



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
AGENDA**

**Monday, December 04, 2023 at 6:30 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Hutchins City Council to be held on Monday, December 4, 2023, at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**City Council Members**

Mayor Mario Vasquez  
Mayor Pro Tem Steve Nichols  
Councilmember Brenda Campbell  
Councilmember Dominic Didehbani  
Councilmember Raymond Elmore  
Councilmember Demarcus Odom

**A. INVOCATION AND PLEDGE OF ALLEGIANCE**

**B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

**D. PRESENTATIONS**

1. Presentation of Donation to the University of North Texas at Dallas.
2. Architect Brandstetter Carroll INC will present an update regarding the design of the new City Hall.
3. Capital Improvement Projects Update

**E. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

4. Discuss and Consider Resolution R2023-1155 approving a professional services agreement with Ron Hobbs Architecture for the design of a 60'X60' multipurpose pavilion.

5. Discuss and Consider Resolution R2023-1156 approving the contract and purchase of the precast public restrooms from CXT.
6. Discuss and Consider UPRR Sidewalk Project
7. Reconsideration of Purchasing TXDOT Property
8. Discuss and consider Resolution R2023-1157 of the City of Hutchins, Casting Its Vote for the Fourth Member of the Board of Directors of the Dallas Central Appraisal District.
9. Discuss and consider Resolution R2023-1158 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES ON A TASK ORDER BASIS BETWEEN THE CITY OF HUTCHINS AND HALFF ASSOCIATES, INC. TO SUPPORT THE CITY'S NEEDS FOR PUBLIC SAFETY MANAGEMENT AND COMMUNICATIONS, MISCELLANEOUS GIS DATA, MAPS AND FUNCTIONALITIES AND OTHER GENERAL GIS REQUESTS AND SUPPORTS; AND PROVIDING FOR AN EFFECTIVE DATE.
10. Discuss and consider Resolution R2023-1159 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES ON A DEFINED SCOPE OF SERVICES BASIS BETWEEN THE CITY OF HUTCHINS AND HALFF ASSOCIATES, INC. TO PROVIDE AND MAINTAIN ENTERPRISE GIS HOSTING SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.
11. Discuss and consider a request for part-time/temporary support staff in the Municipal Court.
12. DISCUSS AND CONSIDER ORDINANCE 2023-1186 OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING APPENDIX A TITLED "FEE SCHEDULE" PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.
13. DISCUSS AND CONSIDER RESOLUTION R2023-1160 OF THE CITY OF HUTCHINS, TEXAS, DECLARING EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT
14. Discuss and consider RESOLUTION R2023-1161 OF THE CITY COUNCIL OF THE OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE ONE NEW 2024 FORD EXPLORER FROM CHASTANG FORD AT THE QUOTED BID PRICE OF \$39,265.00 AND ONE NEW 2024 CHEVROLET SILVERADO 1500 FROM LAKE COUNTRY CHEVROLET FOR THE BID PRICE OF \$42,239.00 FOR COMMUNITY DEVELOPMENT DEPARTMENT UTILIZING BUY BOARD OF TEXAS; APPROPRIATING FUNDS FROM FISCAL YEAR 2023/2024 BUDGET; AND ESTABLISHING AN EFFECTIVE DATE.

## **G. EXECUTIVE SESSION**

15. The Hutchins City Council will hold a closed Executive Session pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, in accordance with the authority contained in:

§ 551.087. Deliberation regarding economic development negotiations (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or

expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision to a business prospect:

1) KTN DP TERMINAL CENTER.

#### H. RECONVENE INTO REGULAR SESSION

16. Take any action as a result of Executive Session: 1) KTN DP TERMINAL CENTER.

#### I. ITEMS OF COMMUNITY INTEREST

17. A. Hutchins Annual Christmas Parade, Saturday, December 9, 2023 at 10:00 a.m.

B. Atwell Public Library - NO MEETING IN DECEMBER

C. Parks and Recreation Board - NO MEETING IN DECEMBER

D. Planning and Zoning Commission Meeting, Thursday, December 21, 2023, at 6:00 p.m. City Hall Council Chambers, 321 N. Main St.

E. City offices are closed on Friday, December 22, and Monday, December 25, 2023, in observance of the Christmas Holiday.

F. City offices are closed on Monday, January 1, 2024, in observance of New Year's Day.

#### J. ADJOURN

#### CERTIFICATION

I certify that a copy of the December 4, 2023 agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on Friday, December 1, 2023, before 6:30 p.m.



Cynthia Olguin  
City Secretary



#### ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colguin@cityofhutchins.org](mailto:colguin@cityofhutchins.org)