and consider 2024-2025 Events

#### **F. ITEMS OF COMMUNITY INTEREST**

5. Fall Festival October 12, 2024. Campbell Park 12 PM - 3:00 PM

#### **G. ADJOURN**

#### **CERTIFICATION**

I certify that a copy of the September 04, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on August 30, 2024 before 6:00 p.m.



Wanda Randle  
Staff Liaison

#### **ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colquin@cityofhutchins.org](mailto:colquin@cityofhutchins.org)