



**CITY OF HUTCHINS
CITY COUNCIL MEETING
AGENDA**

**Monday, April 01, 2024 at 5:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a meeting of the Hutchins City Council to be held on Monday, April 1, 2024 with Work Session beginning at 5:30 p.m. and Regular Meeting beginning at 6:30 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

City Council Members

Mayor Mario Vasquez

Mayor Pro Tem Steve Nichols

Councilmember Brenda Campbell

Councilmember Dominic Didehbani

Councilmember Raymond Elmore

Councilmember Demarcus Odom

A. WORK SESSION

1. Conduct an interview with Pavlik and Associates, L.P. in relation to choosing a firm to conduct the Rebranding Initiative. Presented by: Katherine Lindsey, Assistant to the City Administrator and Pavlik and Associates, L.P.

North Star Place Branding + Marketing, March 4th

BrandEra Inc., March 18th

Pavlik and Associates, LP, April 1st

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

C. INVOCATION AND PLEDGE OF ALLEGIANCE

- D. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

- E. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Consider approval of city council meeting minutes for February and March 2024. Presented by: Cynthia Olguin, City Secretary

F. PRESENTATIONS

3. Proclamation recognizing April 11th through the 17th as National Telecommunicator week
Presented by: Steve Perry, Police Chief
4. Witt Road presentation by Dan Gallegher of Kimley-Horn by: Robert McWayne
5. Review agenda topics for the May 17, 2024 city council retreat. Presented by James Quin, City Administrator

G. PUBLIC HEARINGS

H. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

6. Discuss and consider Resolution R2024-04-1181 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE FIRE CHIEF TO APPLY FOR THE ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE FY 2024/2025 ASSISTANCE TO FIREFIGHTERS GRANT. Presented by: Stacey Hickson, Fire Chief
7. Discuss and consider Resolution R2024-04-1182 OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE E. CLEVELAND STREET 18" WASTEWATER RELIEF LINE PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER ATKINS BROTHERS EQUIPMENT COMPANY INC, IN AN AMOUNT NOT TO EXCEED \$612,000.00; AND PROVIDING FOR AN EFFECTIVE DATE Presented by: Robert McWayne
8. Neighborhood watch program signage Presented by: Steve Perry, Police Chief, Driek Whitted Police Officer, Jennifer Cristobal Police Officer
9. Discuss and consider Resolution R2024-04-1183 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE THE TERMS AND CONDITIONS OF THE AN AGREEMENT BY AND BETWEEN THE CITY AND BIG SKY CONSTRUCTION COMPANY INC. FOR CONSTRUCTION SERVICES FOR CITY HALL; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: James Quin, City Administrator

I. EXECUTIVE SESSION

10. The City Council shall convene into Executive Session in accordance with Texas Government Code Section 551.074, PERSONNEL MATTERS: Deliberate the evaluation of the City Administrator

J. RECONVENE INTO REGULAR SESSION

11. Take action, if any, as a result of Executive Session.

K. ITEMS OF COMMUNITY INTEREST

12. Atwell Public Library Board meeting, Tuesday, April 2, 2024, at 6:30 p.m., Hutchins City Hall Council Chamber, 321 N. Main St.

Last Day to Register to Vote in the Hutchins General Election, is April 4, 2024. For more information contact the Dallas County Elections Dept. at 469-627-VOTE or www.dallascountyvotes.org

Town Hall Meeting, Thursday, April 18, 2024, 7:00 pm at Hutchins Community Center, 500 W. Hickman St.

Hutchins May 4, 2024 General Election

Early Voting by Personal Appearance: Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins or at any of the Dallas County Elections early voting branch polling places listed on their website at www.dallascountyvotes.org.

Monday-Friday, April 22-26, 2024, from 8:00 a.m. to 5:00 p.m.

Saturday, April 27, 2024, from 7:00 a.m. to 7:00 p.m.

Sunday, April 28, 2024, from 12:00 p.m. to 6:00 p.m.

Monday-Tuesday, April 29-30, 2024, from 7:00 a.m. to 7:00 p.m.

Election Day: May 4, 2024, 7 am – 7 pm Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins or at any of the Dallas County Elections early voting branch polling places listed on their website at www.dallascountyvotes.org.

L. ADJOURN

CERTIFICATION

I certify that a copy of the April 1, 2024, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on Thursday, March 29, 2024, before 5:30 p.m.



Cynthia Olguin
City Secretary



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org