



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
AGENDA**

**Tuesday, May 14, 2024 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Called Meeting of the Hutchins City Council to be held on Tuesday, May 14, 2024, at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**City Council Members**

Mayor Mario Vasquez

Mayor Pro Tem Steve Nichols

Councilmember Brenda Campbell

Councilmember Dominic Didehbani

Councilmember Raymond Elmore

Councilmember Demarcus Odom

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

1. Roll Call by Mayor and announce a quorum.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. ELECTION MATTERS**

2. Discuss and consider Resolution R2024-05-1190 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, CANVASSING THE RETURNS OF THE MAY 4, 2024, JOINT GENERAL ELECTION TO ELECT A MAYOR AND TWO (2) COUNCIL MEMBERS AT LARGE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Cynthia Olguin
3. Discuss and consider Resolution R2024-05-1191 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, CANVASSING THE RETURNS OF THE MAY 4, 2024, SPECIAL ELECTION TO SUBMIT PROPOSITION A TO ESTABLISH A TERM OF OFFICE OF THREE (3) YEARS FOR THE POSITION OF MAYOR AND CITY COUNCIL MEMBERS BEGINNING WITH THE POSITION TO BE ELECTED AT THE GENERAL ELECTION IN MAY 2025; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Cynthia Olguin
4. Issue Statements of Officer and administer Oaths of Office to newly elected Councilmembers.
5. Discuss and consider the appointment of Mayor Pro-Tem for 2024-2025. Presented by Cynthia Olguin

**D. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in*

*accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

**E. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

6. Discuss and consider Resolution R2024-05-1192, OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT BY AND BETWEEN THE CITY AND BRANDERA INC. FOR PROFESSIONAL SERVICES FOR THE REBRANDING INITIATIVE IN AN AMOUNT NOT TO EXCEED \$75,000.00; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Katherine Lindsey, Assistant to the City Administrator
7. Discuss and consider Resolution R2024-05-1193, OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE AMENDMENT OF THE FY2023-2024 CITY OF HUTCHINS ORGANIZATIONAL CHART. Presented by: Karen Steward, HR Director
8. Keep Hutchins Beautiful KHB Board Application Selection
9. Discuss and consider Ordinance 2024-05-1192, OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 "TRAFFIC AND VEHICLES" BY AMENDING ARTICLE 12.05 "COMMERCIAL AND OVERSIZED VEHICLES" BY AMENDING DIVISION 3 "WEIGHT LIMITS; TRUCK ROUTES" BY AMENDING SECTION 12.05.092 "DESIGNATED TRUCK ROUTES; DEFENSES" BY AMENDING PARAGRAPH 12.05.092(b) TO REVISE LANCASTER-HUTCHINS ROAD LIMITS. Presented by: Mamun Yusuf
10. Discuss and consider Resolution R2024-05-1194, OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE SIDEWALK IMPROVEMENT PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER THE ESTRADA CONCRETE COMPANY LLC , IN AN AMOUNT NOT TO EXCEED \$472,834.95. Presented by Mamun Yusuf
11. Discuss and consider Resolution R2024-05-1195 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE MEADOWBROOK DRIVE CHANNEL IMPROVEMENTS; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER STOIC CIVIL CONSTRUCTION, INC, IN AN AMOUNT NOT TO EXCEED \$550,000.00; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Mamun Yusuf
12. Discuss and consider Resolution R2024-05-1196 of the City of Hutchins, Texas, approving and authorizing the City Administrator to execute a contract by and between the City of Hutchins and CSEC Texas 911 Entity Subrecipient sub-award grant contract. Presented by: Steve Perry Police Chief and Becky Blanton Communications Supervisor

**F. ITEMS OF COMMUNITY INTEREST**

13. Spring Clean-Up Event - Saturday, May 18, 2024, from 8 am to noon at 300 N. Main St., Hutchins

Spring Shred Event - Saturday, May 18, 2024, from 9 am to 11 am at 321 N. Main St. - City Hall- back parking lot

City Offices closed on Monday, May 27, 2024, in observance of Memorial Day.

**G. ADJOURN**

**CERTIFICATION**

I certify that a copy of the May 14, 2024, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on Friday, May 10, 2024, before 6:00 p.m.

*Cynthia Olguin*

Cynthia Olguin  
City Secretary



**ACCESSIBILITY STATEMENT**

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of the scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colguin@cityofhutchins.org](mailto:colguin@cityofhutchins.org)