



CITY OF HUTCHINS
JOINT MEETING OF THE ZONING BOARD OF ADJUSTMENT AND
BUILDING AND STANDARDS COMMISSION
AGENDA

Thursday, January 25, 2024 at 6:30 PM
City Hall, 321 N. Main Street

According to Section 551 of the Texas Government Code, notice is hereby given of a Joint Meeting of the Zoning Board of Adjustment Board and Building and Standards Commission to be held on Thursday, January 25, 2024, at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Lucille Hollis
Vice Chair, Felix Madrigal
Board Member, Guy Crawford
Board Member, Garry Jones
Board Member, Dana Landry
Board Member, Simone Leffall
Board Member, Ed Williams

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Roll Call by the Chair

B. CITIZEN COMMENTS - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary before the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

C. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Consider approval of the April 27, 2023, ZBOA meeting minutes. Presented by: Cynthia Olguin, City Secretary

D. PRESENTATIONS

2. Annual Member Training Presented by: Courtney Goodman-Morris, Senior Associate Attorney

E. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and consider the appointment of Chairperson and Vice-Chairperson. Presented by: Cynthia Olguin, City Secretary

F. ADJOURN

CERTIFICATION

I certify that a copy of the January 25, 2024, agenda of items to be considered by the Zoning Board of Adjustment Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, under Chapter 551 of the Texas Government Code. Posted on Monday, January 22, 2024, before 6:30 p.m.

Cynthia Olguin

Cynthia Olguin, City Secretary
Staff Liaison



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of the scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org.