



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
AGENDA**

**Monday, March 18, 2024 at 5:30 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Work Session and Regular Meeting of the Hutchins City Council to be held on Monday, March 18, 2024, with Work Session beginning at 5:30 pm and Regular Session beginning at 6:30 pm at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**City Council Members**

Mayor Mario Vasquez

Mayor Pro Tem Steve Nichols

Councilmember Brenda Campbell

Councilmember Dominic Didehbani

Councilmember Raymond Elmore

Councilmember Demarcus Odom

**A. WORK SESSION**

1. Conduct an interview with BrandEra Inc. in relation to choosing a firm to conduct the Rebranding Initiative. Presented by: Katherine Lindsey, Assistant to the City Administrator and BrandEra Inc..

**B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

2. Roll call by Mayor and announce a quorum.

**C. INVOCATION AND PLEDGE OF ALLEGIANCE**

- D. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

**E. PRESENTATIONS**

3. Introduce New Police Department Employees Presented by: Steve Perry, Police Chief
4. Library Recognition Presented by Wanda Randle, Director of Community Services and Park Programs
5. Presentation of Financing Plan for Series 2024 Tax Note. Presented by: Maria Joyner, Director of Finance

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

6. Discuss and consider Resolution R2024-03-1178 OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF A SERVICES AGREEMENT AND FIRST ADDENDUM TO SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF HUTCHINS AND DACT WAY, LLC FOR THE PROVISION OF CLEANING SERVICES SPECIFIED IN EXHIBIT "A".; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Katherine Lindsey, Assistant to the City Administrator
7. Discuss and consider Resolution R2024-03-1179 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CHIEF OF POLICE TO APPLY FOR THE ALERRT EQUIPMENT GRANT FROM THE OFFICE OF THE GOVERNOR (OOG) CRIMINAL JUSTICE DIVISION (CJD) FOR THE FY 2024 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AND AUTHORIZING THE CITY ADMINISTRATOR OR HIS DESIGNEE TO ACT ON THE CITY'S BEHALF TO ADMINISTER THE GRANT, AND PLEDGING THAT THE CITY OF HUTCHINS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE CRIMINAL JUSTICE DIVISION (CJD) OFFICE OF THE GOVERNOR (OOG). Presented by: Steve Perry Police Chief
8. Discuss and consider Resolution R2024-03-1180 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CHIEF OF POLICE TO APPLY FOR THE RIFLE RESISTANT BODY ARMOR GRANT FROM THE OFFICE OF THE GOVERNOR (OOG) CRIMINAL JUSTICE DIVISION (CJD) FOR THE FY 2024/2025 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AND AUTHORIZING THE CITY ADMINISTRATOR OR HIS DESIGNEE TO ACT ON THE CITY'S BEHALF TO ADMINISTER THE GRANT, AND PLEDGING THAT THE CITY OF HUTCHINS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE CRIMINAL JUSTICE DIVISION (CJD) OFFICE OF THE GOVERNOR (OOG). Presented by: Steve Perry Police Chief
9. Discuss Police Department Holding Cells Presented by: Robert McWayne and Chief Perry
10. Discussion of City Attorney Services Presented by: Council Member Odom
11. Discuss topics for the City Council retreat. Presented by: James Quin, City Administrator

**G. ITEMS OF COMMUNITY INTEREST**

12. Atwell Public Library Board meeting, Tuesday, March 19, 2024, at 6:30 p.m., Atwell Public Library, 300 N. Denton St.  
  
Easter Egg Hunt, Saturday, March 30, 2024, from noon -2 pm at Campbell Park, 200 S. Denton St. For more information go to [www.cityofhutchins.org](http://www.cityofhutchins.org)  
  
Hutchins EDC Meeting, Thursday, March 21, 2024, 6:30 pm at HEDC Building, 103 W. Palestine.  
  
Last Day to Register to Vote in the Hutchins General Election, is April 4, 2024. For more information contact the Dallas County Elections Dept. at 469-627-VOTE or [www.dallascountyvotes.org](http://www.dallascountyvotes.org)  
  
City Council Meeting, Monday, April 1, 2024, 5:30 pm at Hutchins City Hall Council Chamber, 321 N. Main St.  
  
Town Hall Meeting, Thursday, April 18, 2024, 7:00 pm at Hutchins Community Center, 500 W. Hickman St.

## Hutchins May 4, 2024 General Election

Early Voting By Personal Appearance: Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins, or at any of the Dallas County Elections early voting branch polling places listed on their website at [www.dallascountyvotes.org](http://www.dallascountyvotes.org).

Monday-Friday, April 22-26, 2024, from 8:00 a.m. to 5:00 p.m.

Saturday, April 27, 2024, from 7:00 a.m. to 7:00 p.m.

Sunday, April 28, 2024, from 12:00 p.m. to 6:00 p.m.

Monday-Tuesday, April 29-30, 2024, from 7:00 a.m. to 7:00 p.m.

Election Day: May 4, 2024, 7 am – 7 pm Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins, or at any of the Dallas County Elections early voting branch polling places listed on their website at [www.dallascountyvotes.org](http://www.dallascountyvotes.org).

## H. ADJOURN

### CERTIFICATION

I certify that a copy of the March 18, 2024, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on Friday, March 15, 2024, before 5:30 p.m.



Cynthia Olguin  
City Secretary



### ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of the scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at [colguin@cityofhutchins.org](mailto:colguin@cityofhutchins.org)